

August 14, 2007

The Carroll County Board of Supervisors held their regular monthly meeting on Tuesday, August 14, 2007 in the Board Meeting Room of the Carroll County Governmental Center.

Present were: David V. Hutchins, Chairman
Ralph J. "Bob" Martin, Jr., Vice-Chairman
W. Jeff Evans
L. J. Jones
Joseph H. Early, III
Glenna Myers
Gary Larrowe, County Administrator
Ronald L. Newman, Assistant Administrator
Bradley Dalton, County Attorney

Mr. Hutchins called the meeting to Order at 9:20 a.m. and asked Mr. Jones to lead in prayer and the pledge of allegiance.

Mr. Hutchins recognized the new Superintendent, Dr. Greg Smith.

Mr. Smith told that it is a pleasure to be here and it has been a whirlwind since he started on August 1st. He told that he looks forward to working with the Board and that he has already been working with Mr. Larrowe.

(Order)

APPROVAL OF MINUTES

Upon motion by Mr. Evans, seconded by Mrs. Myers, and passed unanimously, the Board approved the minutes of their regular meeting held on July 10, 2007 as previously distributed to the members of this Board by its Clerk and as recorded in Minute Book No. 25 in the County Administrator's Office.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

(Order)

APPROVAL OF PAYROLL

August 14, 2007

Upon motion by Mr. Martin, seconded by Mr. Jones, and passed unanimously, the Board approved the payroll for July, 2007 and authorized the Chairman and Clerk, along with Bonita M. Williams, Treasurer, to sign on the 15th and 30th days of August checks for the payment of salaries and wages for all County officials and employees as previously budgeted by the State Compensation Board and this Board of Supervisors.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

BROADBAND LETTER

Mr. Early told that the Broadband letter seemed vague and asked if the County Attorney had look at it.

Mr. Dalton told that he had seen it in the packet and there are some items that may require Board action.

Mr. Larrowe suggested changing paragraph 2 to include the County being contacted for each site and each mounting.

Mr. Early asked if there was a standard letter for all localities. He told that he is concerned with it being free of charge forever for RIFA.

Mr. Hutchins told that it would be a benefit for the citizens.

Mr. Dalton suggested adding a sentence at the end of paragraph 2 that some mountings may require Board action.

Mr. Evans told that he thought this was just adding to it when it already states must contact County Administrator.

Mr. Early told that it left the County open when it stated using the County assets free of charge. He told that that could mean staff and vehicles.

Mr. Larrowe told that the intent was structures.

Mr. Early told that needed to be stated.

August 14, 2007

Mr. Hutchins told that the third paragraph gives the Board the right to remove items after a 90 day notice.

Mr. Larrowe suggested changing assets to structures.

Mr. Martin told that it was a legal question and Brad and Gary could work it out.

Mr. Dalton told that the Authority needs to present a master plan so any needed public hearings could be held at one time.

(Order)

APPROVE CREDIT CARD POLICY

Upon motion by Mr. Evans, seconded by Mr. Jones, and passed unanimously, the Board approved the following Credit Card Policy:

On request of the Auditors, credit card holder MUST obtain and attach receipts for each individual purchase to the bill each month. Failure to obtain or turn in a receipt will result in the individual being responsible for the entire amount of the purchase.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

(Order)

SHERIFF'S OFFICE ADDITIONAL APPROPRIATION

Upon motion by Mr. Evans, seconded by Mr. Jones, and passed unanimously, the Board approved appropriating increased funding and reimbursement from the Virginia Compensation Board to the Sheriff's Office fiscal year 2007-2008 budget as follows:

031020-1001	Salary and Wages	\$4,782
031020-2011	FICA	366
031020-2022	VRS	5,260
031020-2006	VRS Insurance	55

August 14, 2007

VOTES

Mr. Evans Yes
Mr. Jones Yes
Mr. Early Yes
Mr. Martin Yes
Mr. Hutchins Yes
Mrs. Myers Yes

(Order)

COUNTY FAIR APPROPRIATION

Upon motion by Mr. Evans, seconded by Mr. Jones, and passed unanimously, the Board approved appropriating \$2300 received to date as donations to the County Fair to County Fair line item 012010-1000.

