

**MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
AUGUST 10, 2015**

CALLED TO ORDER

The Carroll County Public Service Authority held their regularly scheduled meeting on Monday, August 10, 2015 at 2 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Sam Dickson- Chairman, Thomas Littrell, Jeanette Dalton, James Light and David Hutchins. Also present was Executive Director, Gary Larrowe and Dana Phillips, Assistant Director and Secretary/Treasurer of the Authority, William Payne- Vice Chairman was absent.

CLOSED MEETING-PURSUANT TO VA CODE SECTION 2.2-3711 A(1) DISCUSSION OF PERSONNEL.

(ORDER)

Upon a motion by Mr. Hutchins, seconded by Mrs. Dalton and duly carried by the Authority does hereby enter into closed meeting at 2:04 p. m. until 2:45 p. m.

Whereas, the Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and on the motion to close in accordance with Virginia Freedom of Information Act.

Whereas, Section 2.2-3711(D) of the Code of Virginia requires a certification by the Authority that such Closed Meeting was conducted in conformity with Virginia Law;

CERTIFICATION OF CLOSED MEETING

Now therefore be it resolved that the Authority certifies that to the best of each members knowledge (1) only public business lawfully exempt from open requirements by Virginia law were discussed in this Closed Meeting in which the certification as indentified in this motion concerning the closed meeting were heard, or considered by the Authority certification resolution applies and (11) only such public matters as were identified in the motion concerning the Closed Meeting were heard, or considered by the Authority.

CITIZEN'S TIME

No Speakers

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(ORDER)

APPROVAL OF CONSENT AGENDA

Upon a motion by Dr. Littrell seconded by Mrs. Dalton and duly carried the Authority does hereby approve the consent agenda, sections A,B and C. The July 13, 2015 minutes were also approved, they are on file in the PSA office. The Claims are also on file in the PSA office. They are as follows:

Claims

Checks # 20919-20929 \$25,126.00 End of July Claims
Checks # 20930-20969 \$158,906.89 August Claims

Transfer for Claims

CCPSA to Operating end of July claims \$25,126.00
CCPSA to Operating for August claims \$158,906.89

Transfer for Debt Reserves

CCPSA to Debt Reserve \$8,614.50
CCPSA to Cliffview \$2,049.88

OLD BUSINESS

Mr. Dickson: The Town of Hillsville, nothing new at this time.
Sylvatus water extension request, have we made any progress on that?

Mr. Heath: Just to give the board an update, the last board meeting a group from Sylvatus had asked about the possibility of the water extension through there. Back when the initial Sylvatus system was done that extension was not added in, back when we connected Sylvatus to the original Route 100 System, low bid prices at that time were \$568,341 for that section of line. As you recall from the board meeting there 8 folks at the time so that was very expensive cost per connection. What we are looking at is we can serve some of the homes from one end or another without having to complete the loop and update the cost numbers for that. If we have something, feasible and affordable we can at the September board meeting we can consider whether to applying. Long story short we did accept bids for that extension a few years ago and it was cost affordable.

Mr. Dickson: Well that is all we can do is look at it. Just leave that on the old business so we will have that next month.

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PROJECT UPDATES

Contingency Fund Equipment Purchases – Purchase/Delivery Phase

Many of the Contingency Equipment items have been received – the directional drill and trailer, sewer camera, radio-read meter package, and the mini-excavator. The remaining items are expected to be received during the month of August.

Cliffview Water – Construction Phase

The Notice of Award and Construction Agreements for both Contracts have been issued by the CCPSA to the Contractor. The Contractor has executed the Contracts and returned them with the required Bonds and Insurance Certificates. These items have been reviewed by the PSA's Attorney and have been forwarded to USDA-RD for final review and approval. The Contractor for both Contracts will be C.W. Cauley & Son, Inc. Contract 1 – Linework includes approximately 54,000 LF of water lines and service connections with a total price of \$2,125,593. Contract 2 – Tank includes the water storage tank and access road with a total price of \$399,460. During the upcoming month, anticipate scheduling the Loan Closing and Preconstruction Conference followed by the start of construction. The allotted construction time is 12 months.

Lynnhaven Tank PRV – Design Phase

Plans for the PRV installation have been approved by the Health Department. VDH has scheduled a meeting for August 18th to discuss potential project funding.

Cana/Meadowbrook Water – Planning Phase

USDA-RD SEARCH Grant Project. The draft PER is being prepared and will be provided to PSA staff for review. Environmental clearinghouse agency reviews have been received and the Environmental Assessment is being prepared.

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FUNDING APPLICATIONS

Cliffview Water – Construction Grant application submitted to MRPDC in June for possible water line extension along Fries Road. Awaiting application review by MRPDC.

Lynnhaven PRV – Small Project Construction Grant application submitted to VDH in April, and meeting is scheduled for August 18th to discuss potential funding.

Mr. Dickson: I will mention, I am sure some of you have been asked when is the Cliffview water going to be ready. If you see there it says it has been “allotted” 12 months. We estimate it at, at least 12 months. So don’t look for water quicker than that maybe it will but probably it won’t.

AUTHORITY MEMBER’S TIME

Mrs. Dalton: I really don’t have anything at this time. It is just good to be back.

Mr. Light: I do not have anything.

Mr. Hutchins: Mr. Chairman you are doing a great job.

Dr. Littrell: Tommy Delp had contacted me and I then contacted Dana. He questioned why we couldn’t get a water extension on Coulson Church from Buckwoods to Mt. Zion. And Dana researched that it would be 1.3 miles of water line and 16 possible connections. It wasn’t in the projects original design because of too few possible connections. Even so at the Regional Water meeting 11 families did sign up. It is unfortunate, there is quite a bit of line to be laid and not enough people to utilize it. It did not seem to be economically possible to do so. They did express the need for water. I don’t know if there are any other avenues to be explored. It is kind of a catch 22, if there were water there, there might be more homes built but right now there isn’t enough to warrant the extension. So I pass that along to the PSA as a question.

Mr. Larowe: That is a story that is akin to the Sylvatus project and the request that has been made there also. The cost of the line is exceptionally high for the low amount of user along that line. Similar stories are people would love to have the water along the way but the cost of the price for the connection is extravagant. I don’t know how we go about fixing those situations. But it makes it very difficult to work around.

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Mrs. Dalton: Is there any way that the self help could be used over that way?

Mr. Larrowe: I do not think it could just because of the community and the wages that would be involved, you have to have an area that has fairly low household income to qualify.

Dr. Littrell: I basically ended up telling him what I told you. It didn't give him a lot of hope. I told him we would do all we could. If he wanted to come and plead his case in front of the board, we would listen.

(ORDER)

ADJOURNMENT

Upon a motion by Dr. Littrell and duly carried the Authority does hereby adjourn at 3:57 p. m. Until the next regularly scheduled meeting on September 14, 2015 at 2:00 p.m. in the Carroll County Governmental Center Board of Supervisors meeting room.

W. S. "Sam" Dickson, Chairman

Gary Larrowe, Executive Director

Dana Phillips, Sec./Treasurer, Assistant Director