

EMERGENCY SERVICES BOARD

The Carroll County Emergency Services Board met on April 23, 2009.

Present were: Lola Sutphin, Markel Cochran, Mike Musser, J. B. Tolbert, Andy Jackson, Ronald Newman, Gary Larrowe.

The Board selected Lola Sutphin to Chair the meeting.

(Order)

APPROVAL OF MINUTES

Upon motion by Mike Musser, seconded by Markel Cochran, and passed, the Board approved the minutes of their February 26, 2009 meeting.

Equipment Purchase Update

Mike Musser told that the mechanical problems on the fire truck listed in the minutes had been repaired. He told that the Quick Attack truck would be finished by May 7, would be inspected on May 13 and delivered to Roanoke, and should be in service by the end of May.

J. B. Tolbert told that the new ambulance was ready to go but didn't have sling chains. He told that the County had donated a van ambulance to Red Cross.

Standard Operating Procedures

Ronald Newman asked everyone to be prepared at the next meeting to discuss the Standard Operating Procedures.

Accounting Issues

Gary Larrowe told that each squad and department had received a letter of what is needed for the financial review/evaluation. He told that one department had already submitted financial records and previous audits. He told that all funds including auxiliary funds would be included in the review.

J. B. Tolbert stated that at least a couple of squads had indicated they were not happy and it wasn't the County's business what they done on their own time.

Monthly Reporting

Gary Larrowe told that some departments still were not turning in their reports on a timely basis and that the County holds these department's checks until the reports are turned in.

Mike Musser suggested using the money from where the departments such as Galax did not turn in their reports for putting light changers on traffic lights in Galax.

Gary Larrowe stated that there could be a penalty where a squad or department would get the full amount if they get their information in on time but have a percentage reduction if the report is late. He

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told that the Board of Supervisors would start getting reports showing trend lines and comparing with last year rather than just a one month report.

J. B. Tolbert told that Pipers Gap Rescue Squad was not getting the insurance reimbursement at a regular time of month. He told that sometimes they get it in the middle of the month and sometimes at the end of the month.

Gary Larrowe told this would be reviewed and that the squads would start getting information of what is being deducted for things such as fuel.

Diversified Information CD

Gary Larrowe told that the information CD had been received from Diversified but that the data was not divided among various squads.

Markel Cochran asked if someone could pull individual files to see that collection is being made.

Mike Musser asked if collections could be done by someone locally.

Gary Larrowe discussed Medicare liability and the possibility that if something did happen the County would be off of Medicare's list and it would cost greatly to get back into billing with Medicare.

Markel Cochran stated that this was worse case and that doctor's offices do this all the time. He told that the person hired would need to have insurance experience. He asked if anyone had been hired to review the information CD and volunteered for Gay Nell Cochran to review this information.

Gary Larrowe told that the County had an internal CPA but he would look at the possibilities. He told that he would provide the information to Gay Nell Cochran. He told that he would also contact the Virginia Institute of Government to see what other localities were doing.

Training Position

Gary Larrowe told that Dr. Edsall had requested the training position with the Board of Supervisors. He told that two ALS positions had been budgeted and one of those had been converted to the Training Coordinator and discussed the position description. He then told that he had met with Twin County Regional Hospital to discuss the hospital taking over the drug restocking and billing.

Lola Sutphin told that the hospital had found a program that was saving thousands of dollars.

Gary Larrowe told that the interview panel for the Training Coordinator would consist of Regional Emergency Services Coordinator Willie Richardson, Dr. Edsall, Joe Roma, and himself.

(Order)

CLOSED SESSION – PURSUANT TO VIRGINIA CODE SECTION 2.2-3711(A1,A4)

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Upon motion by Gary Larrowe, seconded by Andy Jackson, and passed, the Board convened a Closed Session at 7:27 p.m. until 7:38 p.m. for the discussion of specific personnel and the discussion of a personal matter not related to County business.

(Order)

CERTIFICATION OF CLOSED SESSION

Upon motion by Gary Larrowe, seconded by Ronald Newman, the Board returned to Open Session and adopted the following Resolution:

WHEREAS, the Carroll County Emergency Services Board convened a Closed Session on this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with the Virginia Freedom of Information Act;

WHEREAS, Section 2.2-3711(D) of the Code of Virginia requires a certification by the Emergency Services Board that such Closed Session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Carroll County Emergency Services Board hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the Closed Session to which this certification applies, and (II) only such business matters as were identified in the motion by which this Closed Session was convened were heard, discussed, or considered in the meeting to which this certification applies.

Fire Fees

Gary Larrowe reported that an insurance company had told him that most homeowner's policies have an amount for fire calls. He told that County Attorney Jim Cornwell had helped develop fire fees as soft billing for structure fires and auto accidents. He told that this was not meant to harm anyone but to collect some money. He told that there could be a fee imposed for constant false alarms.

Mike Musser told that he didn't want to do anything that would cause people's insurance to go up.

J. B. Tolbert told that this same discussion was held before doing the rescue billing and it didn't happen. He then told that Pipers Gap Rescue Squad would like to get rid of Unit 702 and buy a 4X4 unit.

Gary Larrowe told that Pipers Gap would need to discuss this with Joe Roma who would then bring this before the Emergency Services Board.

(Order)

ADJOURNMENT

Upon motion by Markel Cochran, seconded by Andy Jackson, and passed, the Board adjourned until May 28, 2009 at 6:30 p.m.