

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
AUGUST 8, 2011
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
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PROJECT UPDATES:

Woodlawn Sewer—Contractor has completed punch list items and received VDOT approval for restoration on all highway right-of-ways. The Final Application for Payment has been submitted for processing and project closeout.

Gladeville/Cranberry Pump Station Upgrades—Contractor (FL Showalter) has installed the replacement pumps at Hill's Pump Station and they are now in use. Pumps for Gladeville School Pump Station have been delivered and the crew is preparing to install pump-around piping in preparation for pump replacement. Change Order for addition of SCADA equipment has been approved by all parties.

Exit 19 Sewer—All project work is completed, including the Change Order No. 1 Oakland Heights extension. Ramey is completing remaining punch list items and is preparing for VDOT inspection. Following punch list completion and VDOT release, then we can close out the project. We expect this to be completed in August.

Long Range Water—All water lines, pump stations, and the tank have been declared substantially complete, have been inspected by the health department, and have been placed in service. Final Clean-up Change Orders are being processed. All contractors are working on punch list items for Final Closeout. One of the two Pleasant View pumps went out and I just found out that we now have it back; everything should be getting back to normal working order soon.

Exit 1 Water—We just received an agreement back from Mt. Airy; it should be ready by next meeting.

Fancy Gap Water and Sewer—Water contracts are awaiting authorization from USDA to advertise for bids. Design revisions are being made to the sewer forced main contract to address easement issues. We are addressing regulatory and funding agency comments as needed to secure authorization to advertise for bids. The funding application has been submitted to MRPDC for additional construction funding. Once the projects get started, the estimated construction time is around 8 to 9 months for both the water and the sewer; both projects will have three contracts each.

Sylvatus/Mitchells Crossroads Water—This project has gone exceptionally smooth. The contractor (Jimmy R. Lynch & Sons) has installed approximately 38,800 LF of water line which is around 99% of the project line work. The pressure and bacteria tests are currently being conducted; crews will begin installing services once all tests have been performed and passed. The request has been submitted to USDA-RD to use remaining project contingency funds for line extensions on Oak Grove Road (extension of Regional Water). The requested extensions for Rt. 100 were denied by RD due to the high cost per connection as compared to the overall project. The Oak Grove Road Extension Project looks good at 65%; only one road (Knob Hill Lane) is below the 51% with eight possible connections and only one that signed up. The next step is requesting a Change Order to use the funds for this extension.

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PROJECT UPDATES (CONTINUED):

(ORDER)

APPROVAL TO REQUEST CHANGE ORDER TO APPLY SURPLUS FUNDS TO OAK GROVE ROAD WATER EXTENSION PROJECT

Upon a motion by Mr. Hutchins, seconded by Mr. Dickson and duly carried the Authority does hereby approve for the PSA to request a Change Order from USDA-RD to apply any remaining funds from the Sylvatus/Mitchells Crossroads project to the Oak Grove Road Water Extension Project.

Coon Ridge Water—An application has been submitted to MRPDC for funds to be used toward design. We are awaiting USDA-RD and MRPDC processing of funding applications.

Cliffview/Fries Water—No new activity this month; we are waiting on further processing of the funding application from USDA-RD. We have recently found out that there are some funds available from the Virginia Department of Health for planning grants; these are available for up to three different projects. We would like to request approval to apply for these funds.

(ORDER)

APPROVAL TO APPLY FOR PLANNING GRANTS FROM VIRGINIA DEPARTMENT OF HEALTH

Upon a motion by Mr. Hutchins, seconded by Mr. Jackson and duly carried the Authority does hereby approve for the PSA to apply for Planning Grants from the Virginia Department of Health. The three projects approved for application are the Sheep Town Water Project (an extension of the Regional Water in Austinville), the Cliffview Water Project, and a Cana Water extension.

Cana Sewer—Preliminary layout and cost estimate revisions have been completed for possible project downsizing/phasing in conjunction with a possible treatment system vendor/funding source. We are waiting on a response from the treatment system vendor. Also, we are still waiting on USDA-RD processing of funding application.

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CLOSED MEETING-PURSUANT TO SECTIONS 2.2-3711.A-1 DISCUSSION OF PERSONNEL, 2.2-3711.A-3 DISCUSSION OF REAL PROPERTY, 2.2-3711.A-5 DISCUSSION CONCERNING PROSPECTIVE BUSINESS, AND 2.2-3711.A-7 CONSULTATION WITH COUNTY ATTORNEY

(ORDER)

Upon a motion by Mr. Dickson, seconded by Mr. Jackson and duly carried the Authority does hereby enter into Closed Meeting at 1:14 p.m. until 1:47 p.m. for Discussion of Personnel 2.2-3711.A-1, Discussion of Real Property 2.2-3711.A-3, Discussion Concerning a Prospective Business 2.2-3711.A-5, and Consultation with County Attorney 2.2-3711.A-7.

