

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
NOVEMBER 12, 2008
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA

CALL TO ORDER

The Carroll County Public Service Authority held their regular scheduled monthly meeting on Tuesday, November 12, 2008 at 12:30 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: David Hutchins: Chairman, Wesley Hurst: Vice Chairman, Sam Dickson, Thomas Littrell, Andrew Jackson and Manus McMillian. Also present were Ray E. Hill, Director of Operations, Ronald Newman, Executive Director, Dana Phillips Sec. /Treasurer of the Authority, Kevin of Heath of Adams-Heath Engineering and Jim Cornwell, County Attorney.

Mr. Hutchins called the meeting or order at 12:30 p.m.

CITIZENS TIME

Mr. John Nobili requested from the Authority that Carrollwood Road be included in the Woodlawn Sewer Project.

The Authority requested that Mr. Nobili prepare a business plan for his property and also to include a performance plan for this area for the December meeting.

(ORDER)

APPROVAL TO COMBINE SECTION A, B & C

Upon a motion by Mr. Hurst, seconded by Mr. Jackson and duly carried the Authority does hereby approve to combine sections A, B & C for approval.

(ORDER)

APPROVAL OF SECTIONS A, B,C &D

Upon a motion by Mr. Jackson, seconded by Mr. McMillian and duly carried the Authority does hereby approve sections A, B, C & D.

Check # 13553-13556 Voided Test Pattern

Check # 13557-13559 Payroll in the amount of \$334.40

Check # 15941 Voided

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Check # 15942 United Plumbing Mt. Airy \$66.86
Check # 15943 Voided
Check #15944-15986 Claims in the amount of \$77,320.72
Check # 15987-16013 Claims in the amount of \$77,564.15
Check #16014 Virginia Associations of Counties \$1,988.00

ON-LINE REIMBURSEMENT TO OPERATING ACCOUNT

Rt. 100 Water	\$20,833.73
Gladeville/Cranberry Water	\$37,632.90
Gladeville/Cranberry Sewer	\$14,729.56
Woodlawn Water	\$ 4,387.19
Canawater	\$ 8,896.53
Airport Road Water	<u>\$ 621.98</u>
TOTAL	\$87,101.89

NATIONAL BANK ON-LINE PAYMENT TO LOCAL GOVERNMENT INVESTMENT POOL/DEBT RESERVE ACCOUNT

Rt. 100 Water	\$229.70
Gladeville/Cranberry Water	\$617.60
Gladeville/Cranberry Sewer	\$597.70
New Woodlawn	\$375.90
Canawater	<u>\$573.80</u>
TOTAL	\$2,394.70

NATIONAL BANK ONLINE TRANSFERS NOVEMBER 12, 2008 FROM OPERATING TO THE FOLLOWING ACCOUNTS

Gladeville/Cranberry Water	\$16,661.89
Gladeville/Cranberry Sewer	\$16,474.31
Rt. 100 Water	\$23,721.83
Canawater	\$ 2,158.81
Airport Road Water	<u>\$ 140.11</u>
TOTAL	\$59,156.95

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OLD BUSINESS

Woodlawn Sewer: Ground breaking has been postponed due to conflict with Congressman Boucher's office. Mr. Hutchins requested that any easements or plans for Carroll wood to be studied for possible construction.

Happy Hollow: PSA employees worked on Veterans Day and placed 500 ft of water line in. Approximately 2500 ft of pipe has been laid. Volunteers are working well.

(ORDER)

APPROVAL TO SEEK INTERN FINANCING

Upon a motion by Mr. McMillian, seconded by Mr. Hurst and duly carried the Authority does hereby approve for the PSA staff to seek intern financing for Exit 1, Exit 19 and Regional Water Projects.

EXIT 19 SEWER, REGIONAL WATER & EXIT 1 WATER/SEWER: Approval to seek intern financing.

SYLVATUS/MITCHELL'S CROSSROADS: Dana, Debbie and Mrs. Dalton have been door to door working on user's agreements and income statements.

CANA SEWER PROJECT & EPWORTH CHURCH ROAD WATER EXTENSION: Held community meeting on Monday, Nov. 3 at St. Paul School to discuss possible water extension and also a sewer project. There will need to be a business plan for this area. Mr. McMillian and Mr. Newman will be working on another meeting date for this area.

IRON RIDGE AREA: Will be having a community meeting at Cliff view Church of God on December 2, 2008 to obtain user agreements and income statements of interested residents.

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FRIES AREA: PSA will be having a community meeting at Grace Baptist Church when available dates are received. Mr. Newman will be meeting with Mr. Ring from Grayson County to see what can be worked out for that area.

