

**MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
MAY 13, 2013
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
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SECTION B: AUTHORITY APPROVAL ITEMS

(ORDER)

APPROVE TO ADOPT EXIT 1 LOAN RESOLUTION

Upon a motion by Mr. Dickson, seconded by Mrs. Dalton and duly carried the Authority does hereby approve to adopt the loan resolution for the Exit 1 Project. (Copy attached to minutes.)

(ORDER)

APPROVE TO AWARD COON RIDGE WATER PROJECT CONSTRUCTION BIDS CONTINGENT UPON RD APPROVAL

Upon a motion by Mr. Dickson, seconded by Mrs. Dalton and duly carried the Authority does hereby approve to award the contracts to the lowest bidders contingent upon Rural Development approval. (Copy attached to minutes.)

CITIZENS' TIME—No one here to speak.

CLOSED MEETING--PURSUANT TO SECTIONS 2.2-3711.A (1) DISCUSSION OF PERSONNEL

(ORDER)

Upon a motion by Mr. Hutchins, seconded by Mrs. Dalton and duly carried the Authority does hereby enter into Closed Meeting at 2:04 p.m. until 2:38 p.m. for Discussion of Personnel 2.2-3711.A-1.

(ORDER)

Upon a motion by Mr. Hutchins and seconded by Mr. Payne and duly carried the Authority does hereby convent out of closed meeting.

Whereas the Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with the Virginia Freedom of Information Act.

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CERTIFICATION OF CLOSED MEETING

(ORDER)

Upon a motion by Mr. Hutchins, seconded by Mr. Payne and duly carried the Authority does hereby adopt the following resolution:

Whereas, Section 2.2-3711.A (1) of the code of Virginia requires a certification of the Authority that such Closed Meeting was conducted in conformity with Virginia law:

Now therefore, be it resolved that the Authority hereby certifies that, to the best of each member's knowledge (1) only public business matters lawfully exempted from open requirements by Virginia law were discussed in this Closed Meeting in which this certification as identified in this motion concerning the Closed Meeting were heard, or considered by the Authority certification resolution applies, and (11) only such public business matters as were identified in this motion concerning the Closed Meeting were heard, or considered by the Authority.

PROJECT UPDATES:

Oak Grove Water – Construction Phase--Contractor (Ramey, Inc.) has completed all water line installation and Substantial Completion has been issued. Water lines have been approved by VDH and have been placed in service. Contractor has been working on final contract closeout measures and is awaiting VDOT approval of restoration on VDOT r/w. Seeding has been completed, with one exception being an area to be repaired as a result of recent rainstorm. Once completed, VDOT final inspection is to be requested. Anticipate there being a final contract cleanup Change Order, one final pay request, then the project will be closed out.

I-77 Exit 1 Water - Under Design--The 48-hour well yield and drawdown test was completed by Eversole Well Drilling on 4/10/13 with the final stabilized well yield being 15 gpm. All water quality tests results that have been received have been in compliance with VDH required water quality parameters. We are currently completing design plans/specifications for the Health Dept submittal and expect to submit plans for regulatory approval in May.

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PROJECT UPDATES-CONTINUED:

Fancy Gap Water & Sewer - Construction Phase--Water –Contract 1 - Linework (Steve Martin's Trenching): Water line construction is complete and in service. Contract has been completed and closed out. **Contract 2 - Water Pump Stations (Steve Martin's Trenching):** All three Well Pump Stations have been completed, approved by VDH, and have been placed in service. Change Order to add SCADA into project is being submitted to RD for final approval. **Contract 3 - Water Storage Tank (Mid Atlantic Storage Systems):** Tank construction is complete and in service. Contract has been completed and closed out.

Sewer--Contract 4 - Sewage Collection System (DLB): Approximately 28,800 lf of gravity sewer line has been installed, or 90% of total sewer line work. Approximately 10,100 lf of force main has been installed, or 89% of total force main work. The work on the I-77 crossings continues. The bores and casings have been installed under the main travel lanes, the northbound entrance ramp, and southbound exit ramp. The Contractor is working on installing the pipes through the casings. **Contract 5 - Sewage Pump Stations (E.C. Pace):** Base bid work at all pump stations has been completed. The Start-up is to be conducted once the remaining force main work on Contract 4 is complete. Change Order issued to add SCADA into project. **Contract 6 - Force Main (Marshall Construction):** Approximately 33,100 lf of force main line has been installed, or 100% of total force main work. All line has been successfully pressure tested. Punch list items have been completed. Substantial Completion to be issued once remaining force main and pump station work on other sewer contracts is complete.

Coon Ridge Water – Bidding Phase—Today, we did approve to award the contracts to the lowest bidders contingent upon Rural Development approval. Pre-Bid conference is on May 22nd and bids are due on June 5th.

AUTHORITY MEMBERS' TIME

Mr. Hutchins-I thank the Lord for allowing me to be here today. As Mr. Dickson said in the opening, we should send out prayers for all the mothers. For those of us who had Godly mothers, it was probably reflected in our upbringing. At times, we may leave the upbringing but we are always brought back to it. Thank you Chairman and thanks to all the staff.

Mr. Payne-No Comment

Mr. Dickson-I received a call from someone on Sunrise Drive and he got a couple of estimates on what it would take to reach the 3 possible customers, the materials alone would be around \$8,000. At this time, this project extension is just not feasible. Thank for asking and checking into it but we will just have to keep looking to see where we can go, this one just didn't work out.

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AUTHORITY MEMBERS' TIME-(CONTINUED):

Mrs. Dalton- I don't have anything other than to say thank you to our staff and fellow board members for all the continued hard work.

Dr. Littrell-I would like to thank you all for coming in today. We are still looking for a self-help project so everyone just keep looking. We have done a couple of really good ones and hope to do more like those. Just to trying to get good, clean water to as many in the county a possible.

Mr. Light- Absent

(ORDER)

ADJOURNMENT

Upon a motion by Mr. Hutchins, seconded by Mr. Dickson and duly carried the Authority does hereby adjourn at 2:47 p.m. until their next regular scheduled meeting on May 13, 2013 at 2:00 p.m. in the Carroll County Governmental Center Board of Supervisors meeting room.

Thomas Littrell, Chairman

Gary Larrowe, Executive Director

Dana Phillips, Sec./Treasurer, Assistant Director