

MEETING MINUTES
CARROLLCOUNTY PUBLIC SERVICE AUTHORITY
APRIL 13, 2009
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA

CALL TO ORDER

The Carroll County Public Service Authority held their regular scheduled monthly meeting on Monday, April 13, 2009 at 12:30 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Sam Dickson, Chairman, Thomas Littrell, Vice Chairman, Andrew Jackson, David Hutchins, and Jeanette Dalton. Also present were Ronald L. Newman, Executive Director, Dana Phillips Sec. /Treasurer of the Authority and Kevin Heath of Adams-Heath Engineering. Manus McMillian was absent.

Mr. Dickson called the meeting to order at 12:30 p.m.

No one present for Citizen Time.

(ORDER)

APPROVAL OF CONSENT AGENDA SECTIONS A, B AND C

Upon a motion by Mr. Jackson, seconded by Mr. Hutchins and duly carried the Authority does hereby approve the consent agenda of section A, B, and C with the changed version of the minutes. The Claims are on file in the PSA office.

CLAIMS:

Check # 16272-16329 Claims in the amount of \$142,733.37

Check # 16330-16333 Additional claims in the amount of \$7,683.59

Direct Deposit of Payroll in the amount of \$975.47

ON-LINE TRANSACTIONS

Reimburse for Claims:

Rt. 100 Water	\$22,108.90
Glad/Cran Water	\$19,269.54
Glad/Cran Sewer	\$20,059.68
New Woodlawn	\$ 2,438.47
Cana Water	\$10,181.17
Airport Road Water	<u>\$ 679.18</u>
TOTAL	\$74,736.94

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NATIONAL BANK ON-LINE TRANSACTION
TRANSFER FROM OPERATING FOR FEBRUARY TO THE FOLLOWING ACCOUNTS

Glad/Cran Water	\$20,945.56
Glad/Cran Sewer	\$24,484.86
Rt. 100 Water	\$16,675.31
Woodlawn Water	\$ 572.06
Cana Water	\$ 1,716.62
Airport Road Water	<u>\$ 317.33</u>
TOTAL	\$64,711.74

(ORDER)

GRIFFIN SEWER LINE REQUEST

Upon a motion by Mr. Hutchins, seconded by Mr. Jackson and duly carried the Authority does hereby refer the cost estimate along with the business plan to the financial committee for their recommendation.

(ORDER)

HONEYMOON LANE TRAILER COURT

Upon a motion by Mr. Hutchins, seconded by Mr. Jackson and duly carried the Authority does hereby approve to submit a change order to Rural Development to remove the road bore for the Honeymoon Lane Trailer Court and also to submit a change order to relocate the bore for Griffin (upon approval of the financial committee) in the Woodlawn Sewer Project.

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FANCY GAP WATER DESIGN

It was consensus of the Authority to table any decisions about Fancy Gap Water Design until a further date.

(ORDER)

YODERS FARM MARKET LINE MOVEMENT REQUEST

Upon a motion by Mr. Littrell, seconded by Mrs. Dalton and duly carried the authority does hereby approve that if the sewer line is moved then the cost of \$6,099.00 would have to be paid by the business or owner of the property.

OLD BUSINESS:

WOODLAWN SEWER: Mr. Heath updated the Authority that the contractor has two crews working one Senior Road and the other on Glendale Road. As of the 1st of the month 35% of force main and 35% of the gravity sewer line have been completed.

HAPPY HOLLOW: Weather has slowed the project. Waiting to be able to test and then laterals will be run to the homes. Estimated 1 month left for full completion.

EXIT 19 SEWER: Issued award of contract, they are working on their bid bonds. County Attorney will review and submit to RD, by early May 2009.

REGIONAL WATER: RD advises to hold off until we receive wording on bid documents.

EXIT 1 WATER/SEWER: Have received clearance from Game & Inland Department and U S Fish and Wildlife on the Bogg Turtles.

