

MEETING MINUTES
CARROLL COUNTY
APRIL 14, 2008
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA

CALL TO ORDER

The Carroll County Public Service Authority held their regular scheduled monthly meeting on Monday, April 14, 2008, at 2:19 p. m. in the Carroll County Governmental Center Board Meeting Room. Members presents included: David Hutchins, Chairman, Wesley Hurst, Vice-Chairman, Sam Dickson, Thomas Littrell, Andrew Jackson and Manus McMillian. Also present were Ray E. Hill, Director of Operations, Dana Phillips, Sec. /Treasurer of the Authority, Kevin Heath, Adams-Heath Engineering and Jim Cornwell, County Attorney.

Mr. Hutchins called the meeting to order at 2:19 p. m.

(ORDER)

Mike Musser/Hillsville Fire Department

Mr. Musser stated he is asking for the Fire Department's to be exempt from paying a water bill, on the bases of our service to the county. We do not charge the county a fire service fee.

Mr. Hutchins explained that the county does pay the Fire Departments water bills at the present time out of their appropriated money.

Mr. Hutchins explained that the PSA cannot exempt any customer due to the funding agency requirements.

Mr. Hutchins stated that the Board of Supervisors can look at all volunteer stations.

(ORDER)

Upon a motion by Mr. Dickson, seconded by Mr. Jackson and duly carried the Authority does hereby approve to look at every option to fund the water service for all the fire and rescue stations.

(ORDER)

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CLOSED MEETING-PURSUANT TO SECTION 2.23711 A (3) , 2.23711 A (1)COSIDERATION FOR THE ACQUISTION OF REAL PROPERTY WHERE DISCUSSION IN A OPEN MEETING WOULD ADVERSELY AFFECT THE BARGAINING POSITION OR NEGOTIATING STRATEAY OF THE PUBLIC BODY, DISCUSSION OF PERFORMANCE AND SALARIES OF EMPLOYEES

Upon a motion by a motion by Mr. Dickson, seconded by Mr. Jackson and duly carried, the Authority entered into Closed Meeting at 2:24 p. m. until 3:04 p.m. for the discussion of contract agreement and personal in the accordance with Section 2.23711 A (1), A(7).

(ORDER)

CERTIFICATION OF CLOSED MEETING

Upon a motion by Mr. Dickson, seconded by Dr. Littrell and duly carried the Authority adopted the following resolution:

Whereas, the Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and accordance with the provisions of Virginia Freedom of Information Act;

Whereas, Section 2.2-3711 A (1), (3) of the code of Virginia requires a certification of the Authority that such Closed Meeting was conducted in conformity with Virginia law:

Now Therefore, Be it Resolved that the Authority hereby certifies that, to the best of each member's knowledge (1) only public business matters lawfully exempted from open requirement by Virginia law were discussed in this Closed Meeting were heard, or considered by the Authority certification resolution applies, and (11) only such public business matters as were indetified in this motion concerning the Closed Meeting were heard, or considered by the Authority.

(ORDER)

Approval for Council to Proceed with Commendation

Upon a motion by Mr. Hurst, seconded by Mr. Jackson and duly carried the Authority does hereby approve to acquire a 60 foot by 60 foot lot on Route 58 in the Crooked Creek section for the Woodlawn Sewer Project and authorize council to proceed with condemnation processing.

(ORDER)

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APPROVAL OF MINUTES

Upon a motion by Mr. Dickson, seconded by Mr. Hurst and the duly carried the Authority does hereby approve the minutes of the March 9, 2008 meeting.

(ORDER)

APPROVAL OF CLAIMS, PAYROLL AND TRANSFER

Upon a motion by Mr. Hurst, seconded by Mr. Jackson and the duly carried the Authority does hereby approve the payroll, transfer and claims presented as follows: NOTE: The claims are on file in the Public Service Authority office.

