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The Carroll County Board of Supervisors held a Special meeting on, March 17, 2008 in the Board Meeting Room of the Carroll County Governmental Center.

Present were: W.S. "Sam" Dickson, Chairman
 David V. Hutchins, Vice-Chairman
 Andrew S. Jackson
 Wesley G. Hurst
 Dr. Thomas W. Littrell
 N. Manus McMillian
 Gary Larrowe, County Administrator
 Ronald L. Newman, Assistant Administrator

Mr. Dickson called the meeting to Order at 1:03 p.m. and asked Mr. Newman to lead in prayer and pledge.

Mr. Dickson welcomed everyone to the meeting.

(Order)

APPROVAL OF CLAIM

Upon motion by Mr. Hutchins, seconded by Mr. Jackson, and passed unanimously, the Board approved the claim in the amount of \$900.00 to Greg McGrady for hauling cattle.

VOTES

Mr. Jackson Yes
Mr. Hurst Yes
Mr. Hutchins Yes
Mr. Dickson Yes
Dr. Littrell Not Present
Mr. McMillian Yes

WYTHEVILLE COMMUNITY COLLEGE BUDGET PRESENTATION

Dr. Charlie White thanked the Board for allowing him to be here. He told that he has brought with him the two Board Members from Carroll County. He told that they have to raise a certain percentage of local funds and that the State funds are limited on what they can be used for. Mr. White told that their enrollment is at 3072 and 698 of those are from Carroll County with 290 of those being dual enrolled. He told that they are trying a program in Grayson County where high school students are able to take college courses and at the time of graduation the students can enroll in college as a junior.

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Mr. Hutchins asked if it was a prototype.

Dr. White told that it was and if it works it would branch out to other schools. He gave an overview of student services and programs at the college. Mr. White told that they are asking Carroll County for \$36,632.83 this year. He told that he has also been working with Mr. Larrowe and Dr. McBride about starting an entrepreneurial program at Crossroads and if they move ahead on that program that they may be asking for an additional \$3000-\$4000.

Mr. Hutchins told that the construction class is excellent. He told that he has an employee who is going through the program and the teacher needs to be commended.

Mr. Dickson thanked Dr. White for coming and told him that the Board would do their best to fulfill their needs.

MAINTENANCE DEPARTMENT BUDGET PRESENTATION

Mr. Ricky Dowdy told that his number one goal is to try to do everything they can in house instead of contracting it out. He told that everything they purchase is looked at closely. Mr. Dowdy told that for the past 4 years he has budgeted \$15,000 for HVAC replacement and that the equipment was 9 years old and it could tear up at any time. He told that he would also like to start planning to replace the complex roof and has added \$10,000 for that. Mr. Dowdy told they would like to do some paving on the EMS and Cana Trash parking lots.

Mr. Dickson asked if all of his employees asked for a raise.

Mr. Dowdy told that he had asked for it on their behalf.

Mr. Dickson asked if the department needed all of the vehicles.

Mr. Dowdy told that they are all used, but some of them are only special use such as the lift truck and the dump truck.

Mr. Hutchins told that the mileage was high on several of the vehicles and asked if there is a place for replacement.

Mr. Larrowe told that there is a line item in the Boards budget for vehicle replacement and that goes to whoever is in need.

Mr. Dickson asked about using the tin cans verses the glass jars at the cannery.

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Mr. Dowdy told that most people prefer to use the tin cans to can meat.

Dr. Littrell asked if the Old Courthouse was in the Maintenance budget.

Mr. Dowdy replied that it was.

Mr. Dickson thanked Mr. Dowdy for coming.

RESOURCE DEVELOPMENT BUDGET PRESENTATION

Ms. Brenda Marrah told that her goal is to reduce tax-payer cost through grants. She told she would also like to create 250 new jobs through grants. Ms. Marrah told that the projected revenues that are listed are the minimum expected and that 75% of her salary would be used to match the interoperable communications grant. She told that she has been through the accreditation process for grant writing and is asking for a salary increase based on her performance.

Dr. Littrell asked what the PSIC grant is.

Ms. Marrah responded that it is a grant for \$1.5 million dollars for Galax, Grayson and Carroll for a digital microwave radio system throughout the area.

