

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
MAY 10, 2010
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA

CALLED TO ORDER

The Carroll County Public Service Authority held their regular scheduled meeting on Monday, May 10, 2010 at 12:30 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Andy Jackson, Chairman, Manus McMillian, Vice Chairman, Sam Dickson, David Hutchins, Thomas Littrell, and Jeanette Dalton. Also present were Gary Larrowe, Executive Director and Dana Phillips, Assistant Director and Secretary/Treasurer of the Authority.

Chairman Jackson called the meeting to order at 12:35 p.m.

(ORDER)

APPROVAL OF CONSENT AGENDA

Upon a motion by Mr. McMillian, seconded by Mrs. Dalton and duly carried the Authority does hereby approve the Consent Agenda for Sections: A, B, and C. The Claims are on file in the PSA office:

Claims:

Check # 17187 to 17231 Claims in the amount of \$181,539.57.

Check # 17232 to 17236 Additional Claims in the amount of \$9,412.29.

Payroll Register-Auto-Draft in the amount of \$975.47.

ON-LINE TRANSFERS FOR APRIL 2010 FROM OPERATING TO THE FOLLOWING ACCOUNTS:

Gladeville/Cranberry Water	\$ 23,228.00
Gladeville/Cranberry Sewer	\$ 20,939.42
Route 100 Water	\$ 1,442.90
Cana Water	\$ 1,813.06
Airport Road Water	\$ 611.95
Woodlawn Water	\$ <u>1,012.83</u>
TOTAL	\$ 49,048.16
Airport Road Water (County Contribution)	\$50,000.00

REIMBURSE FOR CLAIMS

Gladeville/Cranberry Water	\$ 40,984.01
Gladeville/Cranberry Sewer	\$ 27,531.71
Route 100 Water	\$ 40,905.67
Cana Water	\$ 13,023.12
New Woodlawn Water	\$ 4,852.25
Airport Road Water	\$ <u>663.31</u>
TOTAL	\$127,960.07

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NATIONAL BANK ON-LINE PAYMENT TO LOCAL GOVERNMENT INVESTMENT POOL DEPOSIT TO DEBT RESERVE ACCOUNT (LGIP)

Gladeville/Cranberry Water	\$ 617.60
Gladeville/Cranberry Sewer	\$ 597.70
Route 100 Water	\$ 229.70
Cana Water	\$ 573.80
New Woodlawn Water	\$ 375.90
Airport Road Water	<u>\$1,376.20</u>
TOTAL	\$3,770.90

SECTION B: AUTHORITY APPROVAL ITEMS

(ORDER)

APPROVAL TO AMEND 2009-2010 BUDGET

Upon a motion by Mr. McMillian, seconded by Mrs. Dalton and duly carried the Authority does hereby approve to amend the 2009-2010 budget.

CITIZEN'S TIME

Lester Carter-I did not receive one of the blue door hangers. I was told that one was put on my door but I did not receive it. I want to sign up for the water but I do not think I should have to pay the \$1,250.00 connection fee. Mr. Jackson and Mr. Larowe stated that the reduction in connection fees was a one-time only extension. Mr. Larowe quoted this from the April 2010 meeting minutes that were recorded. Mr. Carter responded that he would not be signing up for a water connection.

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PROJECT UPDATES:

Woodlawn Sewer-On April 14th, the sewer lines were reversed to Galax. Right now, the gravity lines are being put in and should be finished within a month weather permitting. The cleanup may take a little longer with erosion control and seeding some of the yards.

Exit 19 Sewer-They have started back to work on the original designs from the pump station access road north, this work will be a little more tedious because the lines are a little deeper. This should be completed in about a month. There is also a change order that Adams-Heath will be looking at to see if Oakland Heights subdivision could be included, the price on this is about \$225,000 and will add another 12 more sewer customers.

Exit 1 Water and Sewer (Love's Project)-There are a couple of issues going on at Love's. Diesel fuel is getting into the plant, Love's is having some of their people come out to see what needs to be done to keep this fuel wash off from getting into the sanitary sewer system. The second issue is that the pumps seem to be reading inconsistently. We are looking into this right now to see where the problem lies.

Long Range Water-This project is moving along great. Contract 1-Ramey's is working in Austinville, they have run into some problems with rock and mud but they are working it out and slowly making progress. Contract 2-Simmons is working on the pump stations, they are a little behind because they are waiting for the tank to be finished but their work should begin in the next couple weeks. Contract 3-Mid Atlantic has poured the concrete foundation and the tank crew is scheduled to be here today but I have not heard for sure if they are here. Contract 4-Carolina Environmental is making great progress and they are doing a good job at E&S as well. Contract 5-DLB's work is moving along too, the directional bore under Little Reed Island is started and the pilot hole is through, that is great news.

Exit 1 Water-We are still in negotiations with the City of Mt. Airy as we have been.

Fancy Gap Water and Sewer-Plans have been submitted to the PSA for review for the water portion, this requires 19 more easements including the tank site and the sanitary sewer pump station easements.

