

MEETING MINUTES
CARROLL COUNTY
FEBRUARY 11, 2008
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
2:09 P M

CALL TO ORDER

The Carroll County Public Service Authority held their regular scheduled monthly meeting on Tuesday, February 11, 2007, at 2:09 p. m. in the Carroll County Governmental Center Board Meeting Room. Members presents included: David Hutchins, Chairman, Wesley Hurst, Vice-Chairman, Sam Dickson, Thomas Littrell, Andrew Jackson and Manus McMillian. Also present were Ray E. Hill, Director of Operations, Dana Philips, Sec. /Treasurer of the Authority, Kevin Heath, John Adams, Adams-Heath Engineering and Gary Larrowe, County Administrator

Mr. Hutchins called the meeting to order at 2:09 p.m.

(ORDER)

APPROVAL OF MINUTES

Upon a motion by Mr. Hurst, seconded by Mr. Jackson and duly carried, the Authority does hereby approve the minutes of the January 14, 2008 meeting.

(ORDER)

APPROVAL OF PAYROLL, CLAIMS AND TRANSFERS

Upon a motion by Mr. Hurst, seconded by Mr. Jackson and duly carried, the Authority does hereby approve the payroll, transfer and claims presented as follows: NOTE: The claims are on file in the Public Service Authority office.

Check # 13459 -13461 Test Patterns

Check#13462 – 13468 Payroll in the amount of \$975.47

Check #15383 – 15423 Claims in the amount of \$157,999.61

Check# 15424-15427Transfer in the amount of \$46,378.24

Gladeville/Cranberry Water-Check# 1255 Carroll County Public Service Authority Operating Account in the amount of \$13,060.28

Gladeville/Cranberry Water-Check #1256 Local Government Investment Pool in the amount of \$617.60

Gladeville/Cranberry Water- Check#1257 Board of Supervisors in the amount of \$651.83

Gladeville/Cranberry Sewer-Check #1171 Carroll County Public Service Authority Operating

MEETING MINUTES
CARROLL COUNTY
FEBRUARY 11, 2008
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
2:09 P M

Account in the amount of \$11,665.37

Gladeville/Cranberry Sewer-Check#1172 Local Governmental Investment Pool in the amount of \$597.70

Rt.100 Water-Check#1175 Carroll County Public Service Authority in the amount of \$24,259.22

Rt. 100 Water-Check #1176 Local Governmental Investment Pool in the amount of \$229.70

Woodlawn Water-Check #1162 Carroll County Public Service Authority in the amount of \$4,059.99

Woodlawn Water-Check#1163 Local Governmental Investment Pool in the amount of \$375.90

Canawater-Check #1163 Carroll County Public Service Authority in the amount of \$4,729.82

Canawater-Check #1164 Local Governmental Investment Pool in the amount of \$573.80

(ORDER)

It was the consensus of the Authority to keep the minutes to minimum rather than a transcript. The tape will always be available for further review when needed.

Citizen to be Heard

Christy Bowers/Happy Hollow

Mrs. Bowers stated that she had spoken to the previous Authority about needing water on Happy Hollow. Just wanted to let you know that they still need and want water.

Mr. Hutchins asked how many people live in that area.

Mrs. Bowers stated that 18 is the number of petitions for water.

Mr. Hutchins asked how long would the line be.

Mr. Heath stated around 6,000 feet.

Mr. Hutchins asked if a cost estimate has been done.

MEETING MINUTES
CARROLL COUNTY
FEBRUARY 11, 2008
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
2:09 P M

Mr. Adams stated a cost estimate of \$245,367 was done in August 2007, and there would be an increase due to cost of materials and fuel.

Mr. Dickson stated to let everyone know we have made a commitment to get water and sewer lines everywhere we can in the county. We found a program called self help, where the people that are interested in the water actually do the work. We could look at this in the future to see if it would work for this area.

Mr. Hutchins stated that the residents in the area do some of the work and the PSA helps also. If we could do a self help project that might reduce the cost of the project.

Mr. Hutchins asked Mrs. Bowers to discuss this with her neighbors for the possibility of doing a self help project and see how many people would be interested in helping.

Mr. McMillian stated Mrs. Bowers might check and see if there is skilled labor in the area.

Mr. Hutchins stated we will pursue the self help program for this project.

Mr. Hurst asked what problems they have with the water.

Mrs. Bowers stated they have iron in the water and low water and it is getting worse. Most everyone on the road is going to the laundry mat.

(ORDER)

DISCUSSION OF MID-ATLANTIC CONTRACT

Mr. Hill stated last month we discussed liquidated damage due from Mid-Atlantic. The motion was made to pursue to negotiate and collect \$52,800.00 in liquated damages.

