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**CARROLL COUNTY GOVERNMENT POSITION DESCRIPTION**  
**EMT-P**

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**General Description:** This is a skilled, technical position. The incumbent performs routine and complex tasks to provide emergency services to include patient care/life support.

**Organization:** The EMT-E position is part of Carroll County Emergency Medical Services and reports to the Emergency Services Coordinator.

**Essential Functions:**

- Responds to alarms of medical and other emergencies.
- Examines patients, provides care and reports findings to emergency room physicians.
- Drives/operates various types of medical apparatus.
- Assures that emergency vehicles are completely stocked and in good running order.
- Maintains cleanliness, state of readiness of station, apparatus and related equipment.
- Must hold or have within one year Firefighter I Certification.
- Must keep certifications current.
- Must hold a valid EVOC certification.
- Must do all required chores.
- Must be prepared to answer emergency calls or out of town transports at all times during a 24 hour shift.
- Must be proficient with all equipment used by Carroll Fire and Rescue required at EMT-P level.
- Performs community service activities.
- Maintains a good relationship with staff, volunteers, law enforcement, hospital staff and citizens.
- Clean and neat appearance.
- Must be willing to advance Certification level within 2 years.
- Must be willing to help with training when required.
- Performs related work as assigned.

**Working Conditions**

- A. Hazards
  - Chemicals – May be exposed to conditions, including those routine exposure to weather, dust, smoke, noise and fumes.
- B. Environment
  - Field
- C. Physical Effort
  - Must be able to perform physically demanding tasks in all weather situations.
  - Must be able to lift 100 lbs. Min. and carry up and down stairs.
- D. Non-Exempt  
Compensatory Leave

**Knowledge, Skills, and Abilities:** Must have the ability to prepare detailed written/electronic reports. Must demonstrate the ability to think/act quickly and appropriately in all situations. Knowledge of emergency care procedures/equipment, preferred.

**Education, Experience and Training:** High School diploma or equivalent, required with related educations, experience an training desired. EMT-P and current AHA CPR Healthcare Provider Card. Must hold a valid ITLS certification. Continuous training required to maintain employment and/or to advance in career development. Any equivalent combination of education, experience and/or training sufficient to demonstrate the knowledge, skills and abilities is acceptable.

**Special Conditions:**

- Valid Commonwealth of Virginia Driver's License
- DMV Driving Records Check & Criminal Records Check
- Six months probationary period
- Work beyond normal work schedule
- Pre-employment Physical Examination/Drug Test/Alcohol Screening/Agility test and repeated in accordance to policy thereafter.
- Must be at least 21 years old.
- Shift work, including weekends, holidays and nights and beyond normal work schedule.
- Essential staff designation.
- Must wear uniform.
- Must wear safety equipment.