

March 20, 2007

The Carroll County Board of Supervisors held their regular monthly meeting on Tuesday, March 20, 2007 in the Board Meeting Room of the Carroll County Governmental Center.

Present were: David V. Hutchins, Chairman  
Ralph J. "Bob" Martin, Vice-Chairman  
L. J. Jones  
Glenna Myers  
Jeff Evans  
Joseph H. Early, III  
Gary Larrowe, County Administrator  
Ronald L. Newman, Assistant Administrator  
Bradley Dalton, County Attorney

Mr. Hutchins called the meeting to Order at 8:05 a.m. and asked Mr. Musser to lead in prayer and the pledge of allegiance.

### **HILLSVILLE VOLUNTEER FIRE DEPARTMENT**

Mr. Mike Musser with the Hillsville Fire Department expressed his concern about some of the developments in Carroll County and not being able to access them with their equipment and told that some of the areas they had more trouble in was Kanawa Valley, developments along the Parkway, and some of the developments along Snake Creek Road. He told that this would include not only roadways but also bridges that go into subdivisions. He told that there had been some complaints from people who had lost homes but told that he was not sure these people realized until they had an emergency that the equipment could not get to them and told that most of the time the insurance companies just asked how far it was to the nearest fire station. He told that access needed to be taken into consideration during development and told that one step would be for Emergency Services to develop a plan for easements into areas.

Mr. Larrowe suggested that the Planning Commission add to the Subdivision Ordinance a provision for review of the plats by Emergency Services.

Mr. Dalton informed the Board that the buyer thinks that if they buy in a subdivision that the County took the proper steps to insure accessibility and also that the builder, the builder's insurance company, and the buyers insurance company also assume the County took steps to assure accessibility.

### **BOARD MEETING SCHEDULE**

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Mr. Evans made a motion, with a second by Mr. Jones, to go back to the meetings being on the second Tuesday of each month at 9:00 a.m. to allow people to attend both the PSA and the Board meetings.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	No
Mr. Martin	No
Mr. Hutchins	No
Mrs. Myers	Yes

(Order)

**BUDGET REVIEW**

Upon motion by Mr. Early, seconded by Mrs. Myers and passing unanimously, the Board approved for each department to present the bottom line numbers for their budget and to brief the Board on the changes in their budget.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

(Order)

**APPROVAL OF MINUTES**

Upon motion by Mr. Martin, seconded by Mrs. Myers, and passed unanimously, the Board approved the minutes of their regular meeting held on March 6, 2007.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

(Order)

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**ADOPT JOINT RESOLUTION ESTABLISHING NEW RIVER  
COMMUNITY CRIMINAL JUSTICE BOARD**

Upon motion by Mrs. Myers, seconded by Mr. Martin and passing unanimously, the Board adopted the following Joint Resolution establishing the New River Community Criminal Justice Board and appointing Mr. Ronald Newman to that Board.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

JOINT RESOLUTION PROVIDING FOR THE IMPLEMENTATION OF  
THE COMPREHENSIVE COMMUNITY CORRECTIONS ACT FOR  
LOCAL RESPONSIBLE OFFENDERS,  
THE PRETRIAL SERVICES ACT AND  
THE ESTABLISHMENT OF THE NEW RIVER COMMUNITY CRIMINAL JUSTICE  
BOARD  
(NRCCJB)

Whereas, the Virginia General Assembly has adopted legislation entitled the Comprehensive Community Corrections Act for Local Responsible Offenders, Article 9 (9.1-173 et. seq.) of the Code of Virginia, both of which were effective July 1, 1995; and

Whereas, 9.1-174 and 19.2-152.2 of the Code of Virginia requires counties and cities approved for a jail project pursuant to 53.1-82.1 to participate and establish services in accordance with both Acts; and

Whereas, 9.1-178 and 19.2-152.5 of the Code of Virginia requires that each county and city establishing and operating community-based probation and pretrial services establish a Community Criminal Justice Board, and in the case of multi-jurisdictional efforts, that each jurisdiction mutually agree upon the number of appointments to said board.

BE IT THEREFORE RESOLVED that the County of Carroll jointly agrees with the Counties and Cities of Bland, Floyd, Giles, Grayson, Montgomery, Pulaski, Wythe, Galax, Radford to implement the services and programs required by the Comprehensive Community Corrections Act for Local Responsible Offenders and the Pretrial Services Act with Pulaski County, pursuant to 9.1-183, acting as the administrator and fiscal agent on behalf of the participating localities.

