

**MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
OCTOBER 14, 2008
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA**

CALL TO ORDER

The Carroll County Public Service Authority held their regular scheduled monthly meeting on Tuesday, October 14, 2008, at 12:30 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: David Hutchins: Chairman, Wesley Hurst: Vice Chairman, Sam Dickson, Thomas Littrell, Andrew Jackson and Manus McMillian. Also present were Ray E. Hill, Director of Operations, Ronald Newman, Executive Director , Dana Phillips Sec./Treasurer of the Authority, Kevin Heath of Adams-Heath Engineering and Jim Cornwell, County Attorney.

Mr. Hutchins called the meeting to order at 12:35 p. m.

(ORDER)

APPROVAL OF MINUTES

Upon a motion by Mr. McMillan, seconded by Mr. Jackson and duly carried the authority does hereby approve the minutes of the September 8, 2008 meeting.

(ORDER)

APPROVAL OF CLAIMS, PAYROLL AND TRANSFERS

Upon a motion by Mr. McMillan, seconded by Mr. Jackson and duly carried the authority does hereby approve the claims and transfers for the month October 2008.

Check # 13545 -13549 Voided Test Pattern
Check # 13550 -13552 Payroll in the amount of \$334.40
Check #15883 -15940 Claims in the amount of \$202,922.08

ON-LINE REIMBURSEMENT TO OPERATING ACCOUNT

RT. 100 WATER	\$19,529.10
Gladeville/Cranberry Water	\$20,144.05
Gladeville/Cranberry Sewer	\$17,522.21
Woodlawn Water	\$ 4,133.27
Cana Water	\$ 6,210.31
Airport Road Water	\$ 2,197.89
TOTAL	\$69,736.83

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**NATIONAL BANK ON-LINE PAYMENT TO LOCAL GOVERNMENT INVESTMENT POOL/DEBT
RESERVE ACCOUNTS**

Rt. 100 Water	\$ 229.70
Gladeville/Cranberry Water	\$ 617.60
Gladeville/Cranberry Sewer	\$ 597.70
New Woodlawn	\$ 375.90
Cana Water	\$ 573.80
Total Deposit to LGIP	\$2,394.70

TRANSFER FROM OPERATING FOR SEPTEMBER

Gladeville/Cranberry Water	\$17,813.40
Gladeville/Cranberry Sewer	\$19,374.17
Rt. 100 Water	\$20,259.42
Woodlawn Water	\$ 52.00
Cana Water	\$ 183.34
Airport Road Water	\$ 90.83
Airport Road Construction	\$14,067.50
TOTAL	\$71,840.66

TRANSER FROM CARTER BANK & TRUST OPERATING TO NATIONAL BANK OPERATING

Check # 15652 National Bank Operating Account \$30,000.00

BOARD OF SUPERVISORS PAYMENT

Check # 1003 Payment number 123-132 of 180 \$6,518.30

CITIZENS TIME

C J Petal/Comfort Inn – C J Petal addressed the authority concerning the new fire service fee. It was the consensus of the authority for the financial committee to review Mr. Petal concerns.

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Mr. James Smith/Request- Mr. Smith request to have one of his meters removed. He has two meters on his property that he has pay on for 11 years and request to have one meter removed.

It was the consensus of the authority for the financial committee to review Mr. Smith request.

Mr. Arden Huff/ROUTE 221- Mr. Huff addressed the authority concerning water on Route 221. His handout will be part of these minutes.

Mrs. Isom/Fancy Gap Water- Mrs. Isom addressed the authority concerning Fancy Gap Water. Her handout will be part of these minutes.

William Strauss/Fairhaven Subdivision-Mr. Strauss addressed the authority regarding his proposed subdivision on Route 100. Mr. Strauss is requesting financial help with his waterline for the subdivision. The authority referred his request to the financial committee.

(ORDER)

APPROVAL OF ACCEPTANCE OF EXIT 14 PUMP STATION PROPERTY

Upon a motion by Mr. Dickson, seconded by Mr. Hurst and the duly carried the authority does hereby approve the acceptance of exit 14 pump station property.

(ORDER)

APPROVAL TO AMEND THE BUDGET 2008/2009

Upon a motion by Mr. Hurst, seconded by Mr. McMillian and the duly carried the authority does hereby approve to amend the budget as presented which will be attached to these minutes.

