

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
APRIL 11, 2011
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 2

SECTION B: AUTHORITY APPROVAL ITEMS (Continued)

(ORDER)

APPROVAL TO ADVERTISE FOR RESIDENT INSPECTIONS SERVICES

Upon a motion by Mr. Dickson, seconded by Mr. Littrell and duly carried the Authority does hereby approve to advertise for proposals for Resident Inspectors as the 24 month contract is coming to an end in July 2011. (Copy attached to minutes.)

CITIZEN'S TIME—No One Present to Speak

PROJECT UPDATES:

Woodlawn Sewer—Contractor continues to work on punch list items as weather permits. VDOT has given an acceptable time frame for addressing all of their concerns until June 1st. Once VDOT acceptance is secured and the remaining PSA punch list items are addressed, then we can proceed with closeout with Landform. Contractor plans to begin addressing reseeding/customer concerns/punch list when conditions are dry enough (beginning of this month).

Gladeville/Cranberry Pump Station Upgrades—Preconstruction Conference was held March 23, 2011 and the Notice to Proceed was issued. Equipment shop drawing reviews have been completed. Contractor anticipates work to begin around April 11th, beginning at the Hill's Pump Station.

Exit 19 Sewer—The pump and generator start-up reports have been submitted. Repair of a leaking seal has been scheduled, once repaired the manufacturer must submit documentation stating that system is functioning properly, at which time the Application for Certificate to operate can be submitted. An easement that the Contractor negotiated along Coulson Church Road has been successful and is being recorded. Work on Change Order No. 1 for the Oakland Heights extension continues and is around 41% complete.

Long Range Water—All water lines and the tank is ready for service. Preliminary start-up for both pump stations was conducted March 31-April 1. The flow meter at each pump station wasn't working correctly and needs to be resolved prior to scheduling the official pump station start-up. Once the pump stations are functioning properly, Substantial Completion can be issued and use of Regional Water can begin, hopefully by mid April.

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
APRIL 11, 2011
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 3

PROJECT UPDATES (CONTINUED):

Long Range Water (continued)--Contract #1-Ramey is 99% complete. The Contractor has completed installation of all 14" main line. Contractor has repaired and successfully tested the three sections of 14" line on Lead Mine Road in Wythe County that would previously not hold a pressure test. All service connections have been installed. Crews are still working on cleanup and on pavement restoration, once asphalt is available. The Contractor has submitted a pavement repair plan to VDOT for blasting damage on Rt. 52 and is awaiting VDOT approval. **Contract #2**-William G. Simmons is on the pump stations and is 98% complete. Pump stations are in place and have been tested. A preliminary start-up was conducted on March 31-April 1. Both pump stations appeared to operate properly, but could not be confirmed since the flow meters were not working properly. **Contract #3**-Mid-Atlantic Storage is 100% complete. It has now been filled, chlorinated, and has passed tests for leaks and bacteria. **Contract #4** the Rt. 620 Connector with Carolina Environmental is 100% complete. All water line has been installed, tested, and is in service. All service connections have been installed. **Contract #5**-DLB has the Route 100 Connector and is 98% complete. All water lines have been installed and placed into service. All service connections have been installed. Crews are working on clean up, reseeding, and paving. Work Change Directive for PRV installation near Exit 14 has been issued. Contractor has installed vault and is awaiting arrival of other materials.

Honeycutt Dam--Construction is complete. The Contractor (Steve Martin's Trenching) has completed all work and has been addressing punch list items as weather has permitted. Awaiting final pay request to be received from the contractor before processing and project closeout.

Exit 1 Water--No activity this month. We are still awaiting the conclusion of Mount Airy Agreement negotiations before submittal of plans to regulatory agencies for permits.

Fancy Gap Water and Sewer--Drilling of the well has been completed at a depth of 520 ft. and an estimated yield of 50 gpm +/- . Contractor had to order special pump for the 48-hr drawdown test and is awaiting arrival. Contractor hopes to have drawdown test complete by first part of this week. Once completed, the project can be submitted for regulatory review.

Sylvatus/Mitchells Crossroads Water--Preconstruction Conference was held March 23, 2011 and the Notice to Proceed was issued. Contractor is mobilizing equipment and awaiting delivery of materials. Final Land Use Permit Application was submitted to VDOT on April 4th. Construction to begin this week.

Coon Ridge Water--USDA-RD has been in contact and is actively processing the funding application.

Cliffview/Fries Water, and Cana Sewer--No new activity for this month; we are waiting on further processing of the funding applications for all three projects.

