

July 12, 2010

The Carroll County Board of Supervisors held their regular monthly meeting on, July 12, 2010 in the Board Meeting Room of the Carroll County Governmental Center.

Present were: Wesley G. Hurst
Dr. Thomas W. Littrell
David V. Hutchins
W.S. "Sam" Dickson
Andrew S. Jackson
N. Manus McMillian
Gary Larrowe, County Administrator
Nikki Shank, Assistant Administrator
Ronald L. Newman, Assistant Administrator

Mr. Hurst called the meeting to order at 4:00 p.m.

CLOSED SESSION – PURSUANT TO VIRGINIA CODE SECTION 2.2-3711(A1, A3, A5, A7)

Upon motion by Mr. Hutchins, seconded by Mr. McMillian, and passing, the Board convened a Closed Session for the discussion of personnel, disposition of real estate, prospective business, legal matter, as authorized by Virginia Code Section 2.2-3711(A1).

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Yes

(Order)

CERTIFICATION OF CLOSED SESSION

Upon motion by Mr. Hutchins, seconded by Mr. McMillian, and passing, the Board adopted the following Resolution:

WHEREAS, the Carroll County Board of Supervisors convened a Closed Session this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with the Virginia Freedom of Information Act;

WHEREAS, Section 2.2-3711(D) of the Code of Virginia requires a certification by the Board of Supervisors that such Closed Session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Carroll County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (I) only public

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business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the Closed Session to which this certification applies, and (II) only such business matters as were identified in the motion by which this Closed Session was convened were heard, discussed, or considered in the meeting to which this certification applies.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Yes

(Order)

Mr. Dickson lead in invocation and Mr. Hutchins lead the pledge.

APPROVAL OF MINUTES

Upon motion by Dr. Littrell, seconded by Mr. Hutchins and passing, the Board approved the minutes of the meeting on June 14, 2010 as previously distributed to the members of this Board.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

(Order)

APPROVAL OF PAYROLL

Upon motion by Dr. Littrell, seconded by Mr. Hutchins , and passed unanimously, the Board approved the payroll for July 2010 and did authorize the Chairman and Clerk, along with Bonita M. Williams, Treasurer, to sign on the 15th and 30th days of August 2010 of checks for the payment of salaries and wages for all County officials and employees as previously budgeted by the State Compensation Board and this Board of Supervisors.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes

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Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

(Order)

VEHICLE SURPLUS

Upon motion by Dr. Littrell, seconded by Mr. Hutchins and passing, the Board approved to surplus a 1995 Chevrolet Tahoe ID# 1GNEK13KOSJ373269.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

(Order)

ROLLOVER REQUESTS

Upon motion by Dr. Littrell, seconded by Mr. Hutchins and passing, the Board approved the rollover requests below.

FY2010 to FY2011 Rollover Requests

		7/12/2010			
Revenue:		Expenditure:			
41050-0200	Schools Carryover GF	410,546.00	60000-9999	Undist School Exp	410,546.00 Health Svcs., At-Risk 4 year olds, Local funds
24040-0046	Highway Safety	6,872.00	31020-1038	Sheriff - DUI Comp	5,370.00 DMV Highway Safety Grant
			31020-5409	Sheriff - Police Supplies	1,502.00
19020-1000	RC - Carryover	130,000.00	94000-3131	Mgt & Consulting - Comp Plan	130,000.00 Comprehensive Plan
24040-0043	Other Cat Aid - CDBG	154,124.00	81060-9070	Ec Dev - CDBG	154,124.00 Microenterprise loan program
19020-1000	RC - Use fund bal	12,345.08	91500-1099	Nondept - Pers Contingency	12,345.08 Springstead contract
		713,887.08			713,887.08
Total GF, Sch, Law Libr		72,586,596.00			
1% of total		725,865.96			

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

(Order)

ADDITIONAL ALLOCATION

Upon motion by Dr. Littrell, seconded by Mr. Hutchins and passing, the Board approved an additional allocation in the amount of \$5000 from the Local Government Challenge Grant. Matching funds in the amount of \$5000 are included in the FY201 budget.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

(Order)

HUMAN RESOURCES POSITION

Upon motion by Dr. Littrell, seconded by Mr. Hutchins and passing, the Board approved for advertisement and placement of a Human Resources Position.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

(Order)

BUDGET CALENDAR

Upon motion by Dr. Littrell, seconded by Mr. Hutchins and passing, the Board approved the budget calendar below.

