

November 21, 2011

The Carroll County Board of Supervisors held their regular monthly meeting on, November 21, 2011 in the Board Meeting Room of the Carroll County Governmental Center.

Present were: David V. Hutchins
W.S. "Sam" Dickson
Andrew S. Jackson
N. Manus McMillian
Gary Larrowe, County Administrator
Nikki Shank, Assistant Administrator
Ronald L. Newman, Assistant Administrator
Jim Cornwell, County Attorney

Dr. Littrell called the meeting to order at 3:05 p.m.

CLOSED SESSION – PURSUANT TO VIRGINIA CODE SECTION 2.2-3711 (A1, A3, A5, A6, A7)

Upon motion by Mr. Hutchins, seconded by Mr. Dickson, and passing, the Board convened a Closed Session for the discussion of personnel, disposition of real estate, prospective business, investments, legal matter, as authorized by Virginia Code Section 2.2-3711(A1).

Mr. Cornwell explained the reason for entering into Closed Session.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Not Present
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Not Present

Dr. Littrell noted that there is a quorum present.

(Order)

CERTIFICATION OF CLOSED SESSION

Upon motion by Mr. Hutchins, seconded by Mr. Dickson, and passing, the Board adopted the following Resolution:

WHEREAS, the Carroll County Board of Supervisors convened a Closed Session this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with the Virginia Freedom of Information Act;

WHEREAS, Section 2.2-3711(D) of the Code of Virginia requires a certification by the Board of Supervisors that such Closed Session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Carroll County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the Closed Session to which this certification applies, and (II) only such business matters as were identified in the motion by which this Closed Session was convened were heard, discussed, or considered in the meeting to which this certification applies.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Not Present

The Carroll County JROTC presented the colors and lead in the pledge.

Mr. Dickson lead in invocation.

Dr. Littrell told that he was able to attend the VACO Conference recently and there were several sessions that he was interested in with a couple being unfunded mandates, which we are all aware that they cost the towns and counties money when the General Assembly pass bills and then do not fund it and the dilution of secondary roads and we discussed that before as well. He told that VACO is opposing any legislation that would require the counties to take over the maintenance of new or existing roads and we will want to watch that very carefully. He told that he met with Annie B. Crockett Stark last Friday and if there are any staff or Board members who would like to see a bill presented to get that information to her by December 5th. He told that he feels like she will have our interest at heart when she goes to Richmond. He told that he attended the Veterans Day Program and told that it a wonderful event and if you have a chance to attend it was very nice.

APPROVAL OF AGENDA

Upon motion by Mr. Hutchins, seconded by Mr. Hurst and passing the Board approved the agenda.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes

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Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Not Present

(Order)

APPROVAL OF MINUTES

Upon motion by Mr. Dickson, seconded by Mr. Hutchins and passing, the Board approved the minutes of the meeting on October 11, 2011 as previously distributed to the members of this Board.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Not Present

(Order)

APPROVAL OF PAYROLL

Upon motion by Mr. Dickson, seconded by Mr. Hutchins, and passed unanimously, the Board approved the payroll for November 2011 and did authorize the Chairman and Clerk, along with Bonita M. Williams, Treasurer, to sign in December 2011 for checks for the payment of salaries and wages for all County officials and employees as previously budgeted by the State Compensation Board and this Board of Supervisors.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Not Present

(Order)

GIS PRINT FEES

Upon motion by Mr. Dickson, seconded by Mr. Hutchins and passing, the Board approved new print fees for the GIS Department.

VOTES

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Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Mr. Littrell	Yes
Mr. McMillian	Not Present

(Order)

FARMERS MARKET RESOLUTION

Upon motion by Mr. Dickson, seconded by Mr. Hutchins and passing, the Board approved the Farmers Market Resolution below.

RESOLUTION REQUESTING GRANT FUNDING FROM THE TOBACCO INDEMNIFICATION AND COMMUNITY REVITALIZATION COMMISSION ON BEHALF OF THE SOUTHWEST VIRGINIA FARMERS' MARKET BY THE CARROLL COUNTY BOARD OF SUPERVISORS

WHEREAS, the local government doing business as the Carroll County Board of Supervisors recognizes the need for agriculture cooling equipment, material handling equipment, and other related items;

WHEREAS, Carroll County acting as the operating body for the Southwest Virginia Farmers' Market recognizes the tremendous positive economic development impact upon southwest Virginia if such equipment were available;

WHEREAS, regional citizens have provided extensive input into the decision to make a request of the Tobacco Indemnification and Community Revitalization Commission to fund said equipment to be placed at the Southwest Virginia Farmers' Market;

WHEREAS, the Carroll County Board of Supervisors does authorize and designate Kevin C. Semones, Market Manager, to make said grant applications in the name of Carroll County and to execute grant-related documents; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF CARROLL, VIRGINIA:

1. That the need for agriculture cooling equipment, material handling equipment, and other related items to expand the regional services provided by the Southwest Virginia Farmers' Market is recognized.
2. That the impact of said equipment will bring a positive economic return to southwest Virginia.