Note: Mr. Jackson chose to excuse himself from the Closed Session.

(ORDER)

Upon a motion by Mrs. Dalton, and seconded by Mr. Hutchins and duly carried the Authority does hereby convene out of closed meeting.

Whereas the Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with the Virginia Freedom of Information Act.

CERTIFICATION OF CLOSED MEETING

(ORDER)

Upon a motion by Mrs. Dalton, seconded by Mr. Hutchins and duly carried the Authority does hereby adopt the following resolution:

Whereas, Section 2.2-3711.A (1) of the code of Virginia requires a certification of the Authority that such Closed Meeting was conducted in conformity with Virginia law:

Now therefore, be it resolved that the Authority hereby certifies that, to the best of each member's knowledge (1) only public business matters lawfully exempted from open requirements by Virginia law were discussed in this Closed Meeting in which this certification as identified in this motion concerning the Closed Meeting were heard, or considered by the Authority certification resolution applies, and (11) only such public business matters as were identified in this motion concerning the Closed Meeting were heard, or considered by the Authority.

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Mr. Jim Cornwell, County Attorney, requests that the Authority reject all proposals that were received for Resident Inspector Services for the next two years and have all bids resubmitted.

(ORDER)

APPROVAL TO REISSUE BID REQUEST FOR RESIDENT INSPECTOR SERVICES

Upon a motion by Mr. Hutchins, seconded by Mr. Littrell and duly carried the Authority does hereby approve to reject all proposals that have been received for Resident Inspector Services and reissue the bid request. All proposals have to be resubmitted. The vote was as follows:

Mr. Hutchins—Yes
Mr. Littrell—Yes
Mr. Dickson—Yes

Mr. Jackson—Abstained
Mrs. Dalton—Yes
Mr. McMillian—Yes

DIRECTOR'S TIME

-- The Wildwood/Regional Water Dedication is on Tuesday, August 16, 2011 at 11:00 a.m. and I just ask that each of you and the staff be present for that next week.

AUTHORITY MEMBERS' TIME

Mrs. Dalton-I hate that we were not able to get the Rt. 100 extension that we requested but I am happy for everyone else that did get the water. I know they are all tickled to death. Thank you all for all your hard work.

Mr. Hutchins-Thank you, Mr. Chair and thank you to the rest of the staff. If anyone knows of any self-help projects please let us know. It would be wonderful if we could get some things going. Thank you again.

Mr. Jackson-I know that I have said this before but when I look back at the list we had when we started all this and look at the list we have now. We have come a long ways. We have made a lot of progress. I would just like everyone to remember the families of Mr. Jones and Mr. Payne. Thank you to everyone for all of your continued hard work. Without everyone working together like we do, nothing would get done. Thank you and God bless.

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AUTHORITY MEMBERS' TIME (continued)

Mr. Dickson-I'm looking forward to the Wildwood dedication. Also, I'm looking forward to the Fancy Gap work getting started. We will have water at all four of our interstate junctions in Carroll County. It will be a lot of hard work but there will be so much growth. Thank you to everyone.

Mr. Littrell-I'm really excited to see all of our projects coming to completion. It's also exciting to see some new things getting started. I just want to say hats off to the staff for their continued dedication. Thank you to the Board; it's a pleasure to serve with you.

Mr. McMillian- I agree with Mr. Jackson, please keep the Jones and Payne families in your prayers. It's always hard when we go through loss like this. Please keep any self-help projects in mind. It would be nice to get some projects of this type going again. Don't forget the Wildwood Celebration on Tuesday, August 16th. I know that not all parts of our projects have been approved but we just have to continue moving forward. Thank you to all our workers in all positions. I appreciate your support and hard work.

(ORDER)

ADJOURNMENT

Upon a motion by Mr. Jackson, seconded by Mr. Hutchins and duly carried the Authority does hereby adjourn at 2:07 p.m. until their next regular scheduled meeting on September 12, 2011 at 12:30 p.m. in the Carroll County Governmental Center Board of Supervisors meeting room.

Manus McMillian, Chairman

Gary Larrowe, Executive Director

Dana Phillips, Sec./Treasurer, Assistant Director

