

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
APRIL 12, 2010
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA

CALLED TO ORDER

The Carroll County Public Service Authority held their regular scheduled meeting on Monday, April 12, 2010 at 12:30 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Andy Jackson, Chairman, Manus McMillian, Vice Chairman, Sam Dickson, David Hutchins, Thomas Littrell, and Jeanette Dalton. Also present were Gary Larrowe, Executive Director and Dana Phillips, Assistant Director and Secretary/Treasurer of the Authority.

Chairman Jackson called the meeting to order at 12:35 p.m.

(ORDER)

APPROVAL OF CONSENT AGENDA

Upon a motion by Mr. McMillian, seconded by Mr. Hutchins and duly carried the Authority does hereby approve the Consent Agenda for Sections: A, B, and C. The Claims are on file in the PSA office:

Claims:

Check # 17128 to 17183 Claims in the amount of \$285,675.60.

Check # 17184 to 17186 Additional Claims in the amount of \$2,496.81.

Payroll Register-Auto-Draft in the amount of \$975.47.

ON-LINE TRANSFERS FOR MARCH 2010 FROM OPERATING TO THE FOLLOWING ACCOUNTS:

Gladeville/Cranberry Water	\$22,880.48
Gladeville/Cranberry Sewer	\$20,048.26
Route 100 Water	\$ 1,001.66
Cana Water	\$ 1,604.38
Airport Road Water	\$ 575.19
Woodlawn Water	<u>\$ 720.49</u>
TOTAL	\$46,830.46

REIMBURSE FOR CLAIMS

Gladeville/Cranberry Water	\$40,984.01
Gladeville/Cranberry Sewer	\$27,531.71
Route 100 Water	\$40,905.67
Cana Water	\$13,023.12
New Woodlawn Water	\$ 4,852.25
Airport Road Water	<u>\$ 663.31</u>
TOTAL	\$127,960.06

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NATIONAL BANK ON-LINE PAYMENT TO LOCAL GOVERNMENT INVESTMENT POOL DEPOSIT TO DEBT RESERVE ACCOUNT (LGIP)

Gladeville/Cranberry Water	\$ 617.60
Gladeville/Cranberry Sewer	\$ 597.70
Route 100 Water	\$ 229.70
Canawater	\$ 573.80
New Woodlawn Water	\$ 375.90
Airport Road Water	<u>\$1,376.20</u>
TOTAL	\$3,770.90

SECTION B: AUTHORITY APPROVAL ITEMS

(ORDER)

APPROVAL TO RATIFY THE IDA AGREEMENT

Upon a motion by Mr. McMillian, seconded by Mr. Hutchins and duly carried the Authority does hereby approve to ratify the IDA Agreement. (This agreement is part of these minutes.)

(ORDER)

APPROVAL TO AWARD CONSTRUCTION CONTRACT HONEYCUTT DAM PROJECT

Upon a motion by Mr. McMillian, seconded by Mr. Hutchins and duly carried the Authority does hereby approve to award the construction bid for Honeycutt Dam Project to Steve Martin's Trenching, Inc. in the amount of \$268,465.00.

(ORDER)

APPROVAL OF DISPOSITION OF VEHICLE

Upon a motion by Mr. McMillian, seconded by Mr. Hutchins and duly carried the Authority does hereby approve to dispose of the 1992 Chevrolet Pickup, VIN 1GCCT14Z9N2187897.

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(ORDER)

APPROVAL TO BID MATERIALS FOR BREEZY RIDGE FIRE HYDRANTS, BLUEBERRY METERS, AND EXIT 19 SEWER REVISIONS

Upon a motion by Mr. Dickson, seconded by Mr. McMillian and duly carried the Authority does hereby approve to bid for Breezy Ridge fire hydrants and associated materials, Blueberry meters and associated materials, and the Exit 19 Sewer Revision and associated materials.

CITIZEN'S TIME

Jerry Davidson-I'm here about the water project on Coulson Church Road, I did miss the deadline and I called the office on March 16, 2010 to sign an agreement. I would like to see if I can get my connection fee waived. I missed the deadline because I procrastinated, I do want to sign up.

Ben Belton-I am here for the same reason regarding the water project, I have a lot of things going on at home and just forgot to get my user agreement signed before the deadline of March 15th.

Joe Bockley-I want to talk about appreciation today, I greatly appreciate everything that Jeanette Dalton does for us. I also want to thank the board for all the hard work they do; even if there is not enough money to pay for everything, they keeping trying.

Audra Richardson-I also appreciate everything that has been done for us. I hope that you will continue to try to help the Sylvatus/Mitchell's Crossroads area. We keep begging for water and you continue to be nice to us and work hard to do what you can. Hopefully, we will have water soon.

Mary Price-I want to thank you all for continuing to let us come and voice what we want and if we do not get water it will not be because you did not try for us. I just wanted to see if Deerfield Road would be included if we do get water because there are people on that road that greatly need it. Thank you again for allowing us to speak.

Ray Spraker-I live at 785 Ridge Road and have talked to several people on that road and we would like to see that water line extended to us if possible, we cannot drink our water. We know that a few houses on our road are already included in the project. Please keep us in mind because we greatly need it.

