

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
JANUARY 11, 2010
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA

CALLED TO ORDER

The Carroll County Public Service Authority held their regular scheduled meeting on Monday, January 11, 2010 at 12:30 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Andy Jackson, Chairman, Manus McMillian, Vice Chairman, Sam Dickson, David Hutchins, Thomas Littrell, and Jeanette Dalton. Also present were Gary Larrowe, Executive Director and Dana Phillips, Assistant Director and Secretary/Treasurer of the Authority.

Chairman Jackson called the meeting to order at 12:35 p.m.

(ORDER)

APPROVAL OF CONSENT AGENDA

Upon a motion by Mr. McMillian, seconded by Mr. Hutchins and duly carried the Authority does hereby approve the Consent Agenda for Sections: A, B, and C with the exception of National Bank On-line Transactions from section C. The Claims are on file in the PSA office:

Claims:

Check # 16962 to Gary's Backhoe Service in the amount of \$15,075.00.

Check # 16963-16965 Claims in the amount of \$7,908.18.

Check # 16966 to American Electric Power in the amount of \$9,034.09.

Check # 16967-16969 Voided

Check # 16970-17025 Claims in the amount of \$64,973.90.

Check # 17026 to American Electric Power in the amount of \$793.98.

Payroll Register-Auto-Draft in the amount of \$975.47.

*NOTE: Section D will now be placed under informational and not approved.

ON-LINE TRANSFERS FOR DECEMBER 2009 FROM OPERATING TO THE FOLLOWING ACCOUNTS:

Glad/Cran Water	\$13,339.10
Glad/Cran Sewer	\$12,361.78
Rt. 100 Water	\$19,206.34
Canawater	\$ 1,846.43
Airport Road Water	\$ 638.56
Woodlawn Water	\$ 763.84
TOTAL	\$48,156.05

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
JANUARY 11, 2010
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 2

REIMBURSE FOR CLAIMS

Glad/Cran Water	\$ 4,169.78
Glad/Cran Sewer	\$24,503.22
Rt. 100 Water	\$ 9,647.58
Canal Water	\$ 4,412.54
New Woodlawn Water	\$ 1,853.85
Airport Road Water	<u>\$ 1,668.56</u>
TOTAL	\$46,255.53

ADDITIONAL REIMBURSE FOR CLAIMS FOR DECEMBER 2009

Glad/Cran Water	\$2,592.88
Rt. 100 Water	\$ 201.75
Canal Water	\$ 234.12
New Woodlawn Water	<u>\$1,285.06</u>
TOTAL	\$4,313.81

(ORDER)

APPROVAL LGIP AIRPORT ROAD

Upon a motion by Mr. Hutchins, seconded by Mr. Dickson and duly carried the Authority does approve the verbal amendment made by Mrs. Phillips to the National Bank On-line LGIP payment in the amount of \$3,770.90.

NATIONAL BANK ON-LINE PAYMENT TO LOCAL GOVERNMENT INVESTMENT POOL DEPOSIT TO DEBT RESERVE ACCOUNT (LGIP)

Glad/Cran Water	\$ 617.60
Glad/Cran Sewer	\$ 597.70
Rt. 100 Water	\$ 229.70
Canal Water	\$ 573.80
New Woodlawn Water	\$ 375.90
Airport Road Water	<u>\$1,376.20</u>
TOTAL	\$3,770.90

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
JANUARY 11, 2010
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 3

CITIZEN TIME

David Boatman-Thank you for allowing me to have some of your time today. I have lived in Carroll County 17 years and have owned 6 houses in the county. I have paid water bills and sewer bills as required. I bought the property at 107 Robinson Drive in Woodlawn in 2007. It has an adjoining trailer which is used as rental property. I am here today to request that the hookup fees for sewer on these properties be waived because I was under the impression that I had a verbal agreement with Ray Hill and then later on Preston Hill that all required documents had been signed. I recently found out that only an easement had been signed by the previous landowner and that no user agreement had ever been signed. Preston Hill stated that he remembers very little about speaking with Mr. Boatman 2 years ago but he does remember stating that he should go on and get signed up before the end of construction. Mr. Larrowe stated that the deadline to waive the fee had passed and that he was worried about what type of precedent this would set for the PSA in the future if the fee was allowed to be waived.