LANCASTER EXTENSION: PSA is extending water line per request of contractor at his cost for 5 or 6 new homes.

(ORDER)

It was consensus of the Authority for the Financial Committee to study the advantages of transferring the payroll of the Authority members. The Finance Committee will present their recommendations at the December meeting.

OLD BUSINESS:

Recommendations from the finance committee are as follows:

Remove the meter from James Smith property.

Six (6) inch water line verse four (4) inch water line, recommend that the PSA supply the 6 inch line to within a 100 foot and the other would be up to the developer. Authority should ask the developer to place the 6 inch line for fire protection for the residence.

Fire protection on bills, was voted on and approved by the Authority and will stand as called.

Ms.Phipps will have to pay the re-connection fee as charged. Policies are in place for a reason.

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Mr. Hurst then announced that he would be making a recommendation to the Board of Supervisors that Mrs. Jeanette Dalton be appointed to the Public Service Authority on January 1, 2009. He would also ask that Mrs. Dalton be allowed to attend the Closed Meeting today.

CLOSED MEETING-PURSUANT TO SECTION 2.2-3711.A-1 DISCUSSION OF PERSONNEL, 2.2-3711.A-3 DISCUSSION OR CONSIDERATION OF ACQUISITION OF REAL PROPERTY FOR A PUBLIC PURPOSE, 2.2-3711.A-7 CONSULTATION WITH LEGAL PERTAINING TO ACTUAL OR PROBABLE LITIGATION, 2.2-3711.A-29DISCUSSION OF THE AWARD OF A PUBLIC CONTRACT

(ORDER)

Upon a motion by Mr. Millian, seconded by Mr. Dickson and duly carried the authority does hereby enter in to Closed Meeting at 1:45 p.m. until 2:50 p.m. for the discussion of 2.2-3711.A-1 Discussion of Personnel, 2.2-3711.A-3 Discussion or consideration of acquisition of real property for a public purpose, 2.2-3711.A-7 Consultation with legal pertaining to Actual or probable litigation, 2.2-3711.A-29 Discussion of the award of a public contract.

(ORDER)

Upon a motion by Mr. Hurst, seconded by Mr. McMillian and duly carried the Authority does hereby convene out of Closed Session.

(ORDER)

Upon a motion by Mr. Dickson, seconded by Mr. Jackson and duly carried the authority does adopt the following resolution.

Whereas, the Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and accordance with provisions of Virginia Freedom of Information Act:

Now Therefore, Be it resolved that the Authority hereby certifies that, to the best of each member's knowledge (1) on public business matter lawfully exempted from open requirement by Virginia law were discussed in this Closed Meeting, were heard, or considered by the Authority.

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AUTHORITY MEMBERS TIME

Mr. Dickson: Would like to see the Coon Ridge area back on the list for possible water projects. Also what size of water line is being placed on Lancaster? A 6 inch water line and the contractor is paying the cost.

Mr. Littrell: PSA has made much progress since January and the PSA board is planning for the future.

Mr. McMillian: Thanked everyone for coming out today. Thanks to the PSA staff for all their hard work. Looking forward to announcements of completions of new projects and being able to say it is done.

Mr. Jackson: 100% agreement and planning for the future, projects on time schedules and done on timely manner. Thanks everyone for coming out today. Hope that Woodlawn project can be worked out to include Mr. Nobili and Carroll wood Road.

Mr. Hurst: Thanks to everyone that came out today. Mr. Chairman thanks for all your hard work. I have enjoyed working with everyone on the PSA Authority. We have made large progress for Carroll County and pushed our infer structure forward for opening new doors for not only our citizens but new businesses coming to the county. Also look forward to more exciting news from the PSA in the future.

PUMP STATION AT EXIT 14

(ORDER)

Upon a motion by Mr. Hurst, seconded by Mr. McMillian and duly carried the Authority does hereby authorize Mr. Newman and Mr. Heath to see what can be worked out at the Pump Station at Exit #14 for potential grown and development for that area.

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Mr. Hutchins: Ask Mr. Newman to report in December on the GIS system being used by the PSA. By January 1, 2009 have a plan how we plan on moving forward.

Mr. Newman stated that the GIS committee has had one meeting and has another coming up shortly and are working on prices and specifications for a GPS unit.

(ORDER)

ADJOURNMENT

Upon a motion by Mr. Jackson, seconded by Mr. McMillian and duly carried the authority does hereby adjourn until the next meeting on Monday, December 8, 2008 at 12:30 p.m. at the Carroll County Governmental Center.

David Hutchins, Chairperson

Ray E. Hill, Director of Operations

Dana Phillips, Sec./Treasurer