

**MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
AUGUST 8, 2016
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA**

CALLED TO ORDER

The Carroll County Public Service Authority held their regularly scheduled meeting on Monday, August 8, 2016 at 3:06 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Thomas Littrell, Chairman, William Payne, Vice Chairman, Keith Meredith, Jeanette Dalton, and Doug Winesett. Also present was Executive Director and PSA Engineer, Jessica Montgomery and Dana Phillips, Assistant Director and Secretary/Treasurer of the Authority. James Light was absent.

CITIZENS TIME

Mr. Martin: I will be very brief, about a minute, I understand you're looking at running another line to Galax, am I correct on that?

Dr. Littrell: We need to increase the flow.

Mr. Martin: I would urge you to go real slow and I would like to see a joint meeting between the PSA and the Town of Hillsville and the Board of Supervisors. I think it may be more feasible to connect with the Town of Hillsville. I would like to see us investigate that. I can tell you the history of the line over there because I was on the board and it was like a round robin. I thought that it was a mistake then and I said before too long we will be running another line to Galax. At that time there system was not in great shape. I said we will be helping to rebuild the Galax system and Hillsville had a brand new system at that time. The other thing is, in each district there is a tremendous amount of people that will never receive service from the PSA. That's the way it is in Pine Creek, the Town has their own system I guarantee that Dugspur will never have it, thank goodness Rt.100 has it. The Board of Supervisors is in tight position money wise and for myself I don't see us being able to come up with this million dollars to put into this project. I would just like us to go slow and look for another alternative.

(ORDER)

APPROVAL OF CONSENT AGENDA

Upon a motion by Mr. Meredith, seconded by Mr. Payne and duly carried the Authority does hereby approve the consent agenda, sections A, B and C. The July 2016 minutes were also approved, they are on file in the PSA office.

**MEETING MINUTES
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PAGE 2**

Lynnhaven Tank PRV Installation VDH

(ORDER)

Upon a motion by Mr. Meredith, seconded by Mr. Payne and duly carried the Authority does hereby approve to accept the revised funding offer from Virginia Department of Health for the Lynnhaven Tank PRV installation.

Mount Rogers Planning District Commission Funding Applications

(ORDER)

Upon a motion by Mr. Meredith, seconded by Mr. Payne and duly carried the Authority does hereby approve to apply for funding from MRPDC for new wells in Cana.

(ORDER)

Upon a motion by Mr. Meredith, seconded by Mr. Payne and duly carried the Authority does hereby approve to apply for funding from MRPDC to upgrade to radio read meters.

(ORDER)

Upon a motion by Mr. Meredith, seconded by Mr. Payne and duly carried the Authority does hereby approve to apply for funding from MRPCD for Ridge Road and Coulson Church Road water line extension.

Claims

Checks: 21547-21556 \$7,039.67

Checks: 21557-21591 \$161,703.57

Transfer for Claims

CCPSA to Operating August Claims \$161,943.20

**MEETING MINUTES
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AUGUST 8, 2016
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BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 3**

Transfer for Debt Reserves

CCPSA to Debt Reserve \$9,740.90

OLD BUSINESS

Rate committee public hearing

The ad will be in the Carroll News and Galax Gazette stating the hearing will be held during the next PSA meeting.

Project Up-dates August 2016

Cliffview Water – Construction Phase

During the past month, the Contractor (CW Cauley & Son) has been installing water line primarily along Trading Post Road and Cliffview Road. Approximately 42,000' of water line has been installed to date over the entire project area. The water storage tank valve vault and site piping has been installed. The directionally drilled water line crossing of Chestnut Creek and the New River Trail has been completed.

During the upcoming month, the Contractor plans to complete the piping connections on both sides of the Chestnut Creek crossing and begin filling, flushing, and testing water lines that have already been installed. Pipe crews will continue with installation of water lines in the Fries Road area. Work is planned for installation of the recirculation pump station and SCADA equipment at the tank site.

Lynnhaven Tank PRV – Design Phase

No engineering activity during this month.

Cana/Meadowbrook Water – Planning Phase

USDA-RD SEARCH Grant Project. Work continues on Amendments to the PER and EA evaluating additional water supply sources for the Cana system only without an interconnection to the Exit 1 system. Potential alternatives include developing additional wells, a surface water supply with filtration system, and/or connection to Mount Airy system along the Route 52 corridor.

**MEETING MINUTES
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BOARD MEETING ROOM
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PAGE 4**

FUNDING APPLICATIONS

Sylvatus/Route 100 Water – A DWSRF funding application was submitted to VDH for the Spring 2016 funding cycle and a funding offer has been made.

Lynnhaven PRV – Small Project Construction Grant application submitted to VDH in April 2015 and a funding offer has been made to the PSA.

Force Account Construction – A DWSRF funding application for force account construction of water lines along Coulson Church Road and Ridge Road has been submitted to VDH, and a funding offer has been made.

Debt Refinancing – A DWSRF funding application for refinancing of a portion of the CCPSA's existing water system debt has been submitted to VDH, and a funding offer has been made.

Mr. Winesett: Do you know the numbers on our refinance?

Mrs. Phillips: I cannot remember the exact but the ones with Rural Development is at 4.50% and this was like 2.50%.

Mrs. Montgomery: They haven't given us the exact but as soon as they do we will let you know.

NEW BUSINESS

Nothing at this time.

AUTHORITY MEMBERS TIME

Mr. Payne: Nothing today.

Mrs. Dalton: Nothing at this time.

Mr. Light: Absent

**MEETING MINUTES
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PAGE 5**

Mr. Meredith: Nothing today.

Mr. Winesett: I don't have anything pressing, but Mr. Martin's comments are interesting about our sewer connections. I don't know how that will all play out. I understand what he is talking about to a point. We will see what's feasible

Dr. Littrell: Appreciate everyone being here and Mr. Martin for being here and his comments. As always the staff and the time, they put in to keep the water going through the pipes and the sewer going the other direction.

(ORDER)

ADJOURNMENT

Upon a motion by Mr. Payne and seconded by Mrs. Dalton and duly carried the Authority does hereby adjourn at 3:20 p.m. until the next regular scheduled meeting on September 12, 2016 at 3:00 p.m. in the Carroll County Governmental Center Board of Supervisors Meeting Room.

Dr. Thomas Littrell, Chairman

Jessica Montgomery, Executive Director

Dana Phillips, Sec./Treasurer, Assistant Director