3. This resolution will take effect immediately.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Not Present

(Order)

SHERIFF'S ALLOCATION

Upon motion by Mr. Dickson, seconded by Mr. Hutchins and passing, the Board approved a transfer of \$2108.14 from Highway Safety funds to DUI compensation budget for a grant received to do activities related to DUI prevention.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Not Present

(Order)

SHERIFF'S ALLOCATION

Upon motion by Mr. Dickson, seconded by Mr. Hutchins and passing, the Board approved an allocation in the amount of \$5272.52 received from an insurance check for damage incurred during an accident with a Sheriff's vehicle.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Not Present

(Order)

SCHOOL APPROPRIATION

Upon motion by Mr. Dickson, seconded by Mr. Hutchins and passing, the Board approved to appropriate \$103,505 to the Construction Account from the proceeds from the sale of surplus real estate located behind the old Hillsville Elementary School.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Not Present

(Order)

2012 AP CALENDAR

Upon motion by Mr. Dickson, seconded by Mr. Hutchins and passing, the Board approved the 2012 AP Calendar.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Not Present

(Order)

EMPLOYMENT AGREEMENT

Upon motion by Mr. Dickson, seconded by Mr. Hutchins and passing, the Board approved the Employment Agreement.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Not Present

(Order)

COMMITTEE APPOINTMENT

Upon motion by Mr. Dickson, seconded by Mr. Hutchins and passing, the Board approved to appoint Michelle Dalton as the Alternate member to serve on the Rooftop Board.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Not Present

(Order)

RULES OF PROCEDURE

Upon motion by Mr. Dickson, seconded by Mr. Hutchins and passing, the Board approved the amendments to the Rules of Procedure that will be placed in the Code Book.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Not Present

(Order)

DELINQUENT TAX COLLECTION

Upon motion by Mr. Dickson, seconded by Mr. Hutchins and passing, the Board approved the Delinquent Tax Collection policy below.

Pursuant to § 58.1-3924 of the Code of Virginia, 1950, as amended, the Treasurer shall furnish a copy of the six lists mentioned in § 58.1-3921 of the Code of Virginia, 1950, as amended, of uncollectable and delinquent taxes to the Carroll County Board of Supervisors within sixty (60) days at the end of each fiscal year. For the fiscal year 2010-2011 the six lists shall be given to the Board of Supervisors on or before January 1, 2012.

As provided by statute, the Board of Supervisors shall review the lists and may cause the lists mentioned in subdivisions 2 and 3 of § 58.1-3921, or such parts thereof as deemed advisable

by the Treasurer, to be published in a newspaper of general circulation in Carroll County, Virginia or to be made available on any Internet site maintained by Carroll County. Regardless of such publication, the attorney employed by the Board of Supervisors for the collection of delinquent real estate taxes shall proceed to commence the collection of delinquent real estate taxes by sale or otherwise of those properties shown on the list filed under subdivision 2 of § 58.1-3921 as the same are subject to sale under the statutes of the Commonwealth of Virginia and which further meet the criteria contained in the contract with the attorney. The Treasurer shall assist the attorney in efforts to collect such delinquent real estate taxes as requested.

The Treasurer shall continue all lawful efforts to collect all delinquent taxes and may call upon the County Attorney for assistance in the collection of delinquent taxes other than delinquent real estate taxes, and the attorney employed by the Board of Supervisors to collect delinquent real estate taxes for the collection of delinquent real estate taxes.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Not Present

(Order)

SHERIFF'S ALLOCATION

Upon motion by Mr. Dickson, seconded by Mr. Hutchins and passing, the Board approved an allocation in the amount of \$1129.20 from an insurance check for damage incurred during an accident with a Sheriff's vehicle.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Not Present

(Order)

QSAB INTEREST

Upon motion by Mr. Dickson, seconded by Mr. Hutchins and passing, the Board approved to pay the first interest payment on the QSAB funds awarded to the Schools for Phase III Construction. These bonds are interest free with a refunding of interest.

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VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Not Present

(Order)

SHERIFF'S ALLOCATION

Upon motion by Mr. Dickson, seconded by Mr. Hutchins and passing, the Board appropriated \$3993.54 from fines and forfeitures collected as part of the Sheriff's Highway Safety Program to salaries to pay employees of the Sheriff's Office as a Holiday bonus.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Not Present

(Order)

SOCIAL SERVICES

Upon motion by Mr. Dickson, seconded by Mr. Hutchins and passing, the Board approved to transfer \$3822.36 from Non-departmental Personnel Contingency to Social Services to fund a holiday bonus.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Not Present

(Order)