BE IT FURTHER RESOLVED that the County of Carroll jointly establishes the New River Community Criminal Justice Board that said board shall fulfill its responsibilities pursuant to 9.1-180, and shall be composed of the following members pursuant to 9.1-178 of the Code of Virginia.

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- One representative of the governing bodies of each participating jurisdiction.
- A circuit court judge representing the 27<sup>th</sup> Judicial Circuit as agreed upon by the judges of said circuit.
- A judge of general district court, representing the 27<sup>th</sup> Judicial District as agreed upon by said judges of the district.
- A judge of the juvenile and domestic relations district court representing the 27<sup>th</sup> Judicial District as agreed upon by the judges of the district.
- The Chief Magistrate.
- A Commonwealth's Attorney representing all the Commonwealth's Attorneys of the participating jurisdictions.
- An attorney experienced in the defense of criminal matters who is a current member of the Virginia State Bar, and a public defender each representing the participating localities where applicable.
- The administrator of the New River Valley Regional Jail.
- The Sheriff of Montgomery County.
- A Chief of Police and/or a Sheriff in a jurisdiction not served by a police department to represent all law enforcement agencies of the participating jurisdictions.
- A Community Services Board Administrator representing all agencies providing such services to participating jurisdictions.
- A representative of a local adult education representing all agencies providing such services to participating jurisdictions.

BE IT FURTHER RESOLVED that this resolution supersedes and replaces all prior resolutions approved by the locality relating to the establishment of required services and the formation of the New River Community Criminal Justice Board.

BE IT FURTHER RESOLVED that Carroll COUNTY appoints (Title Only)  
As its governing body representative to begin \_\_\_\_\_, 2007 and extend for  
a period of \_\_\_\_\_

Resolved this \_\_\_\_\_ Day of \_\_\_\_\_, 2007 on a motion by  
\_\_\_\_\_ with the following roll call being reported as follows:

List Roll Call

\_\_\_\_\_

Seal of the signatory of the governing body

(Order)

**ESTABLISH TERM OF REPRESENTATIVE FOR NEW RIVER  
COMMUNITY CRIMINAL JUSTICE BOARD**

Upon motion by Mr. Martin, seconded by Mrs. Myers and passing  
unanimously, the Board approved the term for Mr. Newman on the New River  
Community Criminal Justice Board would expire on January 31, 2008.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes

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Mr. Hutchins Yes  
Mrs. Myers Yes  
(Order)

**APPROVE FARMER'S MARKET APPROPRIATION**

Upon motion by Mr. Martin, seconded by Mr. Evans, and passed unanimously, the Board appropriated \$5807.41 to the Farmer's Market Miscellaneous line item 083060-5415 for payment of the security deposits plus interest to Cana Produce and Horton's Produce.

VOTES

Mr. Evans Yes  
Mr. Jones Yes  
Mr. Early Yes  
Mr. Martin Yes  
Mr. Hutchins Yes  
Mrs. Myers Yes

(Order)

**APPROVE CLERK'S OFFICE APPROPRIATION**

Upon motion by Mr. Martin, seconded by Mr. Evans, and passed unanimously, the Board appropriated \$59,348.00 to Circuit Court Clerk's Office Library of Virginia Grant 2000-B-21 line item 021060-9000 for the paper to film grant received from the Library of Virginia.

VOTES

Mr. Evans Yes  
Mr. Jones Yes  
Mr. Early Yes  
Mr. Martin Yes  
Mr. Hutchins Yes  
Mrs. Myers Yes

(Order)

**APPROVE COMPREHENSIVE SERVICES ACT APPROPRIATION**

Upon motion by Mr. Martin, seconded by Mr. Evans, and passed unanimously, the Board appropriated 290,515.00 to the Comprehensive Services Act line item 053020-6901.

Note: The local share of this amount is \$84,539.87 as follows:

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Mandated Expenditures	\$756,410.00
Non-Mandated Expenditures	22,749.00
Total Expenditures	\$779,759.00
Less: Budgeted Amount	488,644.00
Supplemental Total	\$290,515.00
Locality Percentage (29.1%)	\$ 84,539.87

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

(Order)

**ADOPT BUDGET CALENDAR**

Upon motion by Mr. Martin, seconded by Mr. Evans, and passed unanimously, the Board adopted the following budget calendar:

