

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
JULY 12, 2010
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA

CALLED TO ORDER

The Carroll County Public Service Authority held their regular scheduled meeting on Monday, July 12, 2010 at 12:30 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Andy Jackson, Chairman, Manus McMillian, Vice Chairman, Sam Dickson, David Hutchins, Thomas Littrell, and Jeanette Dalton. Also present were Gary Larrowe, Executive Director and Dana Phillips, Assistant Director and Secretary/Treasurer of the Authority.

Chairman Jackson called the meeting to order at 12:40 p.m.

(ORDER)

APPROVAL OF CONSENT AGENDA

Upon a motion by Mr. Dickson, seconded by Mr. Hutchins and duly carried the Authority does hereby approve the Consent Agenda for Sections: A, B, and C. The Claims are on file in the PSA office:

Claims:

Check # 17294 to Vaught Septic Service in the amount of \$30,681.40.

Check # 17295 to 17319 End of Year Claims in the amount of \$45,662.54.

Check # 17320 to 17355 Claims in the amount of \$21,893.09.

Payroll Register-Auto-Draft in the amount of \$975.47.

NATIONAL BANK TRANSFER TO DEBT RESERVE ACCOUNT

Gladeville/Cranberry Water	\$ 617.60
Gladeville/Cranberry Sewer	\$ 597.70
Route 100 Water	\$ 229.70
Canawater	\$ 573.80
New Woodlawn Water	\$ 375.90
Airport Road Water	<u>\$1,376.20</u>
TOTAL	\$3,770.90

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
JULY 12, 2010
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 2

SECTION B: AUTHORITY APPROVAL ITEMS

(ORDER)

APPROVAL OF APPOINTMENT OF REGISTERED AGENT FOR SCC

Upon a motion by Mr. Dickson, seconded by Mr. Hutchins and duly carried the Authority does hereby approve to appoint Gary Larrowe as the registered agent for the State Corporation Commission.

CITIZEN'S TIME

Martha Musser- Thank you all for letting me speak today. The property that I am here regarding is part of the Long Range Water project. It is part of the estate that I inherited after my mother passed away. I live in Winston and I did not get the paperwork signed and returned before the March deadline. I am asking you to take my situation into consideration and help me or work with me on the connection fees. I do plan on developing the land and using the county water.

Toni McLaughlin-Benson-Hi everyone, this is my first board meeting. We are from the Pleasant View area also and are only seasonal residents. I did not know anything about the water project until we came in for a recent visit and there were water lines going through my yard. I called the office and spoke with Sherry, she did go over the deadlines and told me about them going out door to door and passing out door hangers. Sherry said that at this point it is out of their hands and I would have to go to the board, so here I am. I do not feel that I have done anything wrong and had I known I would have signed the necessary paperwork. Please take my situation into consideration.

*After much consideration and discussion, the Authority did not approve to waive or reduce the connection fee for either resident. The Commonwealth requires that the PSA give Public Notice and the PSA had provided Public Notice through the local newspapers and by going door to door.

PROJECT UPDATES:

Woodlawn Sewer-All the lines that Landform had been contracted are now in the ground. They are currently working on the VDOT punch list; there are several issues to be addressed. The estimated completion date is late August/early September. We need to prepare the final clean up orders and liquidated damages on this project. USDA has approved that a portion of our contingency funds may be used to update our Gladeville/Cranberry pump stations. We need an approval to make an amendment to the engineering services agreement for this work and I would ask that you allow this amendment for this work to be done as a part of the Woodlawn contract.

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
JULY 12, 2010
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 3

(ORDER)

APPROVAL TO AMEND ENGINEERING SERVICES AGREEMENT

Upon a motion by Mr. Hutchins, seconded by Mr. Littrell and duly carried the Authority hereby does approve to amend the engineering services agreement to the Woodlawn Sewer contract to include updating the 2 Gladeville/Cranberry pump stations.

Exit 19 Sewer-The construction of the pump station and forced main is complete. Ramey's is working on the gravity line and they have about 1,500 ft left and 5 manholes to set. USDA has approved to use a portion of those contingency funds to go toward work in the Oakland Heights subdivision near the end of Airport Road and 58.

Exit 1 Water and Sewer (Love's Project)-Construction contract has been completed. However, we are still experiencing problems with the Wastewater Treatment plant and we are working on that. We had a meeting with DEQ last week and there are a couple solutions. DEQ is working with us on this so that there will be no transfer of Diesel fuel back into the treatment plant.

Exit 1 Water-We are still in negotiations with the City of Mt. Airy, there is nothing that has been struck yet. We are hoping to move forward soon.

