

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
APRIL 11, 2016
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA

CALLED TO ORDER

The Carroll County Public Service Authority held their regularly scheduled meeting on Monday, April 11, 2016 at 3:00 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included Thomas Littrell, Chairman, William Payne, Vice Chairman, Keith Meredith, James Light & Jeanette Dalton. Also present was Executive Director and PSA Engineer, Jessica Montgomery and Dana Phillips, Assistant Director and Secretary/Treasurer of the Authority. Mr. Doug Winesett was absent.

Mr. Littrell requested that the Agenda be changed to add Old Business after the Consent Agenda and have a report from the Water/Sewer Rate Committee.

Citizen Time:

Brian Suggs addressed the Authority in regards to his bill. He stated that his Attorney George Cooley has advised him to come to the Authority and plead a hardship case. I live in the County at the trailer park across from Lowe's Hardware and I am having trouble with my water bill. I have been trying to pay on it, I have made some payments but the interest is eating me up. My kids are suppose to be coming home and I am having to get this water thing straighten out so they can. I am wanting to do is, I have tried to make some payments, then I didn't have any income and then I had a motorcycle wreck and couldn't keep my payments up. I don't have a meter but they are still charging me. My attorney told me to plead a hardship and see if the interest can be taken off. I can make payments now that I have income and need the water turned back on before my kids come home in a couple of months. I have paid \$400 and two \$100 payments but then had the motorcycle accident and now the bill is \$1800. I talked to Sam last November to explain that I didn't have a meter, but there is a charge if the meter is there or not. Basically what I am here today to do is plead a hardship case and start all over. Get my water turned back on and get my kids back home to be a family. I can pay the \$47 regular bill and some on the back bill. A total of \$80 is what I have per month. I just need to get my kids back home.

Dr. Littrell told Mr. Suggs that the Authority would take in all the information that he had presented and get back with him.

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
APRIL 11, 2016
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 2

Phillip Boatman, water customer read the following statement to the Authority: (a copy of his statement and all information he presented to the Authority are attached to these minutes)

On Thursday, March 2nd, I went to psa office concerning high water bills. My mother paid some without me seeing the bills . She is ninety years old . March is when I found out where the meter was and private property was between my property and the street.

I asked Mrs. Montgomery about moving the meter to front corner of my property. I was given a price of \$1000.00. told her could not afford that, then said she said \$750.00. I asked to go before board, she

told me date and time. I did not realize I should have told board about water problems based on conversation we had. I have attached copies of water bill dollar amounts from January - through

November average \$30.00 and from December to March average \$182 monthly.

I was told I had a leak in house or water line. Two plumbers cannot find any leaks in house. All water from home runs into septic tank, a 6" plastic pipe fits into line and it is no problem to observe to liquids flow when in use and after using same stops water pressure never gets low. If water is running out on ground surely this would affect pressure, and there is no visible sign of a leak. I was told on March 24th that whatever I had done was working because water was cutting off. What I was doing was paying \$750.00 to move water meter. On March 26, I got a water bill for \$532.

I would think the water meter would be replaced to determine if it was working correctly at the first indication of high readings.

In all honesty I believe the realistic average of \$30.00 should be applied to these past four months. Nothing was done to check meter, and I am providing members with a copy of meter malfunctions Would you believe brand new meters can have readings on them ?

Thank you.

Mr. Light asks when his mother moved in with him.

Mr. Boatman said that she had been there the whole time. He said that he wasn't trying to get anyone in trouble and thank you for your time.

**MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
APRIL 11, 2016
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 3**

(ORDER)

APPROVAL OF CONSENT AGENDA

Upon a motion by Mr. Payne, seconded by Ms. Dalton and duly carried the Authority does hereby approve the consent agenda section A, B and C. The March 14, 2016 minutes were also approved, they are on file in the PSA office. The claims are also on file in the PSA office. The Authority also approved the write off of deceased customer's account that could not be collected; a list is attached to these minutes.