Fiscal Year 2007-2008 Budget Calendar

February 20, 2007	Adopt budget calendar. County Administrator to advise all County Departments to submit budget requests to the County Administrator no later than March 1
March 6, 2007	Budget Presentations 5:00 p.m.
March 20, 2007	Budget Presentations 1:00 p.m.
April 3, 2007	Presentation of School Budget and direct advertising on School Budget
April 26, 2007	Special Meeting for Public Hearing on School Budget and County Budget work session. Review first draft of County Budget
May 8, 2007	Approve School Budget and budget work session. Direct Advertising of County Budget synopsis
May 14, 2007	Advertise County Budget synopsis

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May 21, 2007            Advertise County Budget synopsis  
June 5, 2007            Public Hearing on advertised County Budget  
June 19, 2007           Adopt budget, make appropriations, and set  
Tax levies, and close out fiscal year 2006 – 2007  
July 17, 2007            Final adopted budget available for distribution

VOTES

Mr. Evans     Yes  
Mr. Jones     Yes  
Mr. Early     Yes  
Mr. Martin    Yes  
Mr. Hutchins Yes  
Mrs. Myers    Yes

(Order)

**APPROVE ROADSIDE LITTER CONTROL PROJECT 2007**

Upon motion by Mr. Martin, seconded by Mr. Evans, and passed unanimously, the Board approved the Roadside Litter Control Project for 2007.

VOTES

Mr. Evans     Yes  
Mr. Jones     Yes  
Mr. Early     Yes  
Mr. Martin    Yes  
Mr. Hutchins Yes  
Mrs. Myers    Yes

(Order)

**APPROVE ADDITIONAL APPROPRIATIONS**

Upon motion by Mr. Martin, seconded by Mr. Evans, and passed unanimously, the Board approved the following additional appropriations:

011010-5501	Travel/Mileage	\$	559.66
012020-2006	VRS Insurance		767.62
012020-3005	Maintenance of Equipment		1428.25
012020-5201	Postage		314.53
012020-5408	Vehicle Supplies, Fuel & Maint.		115.82
012030-2006	VRS Insurance		37.66

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012050-2006	VRS Insurance	49.92
012050-9020	Crooked Road	250.49
012090-2006	VRS Insurance	580.62
012100-2006	VRS Insurance	137.02
012100-5408	Vehicle Maintenance	57.07
012130-2006	VRS Insurance	164.88
013020-2006	VRS Insurance	65.26
021010-2006	VRS Insurance	22.60
022010-2006	VRS Insurance	211.78
022010-5801	Publications	343.25
022020-2006	VRS Insurance	32.22
022020-5401	Program Envelopes	144.24
022020-5404	Office Supplies	67.99
022020-5601	Emergency Child Care	70.00
022020-5802	Subscriptions	22.00
031020-2006	VRS Insurance	1982.16
032020-5601	Hillsville Fire Department	21.00
032020-7000	Fire Program Fund	62,020.81
	(Carryover, Additional Grants)	
032020-9015	Homeland Security Grant	65,535.00
	(Additional Grants)	
032030-5603	Laurel Fork Rescue Squad	1282.00
032030-5606	Dugspur Rescue Squad	2424.25
032030-6000	Calls – Other Depts.	1700.00
034010-2006	VRS Insurance	730.92
034010-5412	Subscriptions	375.00
035010-2006	VRS Insurance	29.20
035010-2012	Uniforms	74.00
035010-6000	Payment to Joint Operations – Pound	3393.53
035010-6415	Vehicle Miscellaneous	618.52
035050-2011	Worker’s Compensation	289.83
042020-2006	VRS Insurance	180.38
042030-3010	Payments to Waste Industries	521.68
043010-2006	VRS Insurance	80.50
043040-5415	Miscellaneous	83.69
043060-3004	Repairs & Maintenance	17.00
043110-1001	Salaries & Wages	11,375.92
043110-2002	VRS	361.52
043110-2006	VRS Insurance	159.74
043110-2010	Health Insurance	2885.40
043160-2006	VRS Insurance	306.12
053020-5899	VPS PR Processing Fee	242.20
071010-1003	Salaries & Wages Part time	434.00
071010-2006	VRS Insurance	57.34
071010-5103	Water for Office	52.50
073020-2006	VRS Insurance	37.18

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073020-5604	Payments to Regional Library	22,894.99
081500-2006	VRS Insurance	32.96
081500-4300	Central Purchasing	3.91
083060-206	VRS Insurance	88.20
091500-5799	Undistributed General Co Cks	866.00

VOTES

Mr. Evans Yes  
Mr. Jones Yes  
Mr. Early Yes  
Mr. Martin Yes  
Mr. Hutchins Yes  
Mrs. Myers Yes

(Order)

**APPROVE LINE ITEM TRANSFER**

Upon motion by Mr. Martin, seconded by Mr. Evans, and passed unanimously, the Board approved transferring \$82,500 from Vehicle Purchase line item 011010-9020 to Capital Outlay – Vehicles line item 032030-7000 to properly reflect the account the ambulance purchase was applied toward.

