

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
MARCH 14, 2011
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SECTION B: AUTHORITY APPROVAL ITEMS (Continued)

(ORDER)

APPROVAL OF AGREEMENT BETWEEN IDA AND PSA FOR FANCY GAP WATER PROJECT

Upon a motion by Mr. Jackson, seconded by Mr. Hutchins and duly carried the Authority does hereby approve the agreement between the IDA and the PSA for the Fancy Gap water project. The IDA agrees to pay the PSA \$2,281.00 per month as an availability fee to reserve and set aside capacity for properties located at I-77 Exit 8 and the Blue Ridge Parkway/HWY 52 area. (Copy attached to minutes.)

(ORDER)

APPROVAL OF AGREEMENT BETWEEN IDA AND PSA FOR FANCY GAP SEWER PROJECT

Upon a motion by Mr. Jackson, seconded by Mr. Hutchins and duly carried the Authority does hereby approve the agreement between the IDA and the PSA for the Fancy Gap sewer project. The IDA agrees to pay the PSA \$8,361.00 per month as an availability fee for the reservation of capacity at the I-77 Exit 8 and Blue Ridge Parkway area. (Copy attached to minutes.)

CITIZEN'S TIME

Jimmy Norman, EPA Source Water Protection Technician (Source Water Program)—I do work for the EPA in the Source Water Program. We have a program in place now which is my responsibility where we go out to little communities and develop water source protection plans. Dana Phillips and Donald Webb, PSA employees, have agreed to work with me and a few other volunteers from various organizations to form a Steering Committee. A quick idea of what this plan includes is forming the Steering Committee to help develop the plan, once the plan is developed it will be put into a report, this report will include maps outlining well heads and source point protection areas. I will be getting some input from the local health departments. We will identify contaminate sources and preventive measures that may be initiated by the Authority. This may be a useful tool in the future when funding is needed for different issues/projects. The focus of this program will be on the public water system.

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CITIZEN'S TIME (CONTINUED)

(ORDER)

APPROVAL OF EPA SOURCE WATER PROGRAM

Upon a motion by Mr. Jackson, seconded by Mr. Dickson and duly carried the Authority does hereby approve the EPA Source Water Program that will help the Carroll County PSA with a water source protection plan. The program is free at this point and will be lead by Jimmy Norman and the Steering Committee which includes Dana Phillips and Donald Webb, PSA staff.

PROJECT UPDATES:

Woodlawn Sewer--Contractor continues to work on punch list items as weather permits. VDOT has given an acceptable time frame for addressing all of their concerns until June 1st. Once VDOT acceptance is secured and the remaining PSA punch list items are addressed, then we can proceed with closeout with Landform. Contractor plans to begin addressing reseeding/customer concerns/punch list items at the end of March as the weather improves.

Gladeville/Cranberry Pump Station Upgrades--Construction contract, bonds, and insurance are under review at USDA-RD. Once the contracts are approved by RD, we will schedule the Preconstruction Conference and issue the Notice to Proceed to begin construction. We anticipate that construction will begin around the middle of March and the contractor has allotted a 4-month time frame for substantial completion.

Exit 19 Sewer--We are awaiting the submission of the pump station start up report and an easement that the Contractor negotiated along Coulson Church Road before AHE can certify the project to DEQ. Work on Change Order No. 1 the Oakland Heights extension continues and is about 28% complete.

Long Range Water--All contracts are under construction, combined completion is 98%. The project is very close to substantial completion. Once Ramey's water lines can be placed in service, this will allow the pump stations and tank to be completed as well—and use of Regional Water can begin. The tank is currently being disinfected and is being filled this week (to be full by 3/10/11) from Route 620 tank. There is still one leak to find and repair along Lead Mines Road.

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PROJECT UPDATES (CONTINUED):

Long Range Water (continued)--Contract #1-Ramey is 99% complete. The Contractor has completed installation of all 14" main line. There is still one section of 14" line on Lead Mines Rd that will not hold a pressure test; contractor is still working with leak detection firm to assist in finding the problem. About 50% of the service connections have been installed. Ramey's continues to work with VDOT for a plan to repair the blasting damage on Rt. 52. **Contract #2**-William G. Simmons is on the pump stations and is 98% complete. Pump stations are in place and have been tested. Contractor has adjusted PRV at Pleasant View BPS to allow the tank to be filled from the Route 620 tank. This will allow pump testing as soon as the tank passes bacteria testing and Contract #1 lines are ready. **Contract #3**-Mid-Atlantic Storage is 100% complete. The tank is complete with the exception of testing and sterilization. Contractor is waiting for Contract #1 and #2 to be completed to have water to place the tank in service. **Contract #4** the Rt. 620 Connector with Carolina Environmental is 98% complete. All water line has been installed, tested, and is in service. All service connections have been installed. **Contract #5**-DLB has the Route 100 Connector and is 97% complete. All 10" and 6" water lines have been installed and placed into service. All service connections have been installed. DLB is scheduling the remaining work for the Work Change Directive for the PRV installation near Exit 14.

Honeycutt Dam--Construction is complete. The Contractor (Steve Martin's Trenching) has completed all work and has been addressing punch list items as weather has permitted. Awaiting final pay request to be received from the contractor before processing and project closeout.

