

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
DECEMBER 7, 2009
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA

CALLED TO ORDER

The Carroll County Public Service Authority held their regular scheduled meeting on Monday, December 7, 2009 at 12:30 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Sam Dickson, Chairman, David Hutchins, Thomas Littrell, Vice Chairman, Andrew Jackson, Manus McMillian and Jeanette Dalton. Also present were Gary Larrowe, Executive Director and Dana Phillips, Assistant Director and Sec. /Treasurer of the Authority.

Chairman Dickson called the meeting to order at 12:35 p.m.

(ORDER)

APPROVAL OF CONSENT AGENDA

Upon a motion by Mr. Jackson, seconded by Mrs. Dalton and duly carried the Authority does hereby approve the Consent Agenda for Sections: A, B, C and D. (With the exception of the grant agreement, loan resolution and governing body resolution for Honeycutt Dam project. The Claims are on file in the PSA office:

Claims:

Check # 016835-016914 Voided

Check # 016915-016961 Claims in the amount of 155,466.76

Payroll Register-Auto-Draft in the amount of \$975.47

ON-LINE TRANSFERS/NOVEMBER 2009 FROM OPERATING TO THE FOLLOWING ACCOUNT:

Glad/Cran Water	\$16,672.32
Glad/Cran Sewer	\$15,748.27
Rt. 100 Water	\$45,955.65
Cana Water	\$ 1,513.28
Woodlawn Water	\$ 681.74
Airport Rd Water	<u>\$ 397.08</u>
TOTAL	\$80,968.34

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REIMBURSE FOR CLAIMS

Route 100 Water	\$19,627.52
Gladeville/Cranberry Water	\$19,355.95
Gladeville/Cranberry Sewer	\$12,936.15
New Woodlawn	\$ 1,951.71
Canawater	\$ 4,291.24
Airport Road Water	<u>\$ 444.24</u>
TOTAL	\$58,606.81

NATIONAL BANK ONLINE PAYMENT TO LOCAL GOVERNMENT INVESTMENT POOL DEPOSIT TO DEBT RESERVE ACCOUNT

Route 100 Water	\$229.70
Gladeville/Cranberry Water	\$617.60
Gladeville/Cranberry Sewer	\$597.70
New Woodlawn	\$375.90
Canawater	<u>\$573.80</u>
TOTAL	\$2,394.70

(ORDER)

HONEYCUTT DAM PROJECT APPROVAL ITEMS

Upon a motion by Mr. Hutchins, seconded by Mr. Jackson and duly carried the Authority does hereby approve the Grant Agreement, Adopt the Loan Resolution and Adopt the Resolution of Governing Body regarding the Honeycutt Dam Water Project.

CITIZEN TIME

Helen Moore-Thank you for your time and letting me speak to you today. She showed the Authority some white clothes that have iron rust on them. In the 17 years that I have been back in Carroll Co. northern Carroll County hasn't received anything. We would appreciate any help that you can give us.

Mary Price-Is the PSA going to take over the Hill's water system. There is no fire protection on that line. If the PSA runs water to our area, will we have fire protection. That is an independent system and will

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Have no effect on water being run to Sylvatus or Mitchells Crossroads. Do you think we will get water sooner or later? Mr. Dickson stated that the PSA is continuing to work on this project.

Audrey Richardson-Does the number of people wanting water has any effect on the possibility of getting water? The Authority looks for at least 51% of people wanting water before looking at a water system. We have 3 churches that need water if you count the number that attend each. We also have a lot of family that come to this area at least 3 times a year. All of this adds to the number of residents in our area.

PROJECT UP-DATES:

Woodlawn Sewer-Actually they are starting the pumps today. A smoke test will be held tomorrow on the SWVTC sewer system that will hook onto this system.

Exit 19 Sewer-Still making progress, working with land owners and making some changes. Will be moving some of the lines out there.

Exit 1 Water/Sewer-Treatment plant is in place and we have a change order for your approval today, it deals with the treatment using UV lights instead of tablets. Change order will be for \$16,000.