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(ORDER)

REQUEST TO TRANSFER FUNDS FROM EXIT 19 SEWER TO EXIT1 SEWER

Upon a motion by Mr. Hutchins, seconded by Mr. Littrell the authority does hereby approve to request RD to transfer any remaining funds (due to potential cost savings) from Exit 19 Sewer Project to Exit 1 Sewer Project.

CANA SEWER PROJECT: Still working on obtaining agreements.

(ORDER)

MANDATORY RULES REGARDING PUMP STATIONS

Upon a motion by Mr. Hutchins, seconded by Mr. Jackson and duly carried the Authority does hereby approve that on all mandatory projects, if the customer is required to install a pump station in order to be served the mandatory would not apply to that customer. If the customer chooses to install a pump station in order to be served that would be customer's decision.

CLIFFVIEW: Community meeting held on Tuesday, April 2, 2009. Handed out another 85 agreements and income surveys to residents, there is really a need for a spark plug in that area.

PRIDEMORE: Trying to organize for Self-Help grant. Jimmy Wallace will be here in May to have a meeting with the residents.

RT. 221 EXTENSION: Will schedule another meeting at the Dugspur Rescue Building.

Break from 1:45 to 2:00 p.m.

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CLOSED MEETING

**CLOSED MEETING-PURSUANT TO SECTIONS 2.2-3711.A-1DISCUSSION OF PERSONNEL: 2.2-3711.A-3
DISCUSSION OR CONSIDERATION OF ACQUISITION OF REAL PROPERTY FOR A PUBLIC PURPOSE: 2.2-
3711.A-7 CONSULTATION WITH LEGAL COUNSEL PERTAINING TO ACTUAL OR PROBABLE LITIGATION**

(ORDER)

Upon a motion by Mr. Hutchins, seconded by Mrs. Dalton and duly carried the Authority does hereby enter into Closed Meeting at 2 p.m. until 3:40 p.m. for the Discussion of personnel 2.2-3711.A-1: Discussion or consideration of acquisition of real property for a public purpose 2.2-3711.A-3: Consultation with legal counsel pertaining to actual or probable litigation 2.2-3711.A-7.

(ORDER)

Upon a motion by Mr. Jackson, seconded by Mr. Littrell and duly carried the Authority does hereby convent out of closed meeting.

CERTIFICATION OF CLOSED MEETING

(ORDER)

Upon a motion by Mr. Hutchins, seconded by Mrs. Dalton and duly carried the Authority does hereby adopt the following resolution:

Where as the Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with the Virginia Freedom of Information Act;

Whereas, Section 2.2-3711.A (1) of the code of Virginia requires a certification of the Authority that such Closed Meeting was conducted in conformity with Virginia law:

Now Therefore, Be it Resolved that the Authority hereby certifies that, to the best of each member's knowledge (1) only public business matters lawfully exempted from open requirements by Virginia law were discussed in this Closed Meeting in which this certification as identified in this motion concerning the Closed Meeting were heard, or considered by the Authority certification resolution applies, and (11) only such public business matters as were identified in this motion concerning the Closed Meeting were heard, or considered by the Authority.

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AUTHORITY MEMBERS TIME

Mr. Littrell: We are making progress, hope we will be getting funding soon.

Mr. Hutchins: We have done a lot of things and have a lot of things going. Great job and making good decisions.

Mrs. Dalton: I would like to see us move along a little faster, but we are making progress and I am glad to be a part of it.

Mr. Jackson: I will concur with everything that has been said.

Mr. Dickson: We are all disappointed that we are not further along than we are. We have two big projects that will really make a big difference with infrastructure. Don't be disappointed with not having accomplished as much as we wanted, just look forward and reach higher.

(ORDER)

ADJOURNMENT

Upon a motion by Mr. Hutchins, seconded by Mr. Jackson and duly carried the Authority does hereby adjourn until after the Board of Supervisors Meeting today at 4 p.m.

W. S. "Sam" Dickson, Chairman

Gary Larrowe, Executive Director

Dana Phillips, Sec./Treasurer