Check # 13477-Test Pattern

Check #13478-13484 Voided Check offline

Check #13485-13486 Test Pattern

Check #13487-1349 Payroll in the amount of \$975.47

Check #15486 – 15538 Claims in the amount of \$162,446.17

Check #15539-15544 Transfer in the amount of \$44,158.58

Gladeville/Cranberry Water-Check #1262 Carroll County Public Service Authority Operating Account in the amount of \$25,767.62

Gladeville/Cranberry Water- Check #1263 Local Governmental Investment Pool in the amount of \$617.60

Gladeville/Cranberry Water-Check #1264 Board of Supervisors in the amount of \$651.83

Gladeville/Cranberry Water-Check#1175 Voided

Gladeville/Cranberry Sewer-Check #1176 Carroll County Public Service Authority Operating Account in the amount of \$21,979.97

Gladeville/Cranberry Sewer-Check #1177 Local Governmental Investment Pool in the amount of \$597.70

Rt. 100 Water-Check #1179 Carroll County Public Service Authority Operating Account in the amount of \$25,478.63

Rt. 100 Water-Check #1180 Local Governmental Investment Pool in the amount of \$229.70

Woodlawn Water-Check #1167 Carroll County Public Service Authority Operating Account in the amount of \$3,520.30

Woodlawn Water-Check#1168 Local Governmental Investment Pool in the amount of \$375.90

Canawater-Check #1167 Carroll County Public Service Authority Operating Account in the amount of \$4,574.75

Canawater-Check #1168 Local Governmental Investment in the amount of \$573.80

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(ORDER)

Cana Sewer

Mr. Hill stated there is a business that is in danger of having to close due to a sewer problem. Mr. Hill asked the Authority to approve a study and a visit with the City of Mount Airy to see if it would be feasible to run the sewer to Mount Airy.

Mr. Dickson asked how much the study would cost.

Mr. Hill stated that most of work would be done in house.

Mr. Hutchins stated he feels like there will be outside activity so therefore we should put this out for bid. There are a lot of projects that you need 18 or 36 hours whatever the need. If we had pre qualified engineers that way we could call them when needed.

Mr. Hutchins asked Mr. Cornwell if that is legal?

Mr. Cornwell stated he has seen it done two different ways. Some have a yearly contact with an engineering firm and they fall into all your small projects. Then if you have a large project you do a RFP. The other way is to pre qualify engineer firms. You send a statement of qualification and get a list of pre qualified firms then when you have small project you would have them to submit a cost. You can do either or both.

(ORDER)

APPROVAL OF FEASIBLE STUDY CANA SEWER AND ADVERTIZE FOR PREQUALITY ENGINEERING

Upon a motion by Mr. McMillian, seconded by Mr. Dickson and duly carried the Authority does hereby approve for a feasible study on Cana Sewer and for Mr. Hill to meet with the City of Mount Airy. Also to advertize for RFP for prequalified engineering firm for small projects for two years.

(ORDER)

APPOINT A SELECTION COMMITTEE FOR BANKING RFP AND ENGINEERING AND DESIGN SERVICES RFP

Upon a motion by Mr. Dickson, seconded by Mr. Jackson and duly carried the Authority does hereby appoint the selection committee for Banking RFP as follows: Mr. Hurst, Mr. Jackson and Dana and the Design Services RFP as follows: Mr. McMillan, Dr. Littrell, and Ray.

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(ORDER)

REQUEST FOR FREE WATER CONNECTION BY GEORGE HARRISON

Mr. Hill stated when the Cana water project was construed Mr. Harrison meter was not set but he did sign up.

Upon a motion by Mr. McMillan, seconded by Dr. Littrell and duly carried the Authority does hereby approve to set Mr. Harrison a free water meter.

(ORDER)

ADOPTED THE RESOLUTION APPROVING AN AMENDMENT TO THE SERVICE AGREEMENT AMONG THE NEW RIVER REGIONAL WATER AUTHORITY

Upon a motion by Mr. Dickson, seconded by Dr. Littrell and duly carried the Authority does hereby adopt the resolution approving an amendment to the service agreement among the New River Regional Water Authority. The resolution will be part of these minutes.

(ORDER)

REQUEST FROM CONNIE WHITE

Mr. Hill explained that Mrs. White is moving her husband's aunt here and she will be living at Melton Run Apartments. Our water and sewer rental deposit is \$150.00; Mrs. White is asking that the PSA wave the fee if they co-sign for her and guarantee her bill is paid.

It was the consensus of the Authority to abide by the rules and regulations of the PSA and not wave the deposit but suggest agencies that may be able to help them with the deposit.

PROJECT UP-DATES

620/Airport Road

Mr. Hill stated that Airport Road is complete. They are working on the final change order for the road bore.