Mr. McMillian asked about the \$25,000 for tourism and what that would be used for.

Ms. Marrah replied that it would go toward the new regional effort.

RECREATION DEPARTMENT BUDGET PRESENTATION

Mr. Larry Collins told that they would like to add one full time position to the department and told that some of the line items increased due to the influx of doing the day trips. He told that they have added \$20,000 to do a study on moving the Recreation department.

Mr. McMillian asked who would be taking care of the study.

Mr. Collins told that the Recreation commission, himself, Administrator's Office and the Board would be involved in the process.

Mr. Jackson asked if the background checks were state or national.

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Mr. Collins replied that Mr. Roma has been taking care of those for him and he thinks it is national.

Mr. Jackson asked if there has been annual maintenance on the picnic shelter.

Mr. Collins told that they do painting, but nothing major.

Mr. Jackson asked what kind of travel they were planning that they haven't been doing.

Mr. Collins told that if they start the day trips they would need to sight those out and plan stops.

Mr. Hutchins asked if it would be a wash and come back through in revenues. He told that he has a problem with not being able to see the revenues.

Mr. Collins told that they do deposit money back into the general fund.

Mr. Hurst told that the Board will be looking at new ways of accounting to better see what is going on. He commented that no money has been spent on background checks so far this year.

Mr. Collins told that they have not been billed for those yet.

Mr. McMillian told that he coaches sports and does not have a problem with paying for his own background check and maybe that is something the department should check into. He asked how long the checks were good for.

Mr. Collins told that they recommend doing those every year.

Mr. Hutchins replied that they should be good for 3-5 years.

Mr. Jackson asked about the trips and wanted to know if they were projecting to bring in as much revenue as they were spending.

Mr. Collins told that he hoped they would make money off of the trips.

Mr. Hutchins asked how many days the pool was opened last year and how many people used it.

Mr. Collins replied that it was about 45-50 days and the average was 50-60 people per day.

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Mr. Collins told that the part time pool salaries have increased due to minimum wage increasing. He told that he has also added a pool heater.

Mr. Dickson told that they realize it is in bad shape.

Mr. Hurst asked that with school letting out early would they still open the first week of June.

Mr. Collins told that they could try for 1 week earlier.

Mr. Hurst asked if he had gotten estimates for the repairs to the picnic shelter.

Mr. Collins told that Mr. Dowdy had supplied him with the figures.

Dr. Littrell asked the approximate income from the pool.

Mr. Collins replied that it was between \$12,000 - \$15,000.

TOURISM BUDGET PRESENTATION

Mr. Donnie Turner told that the two state tourism initiative is close to having a marketing plan in place. He told that they are asking for a raise and told that they are hoping to offset some of the cost by selling souvenirs and local arts. He told that this would be the first full year of running Crooked Creek and they were unsure of what the cost would be. He told that they are working with District III to get some help at no cost. Mr. Turner told that they are working on some Venue Development to try to bring more people to the area. He told that they are working on several trails such as birding, equestrian and hiking trails. Mr. Turner invited the Board to visit his office.

BUILDING OFFICIAL OFFICE BUDGET PRESENTATION

Mr. Scott Hill, Acting Building Official, told that basically the only increases were in fuel and salaries. He stated that the County is looking to hire a Building Official.

Mr. Dickson told that he appreciated Mr. Hill filling in as the Building Official.

ASSESSOR'S OFFICE BUDGET PRESENTATION

Ms. Janie Harrison told that she has several decreases due to the reassessment expenses. She told that they would not need one of their vehicles until the next reassessment. She told that one of the big increases would be for

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GIS online and told that it is 75% complete with parcel mapping being done in house. Ms. Harrison told that the first question most people asked is if the information is on line. She told that about \$30,000 would go towards getting that done.

Dr. Littrell asked what is GIS and wanted to know if it would just be the one time cost.

Ms. Harrison told that it is Geographic Information System and the only cost associated would be about \$4500 per year to maintain it.

Mr. McMillian asked how long it takes to do updates on parcels.

Ms. Harrison told that they work with the Commission of Revenue on doing updates.

