

MEETING MINUTES  
CARROLL COUNTY PUBLIC SERVICE AUTHORITY  
MARCH 9, 2009  
CARROLL COUNTY GOVERNMENTAL CENTER  
BOARD MEETING ROOM  
HILLSVILLE, VA

CALL TO ORDER

The Carroll County Public Service Authority held their regular scheduled monthly meeting on Monday, March 9, 2009 at 12:30 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Sam Dickson, Chairman, Thomas Littrell, Vice Chairman, Andrew Jackson, David Hutchins, Jeanette Dalton, and Manus McMillian. Also Present were Ronald L. Newman, Executive Director, Ray E. Hill, Director of Operations, Dana Phillips Sec./Treasurer of the Authority.

Mr. Dickson called the meeting to order at 12:30 p.m.

PUBLIC HEARING FANCY GAP SEWER FUNDING TO RURAL DEVELOPMENT

Mr. Dickson opened the public hearing at 12:40 p.m. With no to speak the public hearing was closed at 12:42 p.m.

(ORDER)

FUNDING FOR FANCY GAP SEWER PROJECT

Upon a motion by Mr. Hutchins, seconded by Mr. Jackson and duly carried the authority does hereby approve to apply for funding with any and all agencies that might be willing to lend any funds for the Fancy Gap Sewer Project.

No one present for Citizens Time.

AMEND AGENDA

(ORDER)

Upon a motion by Mr. Hutchins, seconded by Mr. Jackson and duly carried the authority does hereby approve to amend the agenda to add a closed meeting at the conclusion of this meeting for the purpose of 2.2-3711.A-1 Discussion of Personnel.

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(ORDER)

CONSENT AGENDA

Upon a motion by Mr. Hutchins, seconded by Mr. Littrell and duly carried the Authority does hereby approve the Consent Agenda for Sections A, B, and C and reimbursement for payroll for February. The Claims are on file in the PSA office.

CLAIMS:

Check # 13577-13580 Voided Test Pattern  
Check # 13573-13574 Voided Test Pattern  
Check # 13583 Voided  
Check # 13581-13582 Payroll in the amount of \$230.88, Direct Deposit in the amount of \$744.59  
Check # 16212-16266 Claims in the amount of \$50,074.15  
Check # 16267-16270 Additional claims in the amount of \$3,341.06

ON-LINE TRANSACTONS FROM OPERATING TO FOLLOWING ACCOUNTS

Gladeville/Cranberry Water	\$15,116.25
Gladeville/Cranberry Sewer	\$16,090.80
Rt. 100 Water	\$ 9,914.35
Woodlawn Water	\$ 310.31
Cana Water	\$ 827.51
Airport Road Water	<u>\$ 347.48</u>
TOTALS	\$42,606.70

Transfer from Happy Hollow Construction to Operating for Pay Request #2 \$18,469.52.

Check # 13584-Transfer for Carter Bank & Trust Operating to National Bank Operating in the amount of \$20,000.00.

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NATIONAL BANK REIMBURSEMENTS TO OPERATING ACCOUNT

Rt. 100	\$ 7,528.15
Gladeville/Cranberry Water	\$10,522.03
Gladeville/Cranberry Sewer	\$ 3,383.99
New Woodlawn	\$ 2,883.32
Cana Water	\$ 4,129.55
Airport Road Water	<u>\$ 183.40</u>
TOTAL	\$28,630.44

National Bank Online Payment to Local Government Investment Pool/Deposit to Debt reserve Account

Rt. 100	\$ 229.70
Gladeville/Cranberry	\$ 617.60
Gladeville/Cranberry	\$ 597.70
New Woodlawn	\$ 375.90
Cana Water	<u>\$ 573.80</u>
TOTAL	\$2,394.70

(ORDER)

DLB PUMP STATION

Upon a motion by Mr. Littrell, seconded by Mr. Jackson and duly carried the Authority does hereby approve to obtain ownership of the DLB Pump Station on Expansion Drive.

(ORDER)

RATIFY CANA SEWER ENGINEERING AWARD

Upon a motion by Mr. Jackson, seconded by Mrs. Dalton and duly carried the Authority does hereby approve to ratify the Cana Sewer Engineering Award. This award is to Adams-Heath Engineering of Galax, VA for the Cana Sewer PER.

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(ORDER)

AGREEMENT BETWEEN CARROLL COUNTY AND WYTHE COUNTY

Upon a motion by Mr. Hutchins, seconded by Mr. Littrell and duly carried the Authority does hereby approve the agreement between Wythe County and Carroll County. This agreement will be included as part of these minutes.

