



MEETING MINUTES  
CARROLL COUNTY PUBLIC SERVICE AUTHORITY  
FEBRUARY 14, 2011  
CARROLL COUNTY GOVERNMENTAL CENTER  
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**SECTION B: AUTHORITY APPROVAL ITEMS**

**(ORDER)**

**APPROVAL TO REQUEST FLUORIDATION GRANT FUNDING**

Upon a motion by Mr. Jackson, seconded by Mr. Littrell and duly carried the Authority does hereby approve to apply for the fluoridation grant funding for the Long Range Water Project. (Copy attached to minutes.)

**(ORDER)**

**APPROVAL OF WOODLAWN SEWER PLANT PERMIT TERMINATION**

Upon a motion by Mr. Jackson, seconded by Mr. Littrell and duly carried the Authority does hereby approve to terminate the Woodlawn waste water plant permit. Since the PSA is utilizing Galax for sewage treatment the permit is no longer needed. (Copy attached to minutes.)

**(ORDER)**

**APPROVAL SHEEPTOWN WATER SERVICE DISCUSSION**

Upon a motion by Mr. Jackson, seconded by Mr. Littrell and duly carried the Authority does hereby grant permission to apply for a planning grant from DHCD to conduct income surveys, the PER, and other associated activities to determine if the Sheeptown project is viable or not. This project would feed off the Long Range water line in Austinville. (Copy attached to minutes.)

**(ORDER)**

**APPROVAL OF BIDS FOR FANCY GAP WATER WELL DRILLING**

Upon a motion by Mr. Jackson, seconded by Mr. Littrell and duly carried the Authority does hereby approve to award the bid for well drilling services to Claude S. Brewer Well Drilling Co. Inc. in the amount of \$13,550.00. (Copy attached to minutes.)

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**SECTION B: AUTHORITY APPROVAL ITEMS (continued)**

**(ORDER)**

**APPROVAL OF AIRPORT ROAD PRESSURE REDUCING VALVE**

Upon a motion by Mr. Jackson, seconded by Mr. Littrell and duly carried the Authority does hereby grant a provisional approval for the Executive Director along with either the Chair or Vice Chair to approve the PRV change order for Airport Road when available. (Copy attached to minutes.)

**(ORDER)**

**APPROVAL TO ADOPT VDOT RESOLUTION**

Upon a motion by Mr. Jackson, seconded by Mr. Littrell and duly carried the Authority does hereby approve to adopt the VDOT resolution in the event that repair is needed on the PSA line in Wythe County. (Copy attached to minutes.)

**CITIZEN'S TIME**

**Joe Bochler**—I am breaking my own rule; I said I would not come back for a while but I couldn't resist. I live in Sylvatus so of course I travel Little Vine Road alot. I just wanted to comment on the contractor working out there. The crew is very courteous and they never make us wait too long; when they are finished the road is cleaned up every evening. I just want to thank you for your selection of that company; very good job selecting that contractor. Thank you.

**Betty Bilbrey**—I am here about the water at 552 and 560 Honeycutt Dam Road. I filled out the forms way back when they were brought out to our house and left them on my front porch to be picked up because some of the workers were coming back around to pick them up. I did not realize that they had been lost until the lines were in and I was left out. I am here to see if you can help me out on this; I do want water at both properties. *\*\*The Authority decided to research the situation and talk with the finance committee before making a decision. Mrs. Phillips will contact Mrs. Bilbrey with the decision.*

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**PROJECT UPDATES:**

**Woodlawn Sewer**-Meeting held with Landform, VDOT, and PSA staff addressing punch list items. Landform is continuing to work on punch list items as weather permits. VDOT has given an acceptable time frame for addressing all concerns until June 1<sup>st</sup>. Once VDOT acceptance is secured and the remaining PSA punch list items are addressed, then we can proceed with the project closeout.

**Gladeville/Cranberry Pump Station Upgrades**-We received authorization from RD to award the contract to F.L. Showalter, Inc. Contracts have been issued by the PSA; the contractor has executed and returned them with bonds and insurance. The contracts have been forwarded the PSA attorney for review and then will be sent to RD for final approval. Once approved, the Preconstruction meeting will be scheduled. We anticipate construction will begin around the first of March and should take about 4 months to complete.