Long Range Water- Contract #1-Ramey's is 23% complete, this connector is in Wythe County and we have been working with them on this, progress is slow due to rock but they are blasting and moving ahead. Contract #2 is on the pump stations. Pump station 1 is estimated to be about 35% complete. Contract #3 is the tank and it is about 98% complete, it's a very nice tank on Pleasant View Road. Contract #4-Carolina Environmental has the 620 connector and is estimated to be at 68% complete. They are moving right along, work has been going great. Contract #5-DLB has completed about 58% of their part. The work has been going along smoothly and will not hold anything up.

Honeycutt Dam-We are still waiting on this, we have received the approval. We are hoping preconstruction meetings can happen this week.

Fancy Gap Water and Sewer-The draft plans have been submitted for review. The water tank and pump station sites have been identified. Once the final sites are determined, we will complete the plans and submit those for review.

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
JULY 12, 2010
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 4

Sylvatus/Mitchells Crossroads-We have gotten back the aerial mapping. The field markup plans are being worked up now.

Cana Sewer, Fries Water, Coon Ridge Water-Paperwork has been submitted on all three projects to Rural Development. We are not sure where the projects stand, we know that RD stimulus money is running out and there have been grant funding policy changes that have placed these projects in limbo.

Pridemore-This project is getting closer to completion. Pressure testing is going on today to get the air out of the lines and then the lines will be flushed. I know the families are getting anxious and it will not be long until we can get their water on. We got to meet with the Co-Chair from ACR, Pridemore has been picked as the best self-help project in the region, the "poster child" project.

DIRECTOR'S TIME

- We also have some equipment needs that we are hoping to address with any leftover contingency funds as well as the pump station work. We are going to try to take advantage of every single dollar!

- As you know, we have had a line break on Blackberry Lane that needs addressing as soon as possible. The estimated cost for the materials on this project is \$13,956.00. We would be using our own staff to do the work on this line. This line is 10-12 years and the installation was not the best, there have been several breaks. We lost 600,000 gallons in the last break.

(ORDER)

APPROVAL TO REPAIR BLACKBERRY LANE WATER LINE

Upon a motion by Mr. Hutchins, seconded by Mr. McMillian and duly carried the Authority does hereby approve to move ahead with repairing the water line on Blackberry Lane as soon as possible.

- The USDA celebration day is August 6th and we have totaled up the dollars we have used since the '90s, most of the money being used in the last 3 years or so. I want to encourage you to be there, we are providing lunch, entertainment, and there will be speakers. I think you will be very proud of what is going on and it will be a very special day for Carroll County.

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
JULY 12, 2010
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 5

-Regarding Woodlawn Sewer, we have had some issues come up regarding the cut off deadline, the original agreement that was used 6 years ago reads that the customer has until project completion to sign up, our new agreements have the cutoff date. In order to be fair, we did door hangers with an extension to July 30, 2010, as the deadline for signing up. In order to avoid issues in the future similar to what we seen today.

-Another issue we are facing is the Twin Forks Subdivision Phase I/II, we are working with the developer on Phase II at this time.

AUTHORITY MEMBERS' TIME

Mr. Littrell-It was nice to get the project updates today. I just had someone ask me about the Honeycutt Dam project so I know they are getting anxious. I am sorry to the people who missed the deadlines and wish that we could have done more for you but we have to set guidelines and stand by them. Thank you again.

Mr. McMillian-I agree with Mr. Littrell. We have to set the guidelines and when we start floundering, it usually comes back to bite you. We try to be a board of compassion and understanding. I do appreciate you coming out today. I appreciate our staff, they really work hard for us.

Mr. Dickson-I agree with Mr. Littrell there are always things we can improve on, maybe we need to look at our Public Notice procedure. We are about trying to make things better so we always need to look at new ways of doing things.

Mr. Hutchins-Mr. Chairman, I understand our rules but I also understand the dilemmas created by situations like this. I think the door hangers are great but I don't know how we get the word out to everyone that is out of state. Thanks to everyone and thank you Mr. Chairman.

Mrs. Dalton-There are always pros and cons and I feel like we always do what we can. We always try to be fair to our citizens. I think with all the projects we have going, we must be doing something right.

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
JULY 12, 2010
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 6

Mr. Jackson-I want to thank everyone who came today. We may not have made the decision you would have liked but I think in our hearts each of us personally wanted to help you but because of what has happened in the last 3 or 4 months, we have to stick to the guidelines. Now, we know things we need to address differently in the future. We might have to notify out of state residents by mail in the future. We want to service you but we are not perfect. We all make mistakes because we are human but I think we all try to provide service as honestly and helpful as we can. I appreciate you folks coming out and sorry we could not give you the decision you wanted.

(ORDER)

ADJOURNMENT

Upon a motion by Mr. Dickson, seconded by Mr. McMillian and duly carried the Authority does hereby adjourn at 2:30 p.m. until their next scheduled meeting on August 9, 2010 at 12:30 p.m. in the Carroll County Governmental Center Board of Supervisors meeting room.

Andy Jackson, Chairman

Gary Larrowe, Executive Director

Dana Phillips, Sec./Treasurer, Assistant Director