

**MEETING MINUTES  
CARROLL COUNTY PUBLIC SERVICE AUTHORITY  
JANUARY 5, 2015  
CARROLL COUNTY GOVERNMENTAL CENTER  
BOARD MEETING ROOM  
HILLSVILLE, VA**

**CALLED TO ORDER**

The Carroll County Public Service held their Organizational Meeting on Monday, January 5, 2015 at 8:23 a.m. in the Carroll County Governmental Center Board Meeting Room. Members present included Sam Dickson, Jeanette Dalton, Thomas Littrell, David Hutchins and William Payne. James Light was absent. Gary Larrowe, Executive Director, and Dana Phillips, Assistant Director was present.

Chairman Dickson called the meeting to order at 8:23 a.m.

**(ORDER)**

**ELECTION OF CHAIRMAN AND VICE CHAIRMAN FOR THE PSA FOR 2015**

Mr. Larrowe opened the floor for nominations for Chairman.

Mr. Hutchins nominated Mr. Dickson.

Dr. Littrell seconded the nomination.

There being no other nomination Mr. Larrowe called for the vote on Mr. Dickson as Chairman. The vote was as follows:

Mrs. Dalton - Yes  
Mr. Dickson - abstained  
Mr. Hutchins - Yes

Dr. Littrell- Yes  
Mr. Payne - Yes  
Mr. Light- absent

**(ORDER)**

Mr. Larrowe opened the floor for nominations for Vice Chairman.

Mrs. Dalton nominated Mr. Payne.

Dr. Littrell seconded the nomination.

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There being no other nomination Mr. Larrowe called for the vote on Mr. Payne as Vice Chairman. The vote was as follows:

Mrs. Dalton - Yes  
Mr. Dickson - Yes  
Mr. Hutchins- Yes

Dr. Littrell- Yes  
Mr. Payne - abstained  
Mr. Light - absent

**(ORDER)**

**APPOINTMENT OF SECRETARY/TREASURER FOR 2015**

Mr. Dickson opened the floor for nominations for Secretary/Treasurer of the PSA.

Mr. Hutchins nominated Dana Phillips.

Mrs. Dalton seconded the nomination.

There being no other nomination Mr. Dickson called for the vote on Dana Phillips as Secretary/Treasurer. The vote was as follows:

Mrs. Dalton - Yes  
Mr. Dickson- Yes  
Mr. Hutchins- Yes

Dr. Littrell - Yes  
Mr. Payne - Yes  
Mr. Light - absent

**(ORDER)**

**Adopt the Code of Ethics**

Upon a motion by Mr. Hutchins, seconded by Dr. Littrell and duly carried the Authority does hereby adopt the Code of Ethics as presented.

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**(ORDER)**

**APPROVAL OF MEETING TIME, DATE AND LOCATION**

Upon a motion by Mr. Hutchins, seconded by Dr. Littrell and duly carried the Authority does hereby approve to continue to hold their regular monthly meeting on the second Monday of each month at 2:00 p.m. in the Board of Supervisors Meeting Room.

**(ORDER)**

**RECESS**

Upon a motion by Mr. Hutchins, seconded by Dr. Littrell and duly carried the Authority does hereby approve to recess until their regular meeting on Monday, January 12, 2015 at 2:00 p.m.

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Mr. Dickson, Chairman

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Gary Larrowe, Executive Director

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Dana Phillips, Sec./Treasurer