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
APRIL 11, 2011
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 4

CLOSED MEETING-PURSUANT TO SECTIONS 2.2-3711.A-1 DISCUSSION OF PERSONNEL AND 2.2-3711.A-3 DISCUSSION OF REAL PROPERTY

(ORDER)

Upon a motion by Mr. Hutchins, seconded by Mr. Dickson and duly carried the Authority does hereby enter into Closed Meeting at 12:50 p.m. until 1:50 p.m. for Discussion of Personnel 2.2-3711.A-1 and Discussion of Real Property 2.2-3711.A-3

(ORDER)

Upon a motion by Mr. Hutchins, and seconded by Mr. Dickson and duly carried the Authority does hereby convent out of closed meeting.

Whereas the Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with the Virginia Freedom of Information Act.

CERTIFICATION OF CLOSED MEETING

(ORDER)

Upon a motion by Mr. Hutchins, seconded by Mr. Dickson and duly carried the Authority does hereby adopt the following resolution:

Whereas, Section 2.2-3711.A (1) of the code of Virginia requires a certification of the Authority that such Closed Meeting was conducted in conformity with Virginia law:

Now therefore, be it resolved that the Authority hereby certifies that, to the best of each member's knowledge (1) only public business matters lawfully exempted from open requirements by Virginia law were discussed in this Closed Meeting in which this certification as identified in this motion concerning the Closed Meeting were heard, or considered by the Authority certification resolution applies, and (11) only such public business matters as were identified in this motion concerning the Closed Meeting were heard, or considered by the Authority.

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
APRIL 11, 2011
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 5

DIRECTOR'S TIME

--We are getting the pump replaced on Wednesday (April 13th) at Exit 1; it's still under warranty.

--Some of us went to the Virginia Rural Water Association Conference last week in Roanoke; as always, very informational.

--We have an RFP out for the tank refurbishing. What I will ask that will help speed up the process is that the Chair, Vice Chair, myself, Mrs. Phillips, and Mrs. Montgomery be able to review the RFPs and award the contract; that information will be available at our next meeting.

(ORDER)

APPROVAL TO ALLOW RFP SELECTION ON TANK REFURBISHING

Upon a motion by Mr. Hutchins, seconded by Mr. Dickson and duly carried the Authority does hereby approve to allow the Chair and Vice Chair along with Mr. Larrowe, Mrs. Phillips, and Mrs. Montgomery to award the contract on the RFP for Tank Refurbishing before the next PSA meeting.

--Oak Grove Water extension meeting is April 19th from 6:00 to 8:00 p.m. at Laurel Rescue Squad.

--Tomorrow (April 12th) there will be a Fancy Gap meeting at 6 p.m. at the KOA campground. This will be a sign up meeting and service area maps will be available for people to see.

AUTHORITY MEMBERS' TIME

Mr. Jackson-Well, I would like to thank the staff. I guess with no one here to speak; that's a good thing. Just looking at our list of projects, it seems that everything is going well. Thank you Mr. Chair, it looks like you are doing a fine job.

Mr. Littrell-It's been a great 3 years and 4 months so far. Thank you to the staff for all of your continued hard work.

Mr. Hutchins-It's really good to see those projects nearing the 98-99% complete marks. I would like to thank everyone for doing a great job. I had two people come up to me from the Happy Hollow Self-Help project and thank me because they are able to have good water every day.

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
APRIL 11, 2011
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 6

AUTHORITY MEMBERS' TIME (CONTINUED)

Mr. Dickson-I have a question on the Breezy Ridge Road fire hydrants; when do we think they will be installed? Preston responded that the hydrants should be installed by next week; installation will begin Wednesday (April 13th). Also, I am happy to see these projects nearing completion. I would say that we have been on the right track and I would like to thank everyone on the board for helping make those decisions.

Mrs. Dalton-I agree with everyone else; it is nice to see all these projects finishing up. I would also like to thank my fellow board members for all they do. Thank you to the staff for their hard work. I look forward to at least a few more months of this.

Mr. McMillian-Everything has already been said, it's nice to see our projects nearing the 98 and 99% complete marks. Don't forget the meeting at Laurel on the 19th and KOA tomorrow night. Thank you to all the board members and staff for making my job easy and making me look good.

(ORDER)

ADJOURNMENT

Upon a motion by Mr. Jackson, seconded by Mr. Littrell and duly carried the Authority does hereby adjourn at 2:25 p.m. until their next regular scheduled meeting on May 9, 2011 at 12:30 p.m. in the Carroll County Governmental Center Board of Supervisors meeting room.

Manus McMillian, Chairman

Gary Larrowe, Executive Director

Dana Phillips, Sec./Treasurer, Assistant Director