Claims

Checks #21359-21365 end of March claims \$8,991.22

Checks #21366-21402 March claims \$147,289.76

Transfer for Claims

CCPSA to Operating April Claims \$147,289.76

Transfer to Reserve

CCPSA to Debt Reserve \$9,313.80

OLD BUSINESS

Water/Sewer Rate Committee Report: Mr. Light stated that he and Mr. Meredith had talked about it and also talked to the PSA staff and having the staff get numbers together to see where the rates are and where they could go. The staff will be getting numbers from different amounts of revenue for water and sewer. We will take the different packages and look at them to see what would be the correct decision. We will bring to the Authority our recommendations.

**MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
APRIL 11, 2016
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 4**

PROJECT UP-DATES

Ms. Montgomery presented the following up-dates to the Authority.

Cliffview Water – Construction Phase

The Contractor (CW Causley & Son) has completed tank site grading and the access road, and the concrete tank foundation. Subcontractor Mid Atlantic Storage is expected to be on site in early April to start erecting the tank. The pipe crew has been installing water line primarily near the water storage tank, Sylvia Drive, Creek view Drive, Cliffview Road and Iron Ridge Road with approximately 13,000' of water line installed to date. A boring crew continues to install road bores in advance of the pipe laying crew with two road bores remaining. The Contractor anticipates that the directional bore crew will remobilize this month to continue the Chestnut Creek crossing. The Contractor will continue pipe work, road bores, the Chestnut Creek crossing, and tank construction during the upcoming month.

Lynn haven Tank PRV – Design Phase

No engineering activity during this month.

Cana/Meadowbrook Water – Planning Phase

USDA-RD SEARCH Grant Project. The PER and EA have been prepared and has been submitted to USDA-RD for review. Comments have been received from RD and are being addressed. The PER has also been submitted to the Health Department and review comments are being addressed. The PSA staff previously conducted a community meeting to assess citizen interest and has been accepting User Agreements.

Ms. Montgomery noted that the office hasn't received many agreements thus far and would be doing a mailing with a deadline date on it.

FUNDING APPLICATIONS

Sylvatus/Route 100 Water – A DWSRF funding application has been completed and was submitted to VDH for the current funding cycle.

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
APRIL 11, 2016
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 5

Lynnhaven PRV – Small Project Construction Grant application submitted to VDH in April 2015, and a funding offer has been made to the PSA.

Force Account Construction – A VDH-DWSRF funding application for force account construction of water lines along Coulson Church Road and Ridge Road is under review by VDH.

Mr. Littrell asks if we were still on target for possible September 2016 completion date for Cliffview.

Ms. Montgomery answered yes.

Mr. Littrell stated that we would need to do a ribbon cutting with drinks and water.

Ms. Dalton stated that the Sylvatus/Route 100 Water had already been submitted to VDH and Mr. Montgomery answered that was correct.

(ORDER)

PHILLIP BOATMAN ADJUSTMENT

Upon a motion by Mr. Meredith, seconded by Mr. Payne and duly carried the Authority does hereby agree to discount Mr. Boatman's bill by 50% for the months of December 2015, January 2015, February 2016 and March 2016. Mr. Meredith noted that the PSA has already discounted the meter cost by \$500.00.

Mr. Meredith ask that the PSA staff provide the Authority with more information about Mr. Suggs so that they could make a decision.

**MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
APRIL 11, 2016
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 6**

AUTHORITY MEMBERS TIME

Ms. Dalton-I really don't have anything, it has been a good meeting.

Mr. Meredith-Thanks to the committee and staff, as I say they are here every day and we are only here 1 day a month. It is not always fun.

Mr. Light-Nothing today.

Mr. Payne-Good meeting today.

Dr. Littrell-I will second what Mr. Meredith said, they are on the front line and not all people like what is said and we thank the PSA staff they do a good job.

Don't forget the auction next month.

(ORDER)

ADJOURNMENT

Upon a motion by Mr. Payne, seconded by Mr. Meredith and duly carried, the Authority does hereby adjourn at 3:48 p.m. until the next regular scheduled meeting on May 9, 2016 at 3:00 p.m. in the Carroll County Governmental Center Board of Supervisors Meeting Room.

Dr. Littrell, Chairman

Jessica Montgomery, Executive Director/Engineer

Dana Phillips, Sec. /Treasurer