**Exit 19 Sewer**-An inspection was held on the original part of the project on February 3<sup>rd</sup>. We are waiting for a few things to be done this month before Adams-Heath can certify the project to DEQ. Work on Change Order No. 1 for the Oakland Heights extension continues and is approximately 22% complete.

**Long Range Water**- All contracts are under construction, combined completion is 96%. **Contract #1**-Ramey is 95% complete. The Contractor has completed installation of all 14" main line. Not all line has been tested and there are some sections that would not hold the pressure test. Ramey has hired a leak detection firm to assist them in finding the leaks. Service connections are being installed. Also, the contractor is still working with VDOT on US Rt. 52 repairs to the blasting damage. **Contract #2**-William G. Simmons is on the pump stations and is 98% complete. Pump stations are in place and have been tested. Two check valves still need to be installed for pump station #2. Contractor is waiting for Contract #1 to be completed to have water for pump testing. **Contract #3**-Mid-Atlantic Storage has completed the water tank. The tank is substantially complete with the exception of testing and sterilization. The contractor is waiting for Contract #1 and #2 to be completed to have water so that the tank can be placed in service. **Contract #4** the Rt. 620 Connector with Carolina Environmental is 98% complete. All water line has been installed, tested, and is in service. There are approximately 15 service connections to be installed. **Contract #5**-DLB has the Route 100 Connector and is 96% complete. All 10" and 6" water lines have been installed. They are working on Little Vine Road and lack about 40 ft. of 8" water line to the tie-in. There are approx. 40 service connections remaining to be installed. Contractor has asked for a Change Order price to install a main-line PRV assembly near the Exit 14 interchange to aid in use of the water from the Regional system.

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**PROJECT UPDATES (CONTINUED):**

**Honeycutt Dam**-Construction is complete. Steve Martin's Trenching has completed all work and the extensions have been placed into service. The Final Cleanup Change Order (price reduction of \$5,890) has been executed and forwarded to RD for final approval. The contractor is working on punch list closeout items as weather permits. Once the Change Order is approved by RD, we will complete a final budget adjustment to zero out all remaining budget items and remaining contingency funds (approx. \$40-\$50K) will be made available to the Regional and/or Sylvatus Water Projects.

**Exit 1 Water**-This project is still under design, no activity this month. We are awaiting the conclusion of Mount Airy Agreement negotiations before submittal of plans to regulatory agencies for permits.

**Fancy Gap Water and Sewer**-PSA staff has been working on securing easements and properties needed for both the water and sewer portions of the project. Final design changes to be made and submitted for regulatory approvals after all pump station sites are secured and adequate well capacity is obtained. PSA received bids for drilling and testing of new well. The low bidder was Brewer Drilling of Galax. We expect the well to be drilled and tested by early March.

**Sylvatus/Mitchells Crossroads Water**-We received authorization from RD to award the contract to Jimmy R. Lynch & Sons, Inc. for the Base Bid. Contracts have been issued by the PSA; the contractor has executed and returned them with bonds and insurance. The contracts have now been forwarded to the PSA attorney for review and will then be sent back to RD for final approval. Once approved, we will schedule a Preconstruction meeting. We anticipate construction to begin around the first of March with an 8 month time frame.

**Coon Ridge Water**-No new activity for this month. We have spoken with RD representative and the funding application is being processed. The aerial base mapping of the project area has been completed.

**Cliffview/Fries Water** -No activity this month; we are waiting on further processing of the funding application.

**Cana Sewer**-No activity this month; we are waiting on further processing of the funding application.

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**CLOSED MEETING-PURSUANT TO SECTIONS 2.2-3711.A-1 DISCUSSION OF PERSONNEL, 2.2-3711.A-3 DISPOSITION OF REAL PROPERTY, AND 2.2-3711.A-7 CONSULTATION WITH COUNTY ATTORNEY**

**(ORDER)**

Upon a motion by Mr. Dickson, seconded by Mr. Littrell and duly carried the Authority does hereby enter into Closed Meeting at 1:10 p.m. until 2:35 p.m. for Discussion of Personnel 2.2-3711.A-1, Disposition of Real Property 2.2-3711.A-3, and Consultation with the County Attorney 2.2-3711.A-7.