Woodlawn Sewer

Mr. Hill stated we are down to some property acquisitions.

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Sylvatus & Mitchell's Crossroads

Mr. Hill stated the PSA will hold some meetings to see if these areas would qualify for a block grant.

Exit 19

Mr. Hill stated the discharge permit has been submitted to DEQ.

Exit 1

Mr. Hill stated we have drilled one hole, but was not successful. We have moved to a second site and as of this morning the well driller was at 500 feet and was getting 4 gallons a minute. We have instructed the well driller to go to 800 feet because we need 15 gallons a minute. If this site is not successful I feel we should talk to the City of Mount Airy about connecting to the system that is coming to the rest area. That will be more expensive because you have a mile of pipe but you will also have some connections.

Happy Hollow

Mr. Hill stated that Happy Hollow is at 72% LMI. Pride more Road is at 52% LMI. It looks like both will qualify for the self help program. We will be contacting Jimmy Wallace to see what we need to do next.

Mr. Hutchins stated that Christy has done a great job for Happy Hollow and the Authority thanks you for that.

Fancy Gap Water

Mr. Hill stated that the application has been submitted to the Health Department and the selection community will be interviewing the firms for design.

(ORDER)

APPROVAL TO HOLD A BUDGET MEETING

Mr. Hutchins stated that there will be a Budget Meeting on May 5, 2008 at 3:00.

(ORDER)

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APPROVAL TO CHANGE REGULAR MEETING TIME

Upon a motion by Mr. McMillan, seconded Mr. Hurst and duly carried the Authority does hereby set the regular meeting time to the second Monday of each month at 12:30 p. m.

(ORDER)

Authority Members Time

Mr. Jackson stated he would like for the authority members to look at the letter Arden Huff has sent concerning water on Floyd Pike. Mr. Huff has been working on surveys.

Mr. Hill stated that the PSA would begin preliminary work on the surveys.

Mr. Hurst asked if there is any word on Sylvatus or Mitchell Crossroads projects.

Mr. Hill stated he does not have anything we need to do for the survey for block grant.

Mr. Hurst stated people asked why the supervisors are on the PSA. We want to have a good hold and understandings were everything is going with the PSA. Our idea was not to be controlling but to have a good understanding, so we can understand what the people of the county are feeling. Today we observed another phase of a water project. For us to move forward as a county we have to offer certain benefits or no one will want to come to Carroll County. We have to plan more for the future of the county and the citizens of the county. Our ultimate goal is for this county to go forward in the right direction at the right time. Thank everyone for coming out today.

Mr. McMillian stated in a conversation the other day a friend said you could not have been elected at a worst time and after thinking about it I believe we could not have been elected at a better time. I guess what I mean that is that it is time to go forward in Carroll County in a lot of ways not just PSA but also IDA , our schools , recreation department and others. We could not have been elected at a better time.

Dr. Littrell stated they had an opportunity this morning to visit a facility that I had only read about. Over near Austinville there is a water plant being built the cost around 13 million dollars that by 2009 will supply 4 million gallons of water a day for the County of Carroll, Wythe and the Town of Wytheville. This is the future to get water to our areas that need it. I do not know if the faculty is open for tour but if you are over that direction you can see the facility from a distance and see that it is a remarkable facility. Some of these requests we get we need to get a very distinct policy, we should not continually have this. We should be able to let staff handle these request.

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Upon a motion by Dr. Littrell, seconded by Mr. Hurst and duly carried the Authority does hereby approve for PSA staff to make the decision on customer request.

Mr. Dickson stated the more you work the more problems you uncover. That just shows we have to work harder. I am very glad that they did not put a stop to the Regional Water. It is the lively hood of Carroll County.

Mr. Hutchins stated that today was an eye opening day for me. I had been by the Regional Plant but not been inside. It is a very expensive project however if this county does not invest in this project and sewer project for exit 19 among other areas the county cannot move forward.

AJOURNMENT

Upon a motion by Mr. Jackson, seconded by Dr. Littrell and duly carried, the Authority does hereby adjourn until the special meeting schedule on May 5, 2008 at 3:00 p. m. for budget workshop and any other matters that may come before the Authority.

David Hutchins, Chairman

Ray E. Hill, Chairman

Dana Phillips, Sec. /Treasurer