

**MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
APRIL 18, 2012
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA**

CALLED TO ORDER

The Carroll County Public Service Authority held a special meeting on Wednesday, April 18, 2012 at 5:15 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Thomas Littrell, Chairman, Jeanette Dalton, Vice Chairman, Sam Dickson, David Hutchins, James Light, and William Payne. Also present were Gary Larrowe, Executive Director, Jim Cornwell, County Attorney, and Dana Phillips, Assistant Director and Secretary/Treasurer of the Authority.

Chairman Littrell called the meeting to order at 5:15 p.m.

(ORDER)

CLOSED MEETING-PURSUANT TO SECTIONS 2.2-3711.A (1) PERSONNEL and A (7) LEGAL

(ORDER)

Upon a motion by Mr. Dickson, seconded by Mr. Hutchins and duly carried the Authority does hereby enter into Closed Meeting at 5:18 p.m. until 6:50 p.m. for Discussion of Personnel 2.2-3711.A-1 and Consultation with County Attorney 2.2-3711.A-7.

(ORDER)

Upon a motion by Mr. Dickson and seconded by Mr. Hutchins and duly carried the Authority does hereby convent out of closed meeting.

Whereas the Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with the Virginia Freedom of Information Act.

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CERTIFICATION OF CLOSED MEETING

(ORDER)

Upon a motion by Mr. Dickson, seconded by Mr. Hutchins and duly carried the Authority does hereby adopt the following resolution:

Whereas, Section 2.2-3711.A (1) of the code of Virginia requires a certification of the Authority that such Closed Meeting was conducted in conformity with Virginia law:

Now therefore, be it resolved that the Authority hereby certifies that, to the best of each member's knowledge (1) only public business matters lawfully exempted from open requirements by Virginia law were discussed in this Closed Meeting in which this certification as identified in this motion concerning the Closed Meeting were heard, or considered by the Authority certification resolution applies, and (11) only such public business matters as were identified in this motion concerning the Closed Meeting were heard, or considered by the Authority.

Mr. Jim Cornwell, County Attorney—(Mr. Cornwell read a copy of the letter from USDA-Rural Development sent to Mr. Larowe regarding the possible conflicts of interests of the Inspection Services firm that is working on the Fancy Gap Water and Sewer Projects.) For the time being, all pay requests are being held until this matter can be looked into. During the investigation time period all inspection services will be handed over to the PSA staff until all matters are resolved. I have spoken with the Inspection Services firm and they are ready and willing to cooperate fully. (Copy of letter attached.)

(ORDER)

APPROVAL TO REQUEST CONFLICT OF INTEREST INVESTIGATION BY COMMONWEALTH ATTORNEY

Upon a motion Mr. Hutchins, seconded by Mr. Dickson and duly carried the Authority does hereby approve to request the Commonwealth Attorney to perform an investigation and to provide that information to us, so we can provide it to Rural Development. After discussion with Mr. Hendrick there will be a transition in the inspection will be provided by county or until such time as we have authorization from Rural Development to reinstate them.

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(ORDER)

ADJOURNMENT

Upon a motion by Mr. Hutchins, seconded by Mr. Payne and duly carried the Authority does hereby adjourn at 6:55 p.m. until their next regular scheduled meeting on May 14, 2012 at 2:00 p.m. in the Carroll County Governmental Center Board of Supervisors meeting room.

Thomas Littrell, Chairman

Gary Larrowe, Executive Director

Dana Phillips, Sec./Treasurer, Assistant Director