**(ORDER)**

Upon a motion by Mr. Littrell, and seconded by Mr. Jackson and duly carried the Authority does hereby convent out of closed meeting.

Whereas the Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with the Virginia Freedom of Information Act.

**CERTIFICATION OF CLOSED MEETING**

**(ORDER)**

Upon a motion by Mr. Littrell, seconded by Mr. Jackson and duly carried the Authority does hereby adopt the following resolution:

Whereas, Section 2.2-3711.A (1) of the code of Virginia requires a certification of the Authority that such Closed Meeting was conducted in conformity with Virginia law:

Now therefore, be it resolved that the Authority hereby certifies that, to the best of each member's knowledge (1) only public business matters lawfully exempted from open requirements by Virginia law were discussed in this Closed Meeting in which this certification as identified in this motion concerning the Closed Meeting were heard, or considered by the Authority certification resolution applies, and (11) only such public business matters as were identified in this motion concerning the Closed Meeting were heard, or considered by the Authority.

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**DIRECTOR'S TIME**

-The New River Regional Water Authority did not bill correctly on the last billing so that is going to be corrected with the water intake associated with Wythe County. The total billing should be \$93,812.00. There was about \$49,000 that wasn't billed so the adjusts will be made and PSA will be paying the difference.

-There will be evaluation training on February 28<sup>th</sup> and March 1<sup>st</sup> for all county employees held here by Springsted. Information on this has been included in your packets.

-We did receive notice that the Exit 1 Waste Water Treatment Plant is now in compliance.

**AUTHORITY MEMBERS' TIME**

**Mr. Jackson**-I want to thank everyone that was here and came out today. Thanks to everyone for doing such an outstanding job. I am looking forward to a good month. Happy Valentine's Day! God bless you.

**Mrs. Dalton**-I was glad to hear good things from some of our Sylvatus people. I would just like to say thank you to the staff and to Gary, for keeping us informed.

**Mr. Hutchins**-I want to thank the staff for all they are doing. Kevin, you are doing a great job. It looks like progress is great and things are really moving on. We may hit some speed bumps again but I am sure we will handle them. I want to thank the other members of the board, Mr. Chairman thank you.

**Mr. Dickson**-It is great to see the projects getting close to finished. Someone brought Oak Grove Road to my attention; Regional Water is going through that area and there is a trailer park out there that really needs water due to iron problems. I was wondering if we could look into that area to see if an extension would be possible. *\*\*PSA will check into this and see if it seems like a possibility.* Thank everyone very much.

**Mr. Littrell**-I always feel for people that come in and have missed a deadline. In Mrs. Billbrey's case, I think that if she would be willing to pay for one connection that we could cover the other one. She would be responsible for \$1,250.00 and we would be responsible for the other one. Thank you all for your hard work.

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**AUTHORITY MEMBERS' TIME (CONTINUED):**

**(ORDER)**

**APPROVAL OF CONNECTION FEE REDUCTION FOR BETTY J. BILBREY**

Upon a motion by Mr. Littrell, and seconded by Mrs. Dalton and duly carried the Authority does hereby approve to waive the connection fee on one of Mrs. Bilbrey's properties if she agrees to pay the \$1,250.00 to hook up the other property.

**Mr. McMillian**-I want to thank everyone that came out today. We always like to have visitors. I want to thank all of the staff for continued hard work. Thank you to my Vice Chair, Mrs. Dalton, for all of her hard work and support. This is a never ending process; when one projects closes, there is always another to look into. Again, thanks to everyone.

**(ORDER)**

**ADJOURNMENT**

Upon a motion by Mr. Jackson, seconded by Mr. Dickson and duly carried the Authority does hereby adjourn at 2:50 p.m. until their next regular scheduled meeting on March 14, 2011 at 12:30 p.m. in the Carroll County Governmental Center Board of Supervisors meeting room.

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Manus McMillian, Chairman

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Gary Larrowe, Executive Director

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Dana Phillips, Sec./Treasurer, Assistant Director