Mr. Hill stated he would like for the authority to consider a counter offer of \$45,000.00 with a ten year warranty on the tank.

Mr. Hurst asked how many years was the original warranty.

Mr. Hill stated one year warranty.

MEETING MINUTES
CARROLL COUNTY
FEBRUARY 11, 2008
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
2:09 P M

(ORDER)

Upon a motion by Mr. Dickson seconded by Mr. Hurst and duly carried, the Authority does hereby approve the counter offer of \$45,000.00 and a ten year warranty for the liquidate damages from Mid-Atlantic Storage.

(ORDER)

Customer Request Connie Bryson and Harden Reeves

Mr. Hill stated that Mr. Bryson and Mrs. Reeves bills were received after the due date; therefore a 10% penalty was added. They feel that their bills were late due to the holiday, they are asking for the penalty to be removed. The office was closed on January 18th and 21th. We took all the mail through January 22 at 5 p.m. Their payments were not received until January 23.

Upon a motion by Mr. Hurst seconded by Mr. Dickson and duly carried the Authority does hereby approve to leave the bill as is with penalty included.

(ORDER)

Edna Newcity/Airport Road Request for free meter

Mr. Hill stated that Mrs. Newcity is requesting a free water meter because she did not own the land when we were collecting user agreements. Later her brother gave her the land and she had to dig a well , now she falls into the mandatory area

Randy Edwards Request for his water meter to be removed

Mr. Hill stated that Mr. Edwards is requesting his water meter be removed because his home is 2500 feet off the road. There is also an elevation problem that would be very expensive for him to run the water line to his house.

Upon a motion by Mr. Hurst seconded by Mr. Jackson and duly carried the Authority does hereby approve Ms. Newcity request for a free meter provided she does connect to and use the water. On the bases that she was a resident of the community under this circumstance the PSA feel it is appropriate to provide a free meter to her. Also to approve the request of Mr. Edwards to remove his water meter providing should he ever determine that it is necessary to connect back to our system he will be required to pay the connection fee at that time.

MEETING MINUTES
CARROLL COUNTY
FEBRUARY 11, 2008
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
2:09 P M

(ORDER)

Joel Hill Request for Credit

Mr. Hill stated that Joel Hill has a meter on a vacant lot that he has paid the bill each month. If you have a vacant lot, the PSA only requires the monthly fee be paid for three years. This takes care of the cost of the meter. Mr. Hill is requesting his overpayment refunded.

Mr. Dickson asked how much his refund would be.

Dana stated \$1458.10.

Mr. Hill stated he would speak to Mr. Cornwell about coming up with a user agreement for vacant lots.

Upon a motion by Mr. Dickson, seconded by Mr. McMillan and duly carried the Authority does hereby approve to for the PSA to make an offer to Mr. Hill to refunded half of the overpayment.

Mr. Hutchins stated that he understood that there will be a separate user agreement for vacant lots.

Discussion of Debt/Credit /Virtual Checks/Payments

Dana discussed currant charges for payment transaction and customer request for free payment services.

(ORDER)

Upon a motion by Mr. Hurst, seconded by Mr. McMillian and duly carried the Authority does hereby approve for the PSA to issue a RFP for banking service.

Project Up-Dates

Airport Road

Mr. Heath started the interstate boring is still under construction. We discussed early the liquidated damages.

MEETING MINUTES
CARROLL COUNTY
FEBRUARY 11, 2008
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
2:09 P M

Fancy Gap Water

Mr. Heath stated that he had met with Mrs. Isom and they are working on their user agreements. There are still some roads they will be working on. By the next meeting we hope to have the first phase ready for application.

Woodlawn Sewer

Mr. Heath stated that Mr. Hill has been active in working on outstanding easements.

Syvatus Extension/ Mitchells Crossroads

Mr. Hill stated he was still waiting on PDC to get back with him on the income surveys.

Fries Road Area

Mr. Hutchins stated that the residents were getting a petition to bring before the Authority.

Mr. Hill stated if they have a significant amount of residents to sign the petition, then there would be sign up session in that area.

Mr. Dickson asked Mr. Hill to get with the Fries Road contact and see how the petition was coming.

Exit #19 Sewer

Mr. Heath stated by the next Authority meeting they should have the draft of those plans ready.

Exit #1 Water/Sewer

Mr. Heath stated that the PSA has prepared the well site for the well driller. The sewer permit has not been issued yet but is in the works.