(ORDER)

CHANGE ORDER FOR EXIT 1 WATER/SEWER

Upon a motion by Mr. McMillian, seconded by Mr. Littrell and duly carried the Authority does hereby approve the change order for Exit 1 water/sewer.

(ORDER)

CHANGE ORDER FOR ELECTRICAL SERVICE

Upon a motion by Mr. McMillian, seconded by Mr. Hutchins and duly carried the Authority does hereby pre-approve the change order for the electrical service providing it remains under \$1,000.

Long Range Water-All contracts have been mailed back, looking for a notice to proceed by early January 2010.

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Exit 1 Water-Still working with Mt. Airy.

Fancy Gap Water-Working on pump stations and tank locations.

Fancy Gap Sewer-Working on pump stations and tank locations.

Sylvatus/Mitchell's Crossroads-Still working on finding ways to make project happen.

Pridemore- Have a materials list and project will start on March 1, 2010

Lancaster Extension-Developer paid for this and an addition bill has come back in and we need to pay this bill for \$441.89.

(ORDER)

LANCASTER EXTENSION PAYMENT

Upon a motion by Mrs. Dalton, seconded by Mr. Hutchins and duly carried the Authority does hereby approve to pay the \$441.89 for the Lancaster Extension.

Fries Road (Cliff view)-Still working with residents on user agreements.

Honeycutt Dam Water-Letter of conditions we are trying to meet and looking for a bid in February 2010.

Director's Time-Working with Galax on the equalization project, and will meeting with them in the future. The PSA had a great staff meeting on the organization of the future of the Authority.

AUTHORITY MEMBERS' TIME

Mr. Hutchins-The Sylvatus and Mitchells Crossroads residents are always so nice. We are working on funding for this project. Carroll County as a whole has a problem with iron rust. We have had some success stories this year. We are digging deeper and the well tables are getting deeper also.

Mrs. Dalton-Glad to see you all here. Appreciate all of your support. It helps us to know that you want water that much, there are a lot people in the county that want water, but they want us to do all the work, and you all are working just as hard.

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Mr. Jackson-Thanks for all the residents that are here today and I wish I could tell you all we are starting tomorrow, but I can't. We are still working hard on this project. Even though you all have brown clothes, I wish all of you all a Merry Christmas. We have a lot of things started, and hopefully we can get them completed and new ones started next year. I appreciated all of our staff who has worked so hard this year and wish them a Merry Christmas and hope to see you all next year.

Mr. McMillian-I really do appreciate all of you coming out. It makes our jobs easier with all the hard work you do. Your time is not wasted by coming to these meeting. Have a safe and happy holiday and remember the ones that don't have.

Mr. Littrell-I appreciated the positive attitudes that you all bring to the meetings. Hopefully in the near future we will have some good news for your all. Keep the faith, I know that you have a problem and we are trying to fix it. We really wanted to get things moving in the county and I feel like we have made a lot or progress.

Mr. Dickson-I am amazed with all the progress that we have made this year. I look for good things to keep going. I wish all of you a Merry Christmas and thank you to the Authority and staff for all their hard work this year.

(ORDER)

ADJOURMENT

Mr. Dickson adjourned the meeting at 1:10 p.m.

(ORDER)

RE-OPEN MEETING

Upon a motion by Mr. Hutchins, seconded by Mr. Jackson and duly carried the Authority hereby agrees to re-open the meeting at 1:11 p.m.

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(ORDER)

ORGANIZATION MEETING

Upon a motion by Mr. Hutchins, seconded by Mr. McMillian and duly carried the Authority does hereby to hold it organization meeting on Monday, January 4, 2010 immediately following the Board of Supervisors meeting.

(ORDER)

ADJOURNMENT

Upon a motion by Mr. Hutchins, seconded by Mr. Jackson and duly carried the Authority does hereby adjourn until Monday, January 4, 2010 following the Board of Supervisors meeting.

Chairman

Gary Larrowe, Executive Director

Dana Phillips, Sec./Treasurer, Assistant Director