**Carroll County, Va
2011– 2012 Budget Calendar**

July, 2010

- *12** Budget calendar adopted by BOS (post to Internet), 2 BOS members appointed to a Finance Committee
- 19** Goals/Objectives forms provided to departments with instructions (electronically)

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August, 2010

- *9 Goals adopted by BOS (post to Internet)
- 16 Goals/Objectives/Performance indicators due from departments (electronically)
- 23 Position master list provided to departments for verification (electronically)
Budget request forms distributed to departments (electronically)
Fixed asset list provided to departments for verification (electronically)
CIP request forms distributed to departments (electronically)

September, 2010

- 20 Position master verification/personnel requests due from departments (electronically)
Fixed asset verification/CIP requests due from departments (electronically)

October, 2010

- 13 Compensation review, CIP review – Finance Committee
- 20 Budget requests due from departments (electronically)

November, 2010

- 17-19 Department heads meet with Budget Committee to discuss personnel and budget requests

December, 2010

Revenue analysis/projections assembled
CIP request incorporated into Proposed Budget

January, 2011

Preliminary budget information assembled

February, 2011

- *14 Provide preliminary budget information to BOS

March, 2011

- 8 Superintendent presents proposed budget to School Board, public hearing on this budget is held by School Board
- 28 7:00 a.m. School Board approves School Budget
- 28 7:00 p.m. Budget work session - School Budget presentation to BOS (authorize advertising of April 11 Public Hearing)

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April, 2011

- *11 FY2011 Proposed County Budget presented to Board of Supervisors (authorize advertising of April 25 budget work session), 5:30 p.m. Public hearing School Budget
- 25 7:00 p.m. Budget work session - approve School Budget, authorize advertising of tax rate, proposed county budget, and May 9 Public Hearing (post to Internet)
- 28 Advertise proposed tax rate, proposed budget, Public Hearing on proposed budget

May, 2011

- *9 5:30 p.m. Public Hearing on tax rate and proposed budget

June, 2011

- *13 Adopt Carroll County FY2011 budget

Prepare 2011 – 2012 final budget documents

* Indicates regularly scheduled BOS meeting date.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

(Order)

SHERIFF'S OFFICE ADDITIONAL ALLOCATION

Upon motion by Dr. Littrell, seconded by Mr. Hutchins and passing, the Board approved an additional allocation in the amount of \$2597 received from the Department of Criminal Justice to purchase spike strips.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

(Order)

YEAR END BUDGET ADDITIONS/TRANSFERS

Upon motion by Dr. Littrell, seconded by Mr. Hutchins and passing, the Board approved the year end budget additions/transfers that are in the Board Approval items.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

(Order)

RECREATION/CANA BOOSTERS AGREEMENT

Upon motion by Dr. Littrell, seconded by Mr. Hutchins and passing, the Board approved the agreement below.

Upon adoption by the Carroll County Board of Supervisors, the following adjustments to the Recreation Department will go into effect immediately.

- Carroll County Recreation Department (CCRD) will no longer require the Cana Booster Club to pay umpires from concession stand proceeds
- CCRD will provide game balls and assign umpires for all games
- No Booster Clubs will be allowed to charge more than the fees set by the Recreation Department for participation in the CCRD sports programs.
- The Cana Booster Club will provide all necessary supplies for the preparation and up keep of the St. Paul School fields. This shall include, but not be limited to the purchase of field products, paper products and concession stand supplies. In addition the Cana Booster Club agrees to provide any upgrades made to the St. Paul fields outside the scoop of Carroll County Public Schools.
- There shall be an appropriation of \$1000.00 made from the Carroll County Board of Supervisors to CCRD in order to offset the cost of umpires at St. Paul

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes

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Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

(Order)

RURAL DEVELOPMENT CELEBRATION DAY PROCLAMATION

Upon motion by Dr. Littrell, seconded by Mr. Hutchins and passing, the Board approved the resolution below.

WHEREAS, Carroll County is a progressive rural County nestled in the Blue Ridge Mountains of Southwest Virginia; and

WHEREAS, Carroll County understands the importance of infrastructure in order to expand services while growing and attracting business to increase the economic standing of the County citizens; and

WHEREAS, Carroll County has been the receiptant of tens of millions of dollars in grants and loans for numerous projects in Carroll County as well as for projects that directly affect Carroll County citizens through USDA-Rural Development. The direct investments are being used to enabling Carroll County to move forward on many fronts including infrastructure development, safety of citizens and property and creating physical environments for educational attainment and workforce development; and

WHEREAS, Carroll County is appreciative of the efforts of the American Recovery and Reinvestment Act of 2009 and for other Rural Development funds being invested in Carroll County; and

NOW, THEREFORE, the Carroll County Board of Supervisors hereby proclaims August 6, 2010 as USDA-Rural Development Celebration Day.