Mr. Hutchins asked if the office could do value added services and offer a basic service for a monthly or annual fee.

Ms. Harrison told that they already do that just in another format.

Mr. Jackson wanted to know how often the aerials were done.

Ms. Harrison told that the county was scheduled to be flown last year and they would have the new ones this year. She told that they do it every 4 to 5 years.

ANIMAL CONTROL BUDGET PRESENTATION

Mr. Terry Woods told that he is showing some increases and one of those is for training. He told that the other major increase is for fuel. He told that if a new vehicle is purchased that he has added the cost for adding the lettering.

Mr. Hurst asked how the vehicle he has now is.

Mr. Woods replied that it has 171,000 miles on it and is a 1992.

Mr. Dickson asked if any money had been put back for replacement.

Mr. Larrowe told that he would be bringing that to the next meeting and that we would be using the money under the vehicle replacement line item to purchase the vehicle. Mr. Larrowe told that this has been a trying year for Mr. Woods and we appreciate everything that he has done.

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FARMERS MARKET BUDGET PRESENTATION

Mr. Kevin Semones told that the County does not have mom and pop places like they used to and everything is moving to chain stores. He told that there are products that can be grown in the county and they are trying to diversify what they are doing. He told that when they sell to chain stores the product has to be cooled and be packaged however the stores want it. Mr. Semones told that they are trying to get the grant money spent to make improvements to the retail area. He told that they do bring in a lot of revenue back in for a lot of the budget items.

Mr. Hurst asked about the propane gas.

Mr. Semones told that it is in the maintenance budget. He told that this year his revenues have exceeded his expenses.

Mr. Hurst told that they are doing an impressive job at the Farmers Market and also that it was bragged on during the District III meeting.

Mr. Jackson told that they are doing a great job and good things are to come.

(Order)

APPROVE CHANGE IN AGENDA

Upon motion by Mr. Hutchins, seconded by Mr. McMillian, and passed unanimously, the Board approved to add Closed Session to the agenda.

VOTES

Mr. Jackson Yes
Mr. Hurst Yes
Mr. Hutchins Yes
Mr. Dickson Yes
Dr. Littrell Yes
Mr. McMillian Yes

(Order)

CLOSED SESSION – PURSUANT TO VIRGINIA CODE SECTION 2.2-3711(A1)

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Upon motion by Mr. Hutchins, seconded by Mr. Hurst, and passed unanimously, the Board convened a Closed Session for the discussion of personnel as authorized by Virginia Code Section 2.2-3711(A1).

VOTES

Mr. Jackson Yes
Mr. Hurst Yes
Mr. Hutchins Yes
Mr. Dickson Yes
Mr. Littrell Yes
Mr. McMillian Yes

(Order)

CERTIFICATION OF CLOSED SESSION

Upon motion by Mr. Hutchins, seconded by Mr. Jackson and passed unanimously, the Board adopted the following Resolution:

WHEREAS, the Carroll County Board of Supervisors convened a Closed Session this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with the Virginia Freedom of Information Act;

WHEREAS, Section 2.2-3711(D) of the Code of Virginia requires a certification by the Board of Supervisors that such Closed Session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Carroll County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the Closed Session to which this certification applies, and (II) only such business matters as were identified in the motion by which this Closed Session was convened were heard, discussed, or considered in the meeting to which this certification applies.

VOTES

Mr. Jackson Yes
Mr. Hurst Yes
Mr. Hutchins Yes
Mr. Dickson Yes
Mr. Littrell Yes
Mr. McMillian Yes

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SHERIFF'S OFFICE BUDGET PRESENTATION

Sheriff Warren Manning told that there has been a decrease in health insurance and also in accumulative leave because nobody is retiring. He told that gasoline is increasing drastically and it has affected the budget. He told that the office can not run without gas. Mr. Manning told that the State pays 100% of their salaries.

Dr. Littrell asked for an estimate of the net cost for the County.

Sheriff Manning told that the County pays mainly for the cars, gas, office expenses and VRS.

Dr. Littrell asked if the fines in the county stayed in the County.

Sheriff Manning told that every ticket wrote in the County stays in the County and it goes towards Court Room Security which was adopted a couple of years ago.