(ORDER)

YODER'S WAREHOUSE REQUEST

Upon a motion by Mr. Hutchins, seconded by Mr. Jackson and duly carried the Authority does hereby table the request from Yoder's Warehouse and ask the finance committee to look at the cost and changes to the plans and to report back to the Authority at a later date.

(ORDER)

GRIFFIN SEWER LINE REQUEST

Upon a motion by Mr. Hutchins, seconded by Mr. Jackson and duly carried the Authority does hereby table this request until the next meeting to allow Mr. Griffin to meet with the engineering to determine where the lines will be.

PAM STAMPER REQUEST

No motion was made; the authority did not feel that it was feasible at this time.

RESCUE ROAD

Request was table until projects is under construction and see if there is any contingence money to do this extension.

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OLD BUSINESS:

WOODLAWN SEWER-Contractor has two crews working. There has been 21% of the high priority lines placed in ground. Have had several weather related days. Have processed 1<sup>st</sup> pay request.

HAPPY HOLLOW-Working on road bores today, all main line is in.

EXIT 19 SEWER-Already bid and awarded, so Rural Development will be funded with regular funding.

HONEYCUTT DAM/EXIT 1-Will be doing water samples in these areas.

REGIONAL WATER-

EXIT 1 WATER/SEWER-Still working on financing for this project.

(ORDER)

Upon a motion by Mr. Hutchins, seconded by Mr. McMillian and duly carried the Authority does hereby approve to authorize the Chairman Mr. Dickson to enter into whatever legal or contractual obligation the you might need for this project be it construction or financial, if the need arises before the next scheduled meeting.

SYLVATUS/MITCHELL'S CROSSROADS-Working with community residence.

CANA SEWER PROJECTS-Working on user agreements and income surveys.

EPWORTH CHURCH ROAD WATER-Working on user agreements and income surveys.

CLIFFVIEW-Community meeting set for April 2, 2009 from 6 to 7 p.m at Cliffview Church of God.

FRIES/VAUGHAN-Date for door-to-door will have to be rescheduled due to conflict in meetings.

PRIDEMORE-Residence are working on volunteer sheets and getting ready.

GPS UPDATE-Printer would be 44 inches and server would serve both assessor's office and PSA office. Greg and Stephanie went to training on GPS.

221 WATER-Working with community residence.

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Break until 2:15.

CLOSED MEETING-PURSUANT TO SECTION 2.2-3711.A-1 DISCUSSION OF PERSONNEL

(ORDER)

Upon a motion by , seconded by and duly carried the Authority does hereby enter into Closed Meeting at until for the discussion of personnel 2.2-3711.A-1.

(ORDER)

Upon a motion by , seconded by Mr. Jackson and duly carried the Authority does hereby convene out of closed meeting.

CERTIFICATION OF CLOSED MEETING

(ORDER)

Upon a motion by Mr. Hutchins, seconded by Mrs. Dalton and duly carried the Authority does hereby adopt the following resolution:

Whereas the Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with the Virginia Freedom of Information Act;

Whereas, Section 2.2-3711.A (1) of the code of Virginia requires a certification of the Authority that such Closed Meeting was conducted in conformity with Virginia law:

Now Therefore, Be it Resolved that the Authority hereby certifies that, to the best of each member's knowledge (1) only public business matters lawfully exempted from open requirements by Virginia law were discussed in this Closed Meeting in which this certification as identified in this motion concerning the Closed Meeting were heard, or considered by the Authority certification resolution applies, and (11) only such public business matters were identified in this motion concerning the Closed Meeting were heard, or considered by the Authority.

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(ORDER)

HILLS WATER SYSTEM

Upon a motion by Mrs. Dalton, seconded by Mr. Jackson and duly carried the Authority does hereby to ask Mr. Steve Hill to attend the next Authority meeting.

AUTHORITY MEMBERS TIME

Mr. Littrell-Pleased with progress and waiting on stimulus.

Mr. McMillian-Hurry up and wait, look forward to saying get her done.

Mr. Jackson-Got a lot of hope about stimulus money.

Mrs. Dalton-Glad to see the PSA making great accomplishments.

Mr. Hutchins-Believes that the PSA should be commended for all the hard work on all projects.

Mr. Dickson-Thinks the PSA is changing the county. Regional water will help to open up the county. Thanks to everyone that works so hard.

(ORDER)

ADJOURNMENT

Upon a motion by Mr. Jackson, seconded by Mr. McMillian and duly carried the Authority does hereby adjourn until April 13, 2009.

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W. S. "Sam" Dickson

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Ronald L. Newman, Executive Director

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Dana Phillips, Sec./Treasurer