Duly adopted by the Carroll County Board of Supervisors on July 12, 2010 by a unanimous vote.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

(Order)

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EMPLOYEE APPRECIATION

Mr. Larrowe introduced Dr. Angel from Winston Salem who is an Emergency Room physician and home is here. She stated that if ever she had an emergency situation she wanted Carroll EMS to provide the care. She came to give an account of Michael Parris and Keith Schlabach.

On February 13th of this year Dr. Angel and her husband decided to go check about a gentleman they had not seen in a while. They found him face down in the snow. He was alive but too heavy for them to lift and it would take an hour to walk for help. It appeared he had been there about eight hours in the snow. His home was checked and only eight eggs and a pound of margarine were found. He was speaking so they fed him coffee. It was twenty degrees outside. Her husband walked out to get some help and after a while two gentlemen came walking in and took over. They knew exactly what to do. They did everything they were trained to do such as build another fire and kept checking his vital signs. The man was carried all the way out and across a creek and onto Twin County Regional Hospital. His temperature would not register meaning it was less than 84 degrees and he had a serious heart condition. These two individuals stayed with him at the hospital. They even volunteered to take him to upgraded care. They were courteous and respected the doctor's opinion. They were very well trained. Dr. Angel told that she was impressed.

Mr. Hurst stated that he was glad someone checked on the man because they saved his life. Mr. Hurst then presented plaques to Mr. Parris and Mr. Schlabach and stated that we are very fortunate to have people like this in our county.

CITIZEN'S TIME

No one was signed up to speak for citizen's time.

YEAR END FUND BALANCE REPORT

Ms. Smith presented a slide show regarding the year end fund balance.

Mr. Hutchins said that he had heard maybe we have more fund balance than we need. He has talked with other counties and they recommend a healthy fund balance. This helps to stabilize taxes. He feels we should try to keep it steady but also have things to attract new business.

Pam Smith, Financial Management Director stated that she doesn't feel we have too healthy of a fund balance. The county is in a good position and moving forward and making good financial decisions.

Mr. Hutchins recognized Mrs. Smith and her department for doing such a great job and operating with only fifty percent of its previous employees. He told that they should be applauded.

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Mr. Hurst thanked Mrs. Smith for all the work the Finance Department does and told that they do a good job for the county and its citizens.

HILLSVILLE ANNEXATION UPDATE

Mr. Larrowe presented a new map of the proposed annexed area stating that one citizen has requested to be included in this. He explained the process for adding additional properties.

Mr. Cornwell told that he is preparing a package that would need to be submitted and then schedule a hearing. We can submit a package as to what was agreed upon and then when there are requested amendments we will include those changes with what has been approved.

Mr. Hurst asked if there will be any additional cost.

Mr. Cornwell stated that if any it will only be minimal.

Mr. Hurst concluded that he doesn't want to see any extra cost involved.

COMPREHENSIVE PLAN UPDATE

Mr. Newman stated that we have finished the initial draft and it is on the website. It is in two documents. One is a complete draft and the other is a summary. We would like for our citizens to review these and tell us what they think. The rollout meeting was last week at the high school and only seven people came out. However, on August 3 we will have a countywide meeting at the high school and this will be our first meeting to receive comments. We should set up district meetings and also do approved articles in the local paper.

Mr. Hurst asked if the participation was where we wanted it to be.

Mr. Newman told it was way under what he was expecting. It is such a vital document and doesn't think that people realize that this will assist in guiding decisions made for the next twenty years.

Mr. McMillian wanted to know if Mr. Newman thought that people have a misconception of the plan. Do they think its zoning?

Mr. Hutchins told the way to do this correctly will be to show a road map and add the utilities in as many areas as we can. This will identify areas that we will start growth and/ or expansion in. This would make it easier to follow the Comp. Plan than to just do what you want.

Mr. Newman told that he has heard from citizens that encouraged growth where we already have utilities in place. They are concerned about creating more jobs and protecting our agricultural resources.

APPOINTMENTS

Upon motion by Mr. Hutchins, seconded by Mr. Jackson and passing, the Board approved the following re-appointments:

IDA- Clinton Willie, Randy Webb and Barry Hicks

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Library- Patricia Sebens
Crossroads Institute- Sam Dickson*

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson*	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

*Mr. Dickson did not vote for himself during the Crossroads Institute appointment vote.