Honeycutt Dam-We are waiting on Rural Development, we should know very soon when we are starting this project. Mr. Heath added that we are waiting to receive the bonds and insurance from the contractor that was awarded the bid, Steve Martin Trenching.

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Pridemore-Preston and the crew having been doing a great job on this project along with the Pridemore residents, the main line has been installed and the thrust block is being installed today.

Sylvatus/Mitchells Crossroads-Designs are being drafted. May 19, 2010 is the deadline to sign up for free connections and letters have been sent out to residents.

Cana Sewer-Nothing new to report at this time.

Fries Water-We have received the estimates back and are still investigating the options. This looks like a positive project.

Coon Ridge Water-The designs are being drafted now and looks to be promising.

DIRECTOR'S TIME

-I just wanted to report on the Virginia Rural Water Association conference that four of us attended (myself, Mrs. Phillips, Mrs. Montgomery, and Mr. Jackson). This conference was a very positive event. We made some good contacts and there was some great information there for us. This was a very positive experience.

-I just wanted to point out the letter from Jimmy Wallace with the Department of Housing and Community Development that has been included in your packets. He made a surprise visit to Pridemore, the project is funded by DHCD money. He said that everything was great, everyone was doing their job, and he was very impressed with this work which is not always the case when he makes his visits.

****Recess from 1:10 p.m. to 1:30 p.m. before Closed Session****

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CLOSED MEETING-PURSUANT TO SECTIONS 2.2-3711.A-1 DISCUSSION OF PERSONNEL, 2.2-3711.A-3 DISCUSSION OR CONSIDERATION OF REAL ESTATE, 2.2-3711.A-5 DISCUSSION CONCERNING A PROSPECTIVE BUSINESS, 2.2-3711.A-7 CONSULTATION WITH COUNTY ATTORNEY

(ORDER)

Upon a motion by Mr. McMillian, seconded by Mr. Hutchins and duly carried the Authority does hereby enter into Closed Meeting at 1:45 p.m. until 2:30 p.m. for the Discussion of Personnel 2.2-3711.A-1, Discussion or Consideration of Real Estate 2.2-3711.A-3, Discussion Concerning a Prospective Business 2.2-3711.A-5, and Consultation with the County Attorney 2.2-3711.A-7.

(ORDER)

Upon a motion by Mr. Littrell, and seconded by Mr. Hutchins and duly carried the Authority does hereby convent out of closed meeting.

Whereas the Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with the Virginia Freedom of Information Act.

CERTIFICATION OF CLOSED MEETING

(ORDER)

Upon a motion by Mr. Littrell, seconded by Mr. Hutchins and duly carried the Authority does hereby adopt the following resolution:

Whereas, Section 2.2-3711.A (1) of the code of Virginia requires a certification of the Authority that such Closed Meeting was conducted in conformity with Virginia law:

Now therefore, be it resolved that the Authority hereby certifies that, to the best of each member's knowledge (1) only public business matters lawfully exempted from open requirements by Virginia law were discussed in this Closed Meeting in which this certification as identified in this motion concerning the Closed Meeting were heard, or considered by the Authority certification resolution applies, and (11) only such public business matters as were identified in this motion concerning the Closed Meeting were heard, or considered by the Authority.

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AUTHORITY MEMBERS' TIME

Mr. McMillian-I appreciate the gentleman that came out today, sorry that we cannot change policy but I appreciate your effort in coming before the board. I am very pleased with our employees and the Pridemore residents; they are doing an outstanding job.

Mr. Littrell-I took a little cruise around the county on 58 and down Coulson Church Road and then on Airport so I got a chance to see some of the great work that is going on around the county. I am very pleased to be a part of that.

Mr. Dickson- I am amazed that we have 13 projects on the list. Now, 11 of the 13 are viable projects and the other 2 are on paper we just haven't got the actual work started. I am very pleased.

Mr. Hutchins- It's good to see the things that are happening. I think it's great!

Mrs. Dalton-It's good to go through the county and see all the projects in progress. I do miss seeing the Sylvatus/Mitchell's Crossroads people. They are very pleased with this board and the PSA.

Mr. Jackson-Everybody on the board is getting water now except for one, myself. We just don't have the opportunity in my area right now but maybe in the future. I appreciate the citizen that came out even though we couldn't help him. I appreciate the board and Gary, Dana, Jessica, Preston, and all the other staff. It makes things much easier and things move along smoother when everyone works together with a vision and a plan. I did not realize what all could be done until I went to Williamsburg. There is a lot to be gained and a lot to be learned by going to these events. The more you learn the better off you are and everyone can use a little education.

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(ORDER)

ADJOURNMENT

Upon a motion by Mr. McMillian, seconded by Mr. Littrell and duly carried the Authority does hereby adjourn at 2:40 p.m. until their next scheduled meeting on June 14, 2010 at 12:30 p.m. in the Carroll County Governmental Center Board of Supervisors meeting room.

Andy Jackson, Chairman

Gary Larrowe, Executive Director

Dana Phillips, Sec./Treasurer, Assistant Director