VOTES

Mr. Evans Yes  
Mr. Jones Yes  
Mr. Early Yes  
Mr. Martin Yes  
Mr. Hutchins Yes  
Mrs. Myers Yes

(Order)

**APPROVAL OF CLAIMS**

Upon motion by Mr. Evans, seconded by Mrs. Myers, and passed unanimously, the Board approved the County General Claims as presented this day and as evidenced by check numbers 84981-85063.

VOTES

Mr. Evans Yes  
Mr. Jones Yes  
Mr. Early Yes  
Mr. Martin Yes

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Mr. Hutchins Yes

Mrs. Myers Yes

Mr. Hutchins mentioned having a central purchasing plan for Carroll County. It was recommended that the Administrator's Office review this.

### **DEPARTMENT OF CONSERVATION AND RECREATION**

Mr. Dean Gall with the Department of Conservation and Recreation told that he did not go over the civil penalties during the last Board Meeting that he attended and wanted to make the Board aware that Carroll County is coming up for review next year and fines could be upward of \$5000.00 per day for each category up to a maximum of \$20,000/day for noncompliance. He stated that if the county stays defiant that the programs could be taken over by local groups or by DCR.

Mr. Gall informed the Board that his office receives 3-4 times the complaints from citizens in Carroll County concerning Erosion & Sediment Control than it does from any of the other localities in the district. He told that these complaints were where sediment was coming onto other land or in creeks where there are no controls. He told that County staff was working to determine where the County needed to be but stated that the County could face fines over \$100,000 if it did not get up to speed on E&S.

Mr. Larrowe stated that the County is working with DCR and NRSWC and is in the process of reviewing a job description for someone overseeing E&S.

It was announced that there will be an E&S Workshop on March 27<sup>th</sup> from 9:00-11:00 a.m. and on April 3 from 6:30 – 9:00 p.m. at Crossroads in Galax.

### **CITIZEN'S TIME**

Mr. Andy Jackson thanked the Board for their support of the monument project and told that the response from citizens has been wonderful. He then invited the Board to a dedication program which will be held on Saturday, April 28<sup>th</sup> at 2:00 p.m. and asked for their participation if they wished. He told that the flyers around Town had drawn a lot of attention by using 1860's language.

Mrs. Janet Tate told that she was glad to see the Board looking at updating the Sub-division ordinance. She told that she has been going to the planning

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commission meetings and has pointed out what other localities are doing, but she is unsure if some of the members are serious.

Mr. Eddie Bunn told that he is very interested in land development and regulations. He told that there have been laws in place for years but the County has chosen not to enforce them. He stated that he was glad to see the County headed in the right direction, but he was afraid it was too late. He asked for the Board to give some direction to the Planning Commission. Mr. Bunn stated that it has been planned for two meetings to visit the sub-divisions and it has not been done and that tells him that the County does not care. He has drafted a complaint and will give that to Mr. Gall.

Mr. Michael Galligher told that last year they had Building Summit meetings to put steps in place to obtain a building permit. He told that he would like to volunteer to head up the E&S program and that he would do that for \$1.00 per year.

Upon motion by Mr. Early, seconded by Mr. Martin, the Board approved to get a bus and go visit the sub-divisions at the end of the agenda.

#### VOTES

Mr. Evans	No
Mr. Jones	No
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

(Order)

#### **BUDGET PRESENTATIONS**

Mr. Joe Roma with Carroll County EMS told that they were starting to see what the costs were and he thinks this year EMS needs to be consolidated under the County. He told that there were increases from several departments.

Mrs. Janie Harrison with the Assessor's Office told that there was an increase in their budget this year and it is due to reassessment issues. She asks that raises be given great consideration because the employees are very dedicated.

Mr. Larowe told that the Administrator's Office budget had increased some this year due to VRS and also Health Insurance. He told that we had increased the travel and added \$5000 for AS400 replacement.

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Mr. Larrowe stated that for the Board of Supervisors budget we had increased to add for computers for the Board. He told that adjustments still need to be made for outside agencies.

After discussion it was the consensus of the Board for the County Administrator to review each budget and reduce.