Exit 1 Water--No activity this month. We are still awaiting the conclusion of Mount Airy Agreement negotiations before submittal of plans to regulatory agencies for permits.

Fancy Gap Water and Sewer--PSA staff has been working on securing easements and properties needed for both the water and sewer portions of the project. Final design changes to be made and submitted for regulatory approvals after all pump station sites are secured and adequate well capacity is obtained. Brewer Drilling of Galax has begun drilling at the new well site.

Sylvatus/Mitchells Crossroads Water--Construction contract, bonds, and insurance are under review at USDA-RD. Once the contracts are approved by RD, we will schedule the Preconstruction Conference and issue the Notice to Proceed to begin construction. We anticipate that construction will begin around the middle of March and the contractor has allotted an 8-month time frame for substantial completion.

Coon Ridge Water, Cliffview/Fries Water, and Cana Sewer--No new activity for this month; we are waiting on further processing of the funding applications for all three projects.

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DIRECTOR'S TIME

--The PRV that was approved last month for the Change Order on Long Range Water was picked up by DLB for \$22,713 and that will allow us to use the Industrial Park tank.

--The Virginia Rural Water Association Conference will be held in Roanoke next. Last year's conference was most informative and this year we have several of our crew planning to attend.

--We closed on a well site on February 23, 2011 and we are very happy to finally have that resolved.

--We are working on the Hill's pump station and hope that we can keep it going until we can replace it.

--USDA has advised us that we have to spend all of the Woodlawn Sewer money by September 1, 2011.

--April 12th there will be a Fancy Gap meeting at 6 p.m. at the KOA campground. This will be a sign up meeting and service area maps will be available for people to see.

--I would like your input regarding what amount Wythe County needs to pay us back; to include grant funds or not include grant funds. Mr. Hutchins made the suggestion that we include the grant dollars in our figures and consider Wythe County's payment as the lesser amount. (Without their cooperation, we would not have the Long Range project.) Mr. Larrowe will pass this information on to Wythe County Administrator.

(ORDER)

APPROVAL TO INCLUDE GRANT DOLLARS IN THE AMOUNT OWED TO CARROLL COUNTY FROM WYTHE COUNTY DUE TO LONG RANGE WATER PROJECT

Upon a motion by Mr. Hutchins, seconded by Mr. Dickson and duly carried the Authority does hereby approve to include grant dollars in the amount that Wythe County is to pay back to Carroll County; thus reducing the figure Wythe County owes by approximately \$5,000.

Mr. Dickson to Kevin Heath, Dana Phillips, and Jessica Montgomery—Has there been any new information regarding the issue of extending water services to section on Oak Grove that was mentioned last month? Mr. Heath responded that the small section in question could possibly be feasible as a self-help project. There would be more information that would need to be gathered to know this for sure regarding interest and income levels, etc. Mr. Dickson asked that we hold a community meeting on this matter and then go from there.

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AUTHORITY MEMBERS' TIME

Mr. Dickson-I have been approached numerous times by some of our senior citizens that are complaining about how much they pay and how long they have been paying. Could we look at our older customers or our low usage customers and think about giving them a discount? Is there anything we can do to help them out? Mr. Larrowe and Mrs. Phillips stated that we are charging the minimum rates that we can charge according to USDA because of our funding.

Mr. Littrell-I don't have a whole lot today; I'm glad that we have got some water flowing where it hadn't been before and are going to have it flowing where it is needed. I have a very minor point regarding the Drought Plan; some wording needs to be changed, it says town and I believe it should say county. Thank you all.

Mr. Hutchins-Thank you Chairman and thank you to the staff for what they have done. It's a pleasure to be on the board. We have corrected some wrongs that have been done in the past and I think that we have made a lot of folks happy. I am just glad that we have a sustainable water supply in Carroll County. Thank you again to everyone for all you do.

Mr. Jackson-In the last few years I have learned a lot and in the last few weeks I have learned even more. For the second time, my daughter's well has went dry. It would be great if county water were available to her for all the money that we have spent on wells. My point is that until you have a personal problem, you don't realize what a blessing this county water can be. I would like to thank this staff for their continued hard work. Thank you and God Bless all of you.

Mrs. Dalton-I'll take my senior water rebate anytime! I am just pleased to see all the projects moving along and nearing completion. I was talking to someone from Sylvatus and they are already talking about when the water project will be completed. Everyone is getting excited. Thank you to everyone for their hard work; it's good to work with all you guys and we couldn't do it without the great staff.

Mr. McMillian-I would like to thank Mrs. Dalton for her devotion to this Authority. Thank you to the staff and the guys on the crews; we wouldn't accomplish anything without their hard work. Thank you to the other Authority members for all their time and dedication. We always try to do what we think is best for our citizens; we care so much for Carroll County. I appreciate everyone's support and help so much.

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(ORDER)

ADJOURNMENT

Upon a motion by Mr. Jackson, seconded by Mr. Littrell and duly carried the Authority does hereby adjourn at 1:45 p.m. until their next regular scheduled meeting on April 11, 2011 at 12:30 p.m. in the Carroll County Governmental Center Board of Supervisors meeting room.

Manus McMillian, Chairman

Gary Larrowe, Executive Director

Dana Phillips, Sec./Treasurer, Assistant Director