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(ORDER)

APPROVAL OF LONG RANGE WATER CONNECTION FEE REDUCTION

Upon a motion by Mr. Dickson, seconded by Mr. Hutchins and duly carried the Authority does hereby approve to reduce the Long Range Water connection fee from \$1,250 to \$250 for the four citizens that came before the authority today in person and in writing. The four citizens included are Jerry Davidson, Ben Belton, Jeff Wolford, and Alesa Stewart. This is a one-time extension only.

PROJECT UPDATES:

Woodlawn Sewer-There should be an Exit 14 switch over this week. There is also a plant closure plan being conducted over near the Training Center, the contractor has been moving at a faster pace and doing better work on this part of the project. There have also been smoke tests in that area looking for leaks and that has yielded some active for repairs on the system that was already there. Preston and his crew have been working on these things.

Exit 19 Sewer- The change order has been denied for the third time. We are now going back to the original plans. We will continue down Airport Road from Mary Coulson's house to the pump station line. We will actually be putting that line in with MRPD Commission money from the pump station back up parallel to I-77 to meet the bore. The PSA crew will be constructing that extension.

Exit 1 Water and Sewer (Love's Project)-We have been having some problems with the sewer. It appears that the roof drains from the canopy over the fuel filling station is tied into the sewer lines and a spill site for the trucks is also tied in. We were having more water inflow being treated than we were actually pumping in. Jessica has been working on this and smoke tests are being done to see what needs to be done to get this problem resolved.

Long Range Water-We just had our first pay request, this is good thing because it means people are working. Today, we actually have 4 of the 5 crews working so progress is taking place. The 5th crew is the tank company which has not started work yet.

Exit 1 Water- We are still working on finding a source for the water. Hopefully, we will find a solution to this soon.

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Fancy Gap Water and Sewer- We are still in the easement process. Mr. Heath added that the preliminary designs have been completed.

Honeycutt Dam-The bids came in under the engineer's estimates, very pleased with this. We are awaiting the USDA approval.

Pridemore-This is a self-help project and there is now 4,000 ft in the ground and four hydrants installed. We are almost at 50% completion.

Sylvatus/Mitchells Crossroads- We have been working on this project very diligently. We are scheduling a meeting on Monday, April 19, 2010 in that area to exchange information. USDA representatives will be there.

Cana Sewer-This has been submitted to USDA and we are just waiting to see if we can get approval.

Fries Water-There has been no additional progress on this project to date. However, the engineering firm is working on the environmental for this project.

Coon Ridge Water-The environmental and the PER are back so we are ready to move ahead with this project. We currently have 65% interest in this area.

DIRECTOR'S TIME

-We have been moving PSA equipment over to the fenced lot at the "new" county garage. This will allow more security for our supplies and equipment and cleaning up the PSA shop.

- Preston and his crew have been conducting smoke tests on the Gladeville/Cranberry system to see where there are leaks and what needs to be corrected on that system. Also, Trapper Road is being smoke tested along with this. Currently, the subdivision off of Trapper Road has still not been turned over to the PSA. It has not been paid for and we do not have the as-built drawings. We cannot connect the water to this part of the system until we are the owners.

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- The Infrastructure, Confidentiality, and Security (ICS) Policy is about providing information regarding where the county's water and sewer lines are located. Due to Homeland Security issues, it would be best for this information to be available only as needed. I want to thank Jessica for working on this for us.

-I have also been ask about the number of gallons of water that is currently flowing from the Training Center site to Galax and I have found out that it is a very large flow of about 18,000 gallons.

-I would like to thank all the PSA staff for their hard work, they have been a great group to work with and I do appreciate all of their help.

AUTHORITY MEMBERS' TIME

Mr. Littrell-If things continue to go as fast as the last two years, we are going to need a second sheet on the agenda because of our project list. This speaks well for our county and is proof of all the progress Carroll County is making. I appreciate the leadership of this board and the staff who goes above and beyond what we ask of them every day.

Mr. Dickson- This group works, I know that we cannot get down every little road but we are trying and we are seeing things work out. Thank you for not letting things slip through the cracks and your continued hard work.

Mr. Hutchins-I think things are looking up and we are closer to success than we were about 18 months ago. Staff has done a great of keeping things going. Chairman keep up the good work.

Mr. McMillian-We appreciate the people that came out and the letters that were sent, showing their interest and sincerity in these projects. I want to say thank you to our staff and field workers who do so much, I don't know how much more they can take. The article about our staff is very impressive and it does describe our staff.

Mrs. Dalton- It is a pleasure working with this board and this staff. I also appreciate the citizens that take the time to come to our meetings and express their needs and the things they want for our county.

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Mr. Jackson- I agree with everything that has been said today. It is nice to see people come to the meetings and ask what they can do to help their neighbors achieve things for this county. We have a great staff here and that is what makes this work.

(ORDER)

ADJOURNMENT

Upon a motion by Mr. Hutchins, seconded by Mrs. McMillian and duly carried the Authority does hereby adjourn at 1:48 p.m. until their next scheduled meeting on May 10, 2010 at 12:30 p.m. in the Carroll County Governmental Center Board of Supervisors meeting room.

Andy Jackson, Chairman

Gary Larrowe, Executive Director

Dana Phillips, Sec./Treasurer, Assistant Director