MAINTENANCE UPDATE – RICKY DOWDY

Mr. Dowdy told that he would like to give an update on some of the projects that were completed during the last six months. He told that all of the electrical and controls are up and going at the Farmers Market now. He told that they constructed 4 new coolers, they added spray foam insulation and replaced all the old refrigeration units with new ones. He told that at Recreation they have completed all of the drainage work and it has helped a lot with the water problems. He told that they also installed the new bleachers and the concrete slabs as well as the handicap walk. He told that one of the big things that he is really glad to have completed is the Devils Den Project. He told that they need some picnic tables now. He told that they installed a sewer septic system at Cana Recycling Center and also constructed a restroom inside the building. He told that the IT Server Room located in the basement is complete. Mr. Dowdy told that they are now working on the AEP Lighting Program since the grant was awarded on Friday. He told that we have to have all the lights in place including the fixtures and bulbs and an AEP representative will come inspect the facilities. He told that we also have a construction project going on at the Library that is out to bid right now. He told that another big job is the demolition of the pool building and he will be meeting with the engineer on that tomorrow. He told that they have been going in and stripping it to get it ready. He told that another demo job is Dugspur School as well as a fence and shed construction project at the Guynn Industrial Park where they are looking at fencing in an area of about 10 acres to keep animals that are confiscated by the Animal Control Officer. He told that they are currently putting up corral panels at the Farmers Market. He told that they are doing an addition at the Farmers Market and the last post hole was dug today.

Dr. Littrell told that it sounds like you have been extremely busy and thanked him and his crew for keeping everything going.

Mr. Dowdy told that everyone is great to work with and he has the tools he needs to work with. He told that years ago when someone needed to go somewhere they would call him and he would have to find them a vehicle or let them use his. He told that now we do have vehicles for staff to drive and everything is moving in the right direction.

EXTENSION UPDATE

Ms. Sarah Jo Jones told that Mr. Bunn is unable to be here this evening because of a Board of Directors meeting in Patrick County. She told that she appreciates the interest in 4-H and they have done a lot of things since she started on July 19th. She told that the teens took a trip in July and she also met with the teachers that month to change the in school program a little in order to focus more on SOL's. She told that in September they started the introduction of presentations and in November they did a science experiment called bubbleology and determined that Dawn dish soap is the best. She told that they will not be meeting in December due to the holidays and will start with dramatic reading. She told that they have been holding monthly teen and adult meetings and having the Extension Leadership Council meeting quarterly. Ms. Jones told that they participated in

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the fair and ag day and it worked well having it at the Farmers Market. She told that they had a fundraiser in September where they parked cars for the flea market and also did the corn maze in October. She told that they hope to do it again next year and it was a great partnership with Tourism. She told that they held the Achievement night where they honored 16 individuals and volunteers and they have also started two new clubs both which are afterschool.

Dr. Littrell told that he is a product of 4-H and he still has a lamp that he made. He told that he is also an Allstar.

Mr. Jackson told that he has enjoyed what Ms. Jones has done in the short time since she has started. He thanked her for her efforts.

CITIZEN'S TIME

There was no one present to speak during Citizen's Time.

COMMITTEE APPOINTMENT

Upon motion by Mr. Hutchins, seconded by Mr. Jackson and passing, the Board approved to appoint Mr. Kevin Semones to the Workforce Investment Board as a representative for the County.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Not Present

(Order)

ADMINISTRATOR'S TIME

Mr. Larrowe told that they just attended VACO. He told that they are trying to push Economic Development and make things happen. He wished everyone a Happy Thanksgiving and told that he will be gone on a mission trip all next week.

ORGANIZATIONAL MEETING

Upon motion by Mr. Hutchins, seconded by Mr. Dickson and passing, the Board approved to hold the Organizational Meeting on January 3, 2012 beginning at 8:30 a.m.

VOTES

Mr. Jackson	Yes
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Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Not Present

(Order)

SUPERVISOR'S TIME

Mr. Hutchins wished everyone a Happy Thanksgiving.

Mr. Jackson thanked everyone for their hard work and told that it is good to see a short meeting. He told that everyone should try to go to the Veteran's Day Program at some point. He told that Ruthie Griggs started the program and it is great to see that the school has carried it on. He told that he thinks this is the 36th year that they have had it. He wished everyone a Happy Thanksgiving and hope all goes well with the ballgames this weekend.

Mr. Hurst told that he hopes everyone has a wonderful holiday and to be safe on the roads.

Mr. Dickson told that business is slowing down at the end of the year. He told that he hopes that everyone has a good Thanksgiving and God bless.

Dr. Littrell told that all of the employees try to keep the county running smoothly and they do a good job. He told for everyone to have a good time with their family over the holiday.

ADJOURNMENT

Upon motion by Mr. Jackson seconded by Mr. Dickson and passing, the Board adjourned until December 12, 2011 at 3:00 p.m.

VOTES

Mr. Jackson	Yes
Mr. Hurst	Yes
Mr. Hutchins	Yes
Mr. Dickson	Yes
Dr. Littrell	Yes
Mr. McMillian	Not Present

(Order)

Chairman

Clerk

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