Mr. McMillian asked about putting some deputies on I-77. He told that we could possibly get some revenue out of it.

Sheriff Manning told that he is looking at it. He told that they would have to have new radar equipment and extra deputies or pay current ones time and a half.

Mr. Larowe told that Sheriff Manning is great to work with on exchanging vehicles. He told that the County is trying to get a grant to recover about \$40,000 on the vehicles.

TREASURER'S OFFICE BUDGET PRESENTATION

Ms. Bonita Williams told that she has an overall increase of \$1700 from last year. She told that tax tickets went up as well as postage.

Mr. Hutchins asked about the vehicle decals and told that some counties were still collecting the cost, but don't provide the tickets. He asked if this is something that the County could look at.

Ms. Williams told that some other counties are putting a \$25.00 licensing fee on personal property tax. She told that she is not sure if it is on vehicles that are licensed or that are owned. She told that she would do a study on the cost of the mailings. Ms. Williams asked that the employees in the Constitutional offices receive the same Christmas bonus as other County employees.

VOTER REGISTRATION BUDGET PRESENTATION

Ms. Freida White told that the electoral workers are up due to the Presidential election. She told that on June 9th there will be a Republican Senate and House of Representatives primary. Ms. White told that ballots run about \$6000 plus an extra \$5000 for supplies. She told that we will have electronic poll books and the cost will be about \$300-\$400 each and we need 50. She told that the office has about \$9000 in HAVA money that needs to be carried forward.

Mr. McMillian asked if that money could be applied to the poll books.

Dr. Littrell asked what the poll books do.

Ms. White told that everything would be on computers verses paper.

Mr. Dickson told that the electoral workers have asked to get their check quicker. He told Ms. White to let the Board know ahead of time and they could approve the claims early.

Ms. White told that usually they have a special order done to get the workers paid.

COMMISSIONER OF REVENUE BUDGET PRESENTATION

Ms. Louise Quesenberry told that her budget is \$1200 less than last year. She told that she is asking for a new line item for data processing to be added so that it can go to the correct line.

Mr. Hutchins told that the County needs to charge what is spent to the correct line. He told that he would rather see more lines than to put it in the wrong place.

Mr. Dickson asked if they were up to date on the programs for the elderly.

Ms. Quesenberry told that it was updated in 2004 and they will be looking at it again.

COMMONWEALTH ATTORNEY BUDGET PRESENTATION

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Mr. Greg Goad told that they are still waiting on the salaries from the Compensation Board and that the telephone and \$9700 in office supplies would be paid and the rest would be up to the County. He told that they are hoping to become fully staffed. Mr. Goad thanked the Board for the increased security for his office.

Mr. Hutchins asked if there was any additional cost to the County.

Mr. Goad told that the Compensation Board only pays for salaries, phone and \$9700 in office supplies.

CLERK OF COURT BUDGET PRESENTATION

Ms. Carolyn Honeycutt told that her only increase is postage. She told that they have to notify all jurors by mail. She told that they have some excess fees where they take in more money than they spend. Ms. Honeycutt told that they collect money for transfer fees, grantor/grantee tax, etc.

TECHNOLOGY BUDGET PRESENTATION

Ms. Teresa Sharp told that they are in the process of redoing the County website and Chillsnet through VECTEC. She told that they are requesting another part-time staff member.

Mr. Dickson asked if Hillsville pays anything on Chillsnet.

Mr. Larrowe told that they have not paid anything on it.

Mr. Dickson asked if they could combine Chillsnet and Carroll County.

Mr. Larrowe told that Carroll County is an offset of Chillsnet. He told that it is not placed in the budget this year, but a replacement schedule has been worked on for computers and the cost will average \$10,500 per year.

Mr. Hutchins told that IT has done a tremendous job.

(Order)

ADJOURNMENT

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Upon motion my Mr. Hutchins, seconded by Mr. Hurst, and passed unanimously, the Board adjourned at 4:43 p.m. until March 26, 2008 at 6:30 p.m. for a Regional Locality meeting at Crossroads in Galax.

W.S. "Sam" Dickson, Chairman

Ronald L. Newman, Assistant Clerk