Mrs. Bowman's Request for Water

Mr. Hill stated that Mrs. Bowman has requested water for her home on Five Forks Road. She lives 4500 feet off main road. John Adams and I went and looked at the property and with a straight shot it would

MEETING MINUTES
CARROLL COUNTY
FEBRUARY 11, 2008
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
2:09 P M

be 1275 feet. The estimate for that would have cost the PSA \$870.00 and the customer \$3,000 which included the connection fee. The Authority approved this proposal and I presented it to the customer. Then the customer came back with a proposal. They are concern about getting a right of way for running the line the 1275 feet because it would involve several different property owners. The customer requested that the line be put on the road right of way. Their proposal was the PSA buy the pipe and he would bury the pipe. It will come down to it would cost the PSA \$1,000.00.

Mr. Hutchins asked would there possibly be other residents that would want to hook on to this line.

Mr. Hill stated that there are two other homes that would connect. If the PSA does this extension after it is complete it would have to meet specifications and then the ownership of the line would be the PSA. Each property owner would have to sign an easement because the line would be on a private drive.

(ORDER)

Upon a motion by Mr. McMillian, seconded by Dr. Littrell and duly carried, the Authority does hereby approve that the PSA would provide the pipe for the line extension.

Mr. McMillian stated he would like for Mr. Hill look at extending the water line on Epworth Road to the waste facility and also to another resident who needs water. Could we run the water to Lovell's Creek?

Mr. Hill asked would you want fire protection there?

Mr. McMillian stated there is a fire hydrant in seeing distance so we should not have to have a hydrant.

(ORDER)

APPROVAL OF FIRE FLOW FOR THE AIRPORT ROAD/RT. 100 WATER CONNECTOR AND THE AUSTINVILLE/ROUTE 620 TRANSMISSIO LINE PROJECTS

Upon a motion by Mr. Jackson, seconded by Mr. McMillian and duly carried, the Authority does hereby adopt resolutions for the Airport Road/Rt. 100 Water Line Connector and the Austinville/Route 620 Transmission Line Projects to establish a minimum fire flow of 500 gallons per minute on all purposed water lines with hydrants.

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MEETING MINUTES
CARROLL COUNTY
FEBRUARY 11, 2008
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
2:09 P M

AUTHORITY MEMBERS TIME

Mr. Jackson stated he would like to thank all the folks that came out today and hope's the decisions we made today will move these projects forward.

Mr. Hurst stated he would like to thank the people that came out today. I think you will see as we move forward for Carroll to have more projects going on, especially those having poor quality water. We do want to help the PSA be more efficient and give you things you need to do your job efficiently.

Mr. Dickson stated I think we made some headway and I see a lot of progress, and appreciate all the hard work. Please be working on my overlay.

Dr. Littrell stated our objective when we started on the PSA in January was to move forward with some projects that the progress was glacier ally but is moving. I appreciate everyone being patience with us as we move forward Things do not happen overnight. As far as the gentleman that over paid his bill on the vacant lot I could have put myself in his place The business part of me feels we should not give a refund but the human side of me felt we should at least reach a compromise I hope that will be satisfactory to him.

Mr. McMillian stated I think we are making progress. Sometimes the progress is not at the speed we would like for it to be but here again we are a new board we have taken on a lot of good and bad so to speak projects one thing I would like to add is to refer back to these line extensions. We need to remember everything we do as a PSA is not profitable. We do not want it to appear that way. All these things have to be done on case by case bases. We need to make sure we are in the rim of the law that is where we rely on Mr. Cornwell. I believe if we are doing that we are making progress.

Mr. Hutchins stated he would like to thank each one for coming out. We are six new members and we are learning. We are probably going to ask question s about issues you have settled in the past. Our citizens demand we move forward, and that we find more efficient and effective ways to get projects funded. We heard this week from the governor that there are going to have to be more creative ways of doing things not only for localities but also for the state. I hope we continue to look at the most efficient way as Mr. Hurst said. I know there are some projects out there that do not always carry their own weight. We are going to look at those. I think there have been some projects we promised that did not happen. We are going to look at those shortly and see what we can do. I would like to think the other members that carried the meeting last month. I guess "thank you" for electing me chairman. Maybe we have never looked at the Self Help Program but being new it was exciting to me. I would like all those places that are within 100 or 500 feet of existing lines and do not have water, be looked at for consideration of extending the water line. A lot of times we can do things ourselves. If we depend on others we cannot afford to do them.

MEETING MINUTES
CARROLL COUNTY
FEBRUARY 11, 2008
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA
2:09 P M

ADJOURNMENT

Upon a motion by Mr. McMillian, seconded by Mr. Hurst duly carried, the Authority does hereby adjourn at 3:57 p. m. Until their next meeting to be held on March 10, 2008 at 2:00 p.m. in the Carroll County Governmental Center, Board of Supervisors Meeting Room.

David Hutchins, Chairman

Ray E. Hill, Director of Operations

Dana Phillips, Sec. /Treasurer