(ORDER)

APPROVAL OF PARTIAL FEE WAIVER FOR DAVID BOATMAN AT 107 ROBINSON DR/58 CRYSTAL LN

Upon a motion by Mr. Hutchins, seconded by Mrs. Dalton and duly carried the Authority does hereby approve to waive 50% of Mr. Boatman's sewer hookup fees for his property located at 107 Robinson Drive and 58 Crystal Lane. The Authority feels that this agreement will benefit all parties involved.

PROJECT UPDATES:

Woodlawn Sewer-Getting close to hooking onto the Training Center. This has been a long time coming but things are moving along now. There was a recent break in a water line on Carrollwood Dive that resulted from the construction on the sewer line. There was a considerable loss of water and costs will be recovered from the contractor.

Exit 19-On schedule and going well, APCO is getting power to the pump station today. Eventually, this system will hook onto Woodlawn and the Training Center.

Exit 1 Water and Sewer (Love's Project)-Still working with Clark Brothers toward a January 29, 2010 deadline give or take a day or two weather permitting. February 4, 2010 is the store's anticipated opening date.

Long Range Water-Contracts have been sent to Rural Development and a preconstruction meeting is anticipated soon.

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
JANUARY 11, 2010
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 4

Exit 1 Water-Still working with Mt. Airy on this. The connection on this project, the city manager, recently resigned but a meeting has been setup with the new Mt. Airy mayor to see where we stand on the agreements.

Fancy Gap Water and Sewer-Finalizing the design and working on obtaining easements for wells and pump stations.

Cana Sewer-Still working on, nothing new to report at this time.

Fries Water-Citizens in the community are very interested and want another sign up scheduled. February 8, 2010 is the deadline for now unless the Authority decides to extend this. Interest is not near 51% so scheduling another meeting before February 8th is a priority. Also, individuals may have the option to use a payment plan to pay for their hookup fees. This is our first project with connection fees. Going to contact Cliffview Church to see if a meeting can be scheduled there for Tuesday, January 26th.

DIRECTOR'S TIME

Hill's Water System-On January 25, 2010 our meter reader is meeting with their meter reader to go over the customer list and get them added to our service.

Pridemore-Bid on materials is due on January 21, 2010 by 2 p.m.

AUTHORITY MEMBERS' TIME

Mr. Littrell-Asked Mrs. Phillips how the electric bills were affecting the PSA and if there was any news on the Farmer's Market. Mrs. Phillips replied that the PSA rates are fixed each year at a specific rate; that it is affecting us but not like residential customers. Also, regarding the Farmer's Market water line, a petition is in the works.

Mr. Dickson-It is good to see progress even with the bad weather. Mr. Chairman, you are doing a wonderful job.

Mr. Hutchins-Chairman, you are doing a fine job. Congratulations and thank you.

Mrs. Dalton-Congratulations again Chairman and I look forward to a successful year. A new year of the PSA helping a lot more people. I will be talking to Sylvatus and Mitchells Crossroads residents this afternoon, hopefully we can help them in the next year.

Mr. McMillian-I look forward to the upcoming year. I would like to see a lot of these projects get finished and bring in some new things. Self-help projects have been a valuable tool.

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
JANUARY 11, 2010
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
PAGE 5

Mr. Jackson-I have big shoes to fill because our previous Chairman has made so much progress. We have great aim for where we are going. We have a great director and great employees in the PSA. Everyone is doing a great job which makes our jobs easier. This is going to be a great year. I enjoy working with you all.

(ORDER)

ADJOURNMENT

Mr. Jackson adjourned the meeting at 1:55 p.m. until the next meeting on Monday, February 2, 2010.

Andy Jackson, Chairman

Gary Larrowe, Executive Director

Dana Phillips, Sec./Treasurer, Assistant Director