ADMINISTRATOR’S TIME

Mr. Larrowe stated that his staff recently had a training and there are plans for more. He told about the lunch with Lieutenant Bolling and his assistance in hosting a reception at the Crossroads Institute. He told that Lieutenant Bolling brought a \$1,000,000 dollar check to Fries. He stated that we are working on getting a new console for the Sheriff’s Department. The bids are due tomorrow and Nikki is working on those. He told of his plans to go to Washington, DC and explained how he did this before and it was fruitful. He described the many avenues available in the trip such as broadband, credentialing, NACO, USDA, the Franchise Association and other various opportunities to learn and be exposed to. He told that he is anxious to make the trip and see things happen.

Pertaining to Workforce Development he told that we are working with Crossroads and Virginia Tech STEM. There is a meeting scheduled with Marty Holliday next week. The Blue Ridge Parkway’s 75th Anniversary event is September 9-11. We have several people involved in that. We received a couple of donations recently that he wanted to mention. The flag pole for the Farmer’s Market was donated by Tommy Brown and the new sign for the market was given by Greg Crowder who was tearing down his Marathon sign. He told that we appreciate these donations. Mr. Larrowe concluded that his office is continuing to stay busy.

Mr. Hurst stated that it was an eventful day with Lieutenant Bolling.

SUPERVISOR’S TIME

Mr. McMillian thanked everyone for everyone for attending the meeting. He told that he wishes Mr. Hurst’s dad a speedy recovery. He also thanked the staff and pointed out that a lot of work goes into congratulating the two gentlemen from rescue. He also told that in reference to the Comp Plan, we should go by the blueprint to give us guidance now.

Mr. Jackson told that he appreciated everyone coming to the meeting. He also thanked the staff.

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Mr. Dickson stated in regards to the sign at the Farmer's Market that Mr. Larowe had asked for the sign and then calls it a donation. He also noted that David pushed the PSA projects. In saying this he told that it's the people that are making these things happen. He was very complimentary of the budget work. He told that it is a pleasure to serve with this bunch of individuals. It is such a team effort.

Mr. Hutchins thanked the people for coming out. He also congratulated Mr. Chair and his staff.

Mr. Littrell stated that it is good to be able to talk to faces at 6:00 p.m. and not at walls at 10:00 p.m. and it is good for them to see how things work. He told that we have had a very successful year. We have a healthy fund balance and some counties would give anything to have that. It is good news when you have brought money back. There is a E911 deficiency in our sheriff's department. He told that we got the C-COM to vote on \$5200 for new software. We also have an audit from E911. In regards to the Blue Ridge Parkway's 75th Anniversary he stated they are trying to get seventy-five antique autos on September 11th and invited anyone who would like to participate. The schedule begins at 9:00 a.m. at Fancy Gap, then onto Hillsville and Fries for lunch. Then they will travel onto Independence and then Galax where they will end at the Music Center. He told that they would love to have everyone.

Mr. Hurst thanked everyone for coming out and told that it is good to see our citizens come out and participate. In regards to the Comp Plan, we hear people say that it doesn't matter what we want, you will do what you want. We want our citizen's input and participation. He also thanked everyone for their wishes to his family. He then turned chair over to Dr. Littrell in order to make a motion.

ABANDONMENT OF ROUTE 772

Mr. Hurst told that in reference to Route 772; he has been out there at least three times as well as others. He stated that he wasn't sure that the problem there would be completely relieved but added that if something wasn't done, someone would get hurt. The road has been gone for a long time and not been used and now people are using it. However they are not obeying the law when doing so.

Upon motion by Mr. Hurst, seconded by Mr. Dickson and passing, the Board approved the road abandonment for Route 772.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Yes

Dr. Littrell turned the chair back over to Mr. Hurst.

CHILDREN AT PLAY SIGNS

Mr. McMillian told that he had requests for two locations to have CHILDREN AT PLAY signs posted. Those locations are 121 Magnolia Lane and 328 Fishlake Road. He told that we should allow Mr. Newman to speak with VDOT and ask for a study.

Upon motion by Mr. McMillian, seconded by Mr. Dickson and passing the Board voted to request a study from VDOT.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Yes

Dr. Littrell stated that the last time we were denied a request on signs, Moose provided us with signs.

PUBLIC HEARING APPROVAL

Upon motion by Mr. Hutchins, seconded by Mr. McMillian and passing the Board voted to hold a public hearing on the Jeremy Ogle road issue at the September 13th meeting.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Yes

PUBLIC HEARING APPROVAL

Upon motion by Mr. Hutchins, seconded by Mr. Jackson and passing the Board approved to hold a public hearing on the Heirs Tax issue at the August 9th meeting.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes

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Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Yes

ADJOURNMENT

Upon motion by Mr. McMillian, seconded by Dr. Littrell and passing, the Board recessed until August 9, 2010 at 4:00 p.m.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Yes

(Order)

Chairman

Clerk