Mrs. Teresa Sharp with the IT Department told that she had included a full time position into her budget this year and with this addition the budget would still be less than last year.

Ms. Laura Bryant with the Library told that they do receive money from the state and that they would only ask for what is needed. She thanked the Board for their support of the library.

Mr. Terry Woods with Animal Control told that there were no significant changes in his budget other than the wish list.

#### **REGIONAL WATER UPDATE**

Mr. Elvin Peed went over the Regional Water budget and told that they were five million dollars short. He told that they are planning to obtain funds from other sources. Mr. Peed told that several factors have caused an increase. Mr. Peed told that at first they didn't know how much water they could sell and that Wythe County had seen some good economic developments because of water. They are not looking at 1.9 million gallons per day which reduces the cost per gallon.

The time table is April 1st to start Division I, May 1<sup>st</sup> to start Division II & III and substantial completion by May 2009.

(Order)

#### **WYTHEVILLE COMMUNITY COLLEGE**

Dr. Charlie White with WCC told that he started with the college in May 2006 and that there have been increases in enrollment, some of that due to TRA. They are trying to raise money for an endowment so that any student could receive free tuition. Mr. White told that they have three new programs which are respiratory therapy, manufacturing technology and child development. He told that the General Assembly had passed a law that any student graduating from a community college and going to a 4 year university could get a \$1000 scholarship and \$2000 if it is in things like math and engineering.

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(Order)

**ADMINISTRATOR'S TIME**

Mr. Larowe updated the Board on meetings that have taken place and told that the Results Project was basically complete. He told that Mr. Evans will be having a town hall meeting on March 22<sup>nd</sup>. Mr. Larowe told that he and Mr. Hutchins were participating in the Fire Academy.

(Order)

**CLOSED SESSION – PURSUANT TO VIRGINIA CODE SECTION 2.2-3711(A1,A3,A5,A7)**

Upon motion by Mrs. Myers, seconded by Mr. Martin, and passed unanimously, the Board convened a Closed Session at 11:15 a.m. until 1:00 p.m. for the discussion of personnel matters relating to the performance of specific personnel, the discussion of the disposition of real estate where public discussion would be detrimental to the County's position, the discussion of a prospective business where no public announcement has been made of the business or industry's desire to locate or expand in the County, and for the discussion of legal matters involving threatened litigation as authorized by Virginia Code Section 2.2-3711(A1,A3,A5,A7).

(Order)

**CERTIFICATION OF CLOSED SESSION**

Upon motion by Mr. Martin, seconded by Mrs. Myers, and passed unanimously, the Board adopted the following Resolution:

**WHEREAS**, the Carroll County Board of Supervisors convened a Closed Session this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with the Virginia Freedom of Information Act;

**WHEREAS**, Section 2.2-3711(D) of the Code of Virginia requires a certification by the Board of Supervisors that such Closed Session was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED** that the Carroll County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the Closed Session to which this certification

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applies, and (II) only such business matters as were identified in the motion by which this Closed Session was convened were heard, discussed, or considered in the meeting to which this certification applies.

(Order)

### **SUPERVISOR'S TIME**

Mrs. Myers told that the sign up for the senior citizens program for farm fresh fruits and vegetables would be on April 1<sup>st</sup>.

Mr. Martin expressed that this was a historical day that the Board was using laptops during the Board meeting.

Mr. Early thanked Mr. Larrowe and his staff for fixing the CD's. He requested a report for the attendance of the Planning Commission meetings for the past year.

Mr. Jones stated that the next Board meeting was scheduled for April 3<sup>rd</sup> at 6:00 p.m. and he also had a Social Services meeting at that time.

It is the consensus of the Board to begin the April 3<sup>rd</sup> meeting at 7:00 p.m.

Mr. Evans told that he would be having at Town Hall meeting on March 22<sup>nd</sup> at Oakland School.

Mr. Hutchins stated that other places have conventional minutes and we have the DVD to look at if there are any questions about what was said during the meeting.

It was the consensus of the Board to do regular minutes.

(Order)

### **SUBDIVISION TOUR**

### **ADJOURNMENT**

Upon motion by , seconded by and passing unanimously the Board adjourned the meeting at 3:05 p.m. until April 3, 2007 at 7:00 p.m.

### **VOTES**

Mr. Evans	Not Present
Mr. Jones	Not Present
Mr. Early	Yes

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Mr. Martin    Yes  
Mr. Hutchins    Yes  
Mrs. Myers    Yes

(Order)

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David V. Hutchins, Chairman

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Ronald L. Newman, Assistant Clerk