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Ross Payne/Water Extension Request Cana

It was a consensus of the authority for the financial committee to review Mr. Payne request.

(ORDER)

APPROVAL OF ANNUAL SERVICE AGREEMENT (CORRPRO)

It was consensus of the authority to approve the annual service agreement with Corrpro.

OLD BUSINESS

WOODLAWN SEWER-Mr. Newman reported that he would be scheduling a ground break soon. Also should be ready to close the loan with Rural Development in a few weeks. Mr. Hutchins asked for Mr. Newman to contact Travis Jackson on a closing date.

EXIT 19 SEWER-There are still some easement issues to be resolved, direction has been given by the authority how to handle those issues. Continue to wait on Rural Development to give the ok for interim financing.

REGIONAL WATER- Continue to work on easement and to hear from Rural Development. Work continues on the agreement with Wythe.

HAPPY HOLLOW- Training for first aid on October 16th and pipe training on October 18th. Bids for the materials and road bore are due October 16th at 2:00 p.m.

(ORDER)

Upon a motion by Mr. Jackson, seconded by McMillian and duly carried the authority does hereby authorizes to award the bid to the lowest bidder.

Sylvatus Extension/Mitchell's Crossroad- Staff will be going door to door to do income surveys on Friday.

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Route 221 Water- There have been 44 user agreements signed but those address have not be put on a map to see what the service area could be.

Cana Sewer/ Epworth Church Water Extension- Area has been visited and working cost estimates. Meeting will be scheduled for October 27th or November 3rd for user sign up and income surveys.

620/Airport Road- Mr. Asbury and Mr. Lintecum property has been fixed per their request.

Mr. Hurst stated he would like to thank Mrs. Price and Mrs. Richardson for their hard work and dedication.

CLOSED MEETING-PURSUANT TO SECTION 2.2-3711.A-1 DISCUSSION OF PERSONNEL, 2.2-3711.A-3 DISCUSSION OR CONSIDERATION OF ACQUISITION OF REAL PROPERTY FOR A PUBLIC PURPOSE, 2.2-3711.A-7 CONSULTATION WITH LEGAL PERTAINING TO ACTUAL OR PROBABLE LITIGATION

(ORDER)

Upon a motion by Mr. Dickson, seconded by Mr. McMillian and duly carried the authority does hereby enter in to Closed Meeting at 2:05 p.m. until 2:55p.m. for the discussion of personnel 2.2-3711.A-1,discussion or consideration of acquisition of real property for a public purpose 2.2-3711.A.3 and consultation with legal pertaining to actual or probable litigation 2.2-3711.A.7.

(ORDER)

Upon a motion by Mr. Hurst, seconded by Dr. Littrell and duly carried the Authority does adopt the following resolution.

Whereas, the Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and accordance with provisions of Virginia Freedom of Information Act:

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Now Therefore, Be it resolved that the Authority hereby certifies that, to the best of each member's knowledge (1) only public business matter lawfully exempted from open requirement by Virginia law were discussed in this Closed Meeting, were heard, or considered by the Authority.

(ORDER)

AUTHORITY MEMBER'S TIME

Mr. McMillian- Thank all the people for coming out. Thank Mrs. Isom for being dedicated to the Fancy Gap Project.

Dr. Littrel- Has any of the PSA tanks been considered for use by cellular companies? Mr. Hill stated that three tank are being used by internet providers. Mr. Heath stated that some cases there would not be enough property available for grounding cable and equipment that may be needed by these companied.

Mr. Dickson- He would like for customers to be notified of any rates change in the future before it appears on their bill.

Mr. Hurst- Thanks to all the people in the communities that are helping their area with water projects.

Mr. Jackson-Mrs. Isom is a good example of a spark plug for her community. I understand Mr. Huff's problem with the mandatory because when he started working on the project it was not mandatory.

Mr. Hutchins-Thanks everyone for their work on the projects to make things happen in the time they need to. Very excited about the Happy Hollow Self Help Project and hope this is only the first of many in the county.

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(ORDER)

ADJOURNMENT

Upon a motion by Mr. Hurst, seconded by Mr. Jackson and duly carried the authority does hereby adjourn until the next meeting on Wednesday, November 12, 2008 at 12:30 p.m. at the Carroll County Governmental Center.

David Hutchins, Chairman

Ray E. Hill, Director of Operations

Dana Phillips, Sec./Treasurer