

**AUTO  
INSURANCE CARDS  
AND  
ACCIDENT  
CARDS  
THESE NEED TO BE  
PLACED IN VEHICLES**

## THE ACCIDENT

Driver name: \_\_\_\_\_

Department: \_\_\_\_\_

Time: \_\_\_\_\_ A.M. or P.M.? \_\_\_\_\_

Location: \_\_\_\_\_

On which side of the street were you: \_\_\_\_\_

Driving which way: \_\_\_\_\_

How far from curb: \_\_\_\_\_

Did you blow horn: \_\_\_\_\_

Were your lights lit: \_\_\_\_\_

Weather conditions: \_\_\_\_\_

Conditions of street or road: \_\_\_\_\_

Year of Vehicle: \_\_\_\_\_ Model: \_\_\_\_\_

VIN #: \_\_\_\_\_

Describe how accident occurred: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## VIRGINIA ASSOCIATION OF COUNTIES GROUP SELF INSURANCE RISK POOL (VACoRP)

THIS CARD MUST BE COMPLETED  
AND TURNED INTO LIBBY LINEBERRY  
WITHIN 24 HOURS OF ACCIDENT

### *What to do in case of an accident:*

1. Stop immediately and investigate even when the accident appears to be minor.
2. If someone is hurt, request rescue squad assistance.
3. If there is danger of fire, call the fire department.
4. Notify law enforcement.
5. Make no express or implied admission of liability or fault. Do not make an expression of apology or sorrow.
6. Notify supervisor/manager  
{ continued on next page ...



### Carroll County Auto Insurance Policy

VACO Insurance Programs  
104 Church Avenue, S.E.  
Roanoke, Virginia 24011

Policy #  
VA-CA-018-02-AU

Contact Person:  
Libby Lineberry  
605-1 Pine Street  
Hillsville, VA 24343  
(276) 728-3710