VOTES

Mr. Evans Yes
Mr. Jones Yes
Mr. Early Yes
Mr. Martin Yes
Mr. Hutchins Yes
Mrs. Myers Yes

(Order)

APPROVE INFORMATION TECHNOLOGY CARRYOVER FUNDS

Upon motion by Mr. Evans, seconded by Mr. Jones, and passed unanimously, the Board approved the carryover of matching grant funds in the amount of \$3098 and appropriated this amount to Information Technology Matching Grant Funds line item 012070-9001.

VOTES

Mr. Evans Yes
Mr. Jones Yes
Mr. Early Yes
Mr. Martin Yes
Mr. Hutchins Yes
Mrs. Myers Yes

August 14, 2007

(Order)

APPROVE TOURISM CARRYOVER FUNDS

Upon motion by Mr. Evans, seconded by Mr. Jones, and passed unanimously, the Board approved carryover funds in the amount of \$9000 from the fiscal year 2006-2007 Tourism Salaries and Wages part-time and appropriated this amount to fiscal year 2007-2008 Tourism Salaries and Wages part-time.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

(Order)

APPROVE REQUEST FOR PROPOSAL FOR VHF RADIO AND MICROWAVE SYSTEM

Upon motion by Mr. Evans, seconded by Mr. Jones, and passed unanimously, the Board approved issuing a Request for Proposals for a VHF Radio and Microwave System.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

(Order)

APPROVE TOURISM/CROOKED CREEK PETTY CASH

Upon motion by Mr. Evans, seconded by Mr. Jones, the Board approved authorizing the Tourism office to establish a petty cash box in the amount of

August 14, 2007

\$150.00 for making change in the sale of licenses and/or supplies and the purchase of supplies for resale.

VOTES

Mr. Evans Yes
Mr. Jones Yes
Mr. Early Yes
Mr. Martin Yes
Mr. Hutchins Yes
Mrs. Myers Yes

(Order)

**APPROVE PERSONAL PROPERTY TAX RELIEF PROGRAM
RESOLUTION**

Upon motion by Mr. Martin, seconded by Mrs. Myers, and passed unanimously, the Board adopted the following Personal Property Tax Relief Program Resolution:

**CARROLL COUNTY BOARD OF SUPERVISORS
CARROLL COUNTY, VIRGINIA**

Resolution

At a regular meeting of the Carroll County Board of Supervisors held in the Board Room, Carroll Governmental Center, Hillsville, Virginia on the 14th day of August, 2007.

Present
Absent

For

Against

David Hutchins	Yes
Glenna Myers	Yes
L. J. Jones	Yes
Joseph H. Early, III	Yes
W. Jeff Evans	Yes
Ralph J. "Bob" Martin, Jr.	Yes

August 14, 2007

WHEREAS the Personal Property Tax Relief Act of 1998, Va. Code §§ 58.1-3523 *et seq.* (“PPTRA”), has been substantially modified by the enactment of Chapter 1 of the Acts of Assembly, 2004 Special Session I (Senate Bill 5005), and the provisions of Item 503 of Chapter 951 of the 2005 Acts of Assembly (the 2005 revisions to the 2004-06 Appropriations Act, hereinafter cited as the “2005 Appropriations Act”); and

WHEREAS these legislative enactments require the County to take affirmative steps to implement these changes, and to provide for the computation and allocation of relief provided pursuant to the PPTRA as revised; and

WHEREAS these legislative enactments provide for the appropriation to the County, of a fixed sum to be used exclusively for the provision of tax relief to owners of qualifying personal use vehicles that are subject to the personal property tax on such vehicles.

NOW THEREFORE BE IT RESOLVED by the Carroll County Board of Supervisors that:

Qualifying vehicles obtaining situs within the County during tax year 2007, shall receive personal property tax relief in the following manner:

- Personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief;
- Personal use vehicles valued at \$1,001 to \$20,000 will be eligible for 60% tax relief;
- Personal use vehicles valued at \$20,001 or more shall only receive 60% tax relief on the first \$20,000 of value; and
- All other vehicles which do not meet the definition of “qualifying” (business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program.
- In accordance with Item 503.D.1., the entitlement to personal property tax relief for qualifying vehicles for tax year 2005 and all prior tax years shall expire on September 1, 2006. Supplemental assessments for tax years 2005 and prior that are made on or after September 1, 2006 shall be deemed ‘non-qualifying’ for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.

(Order)

**ADOPT RESOLUTION – HILLSVILLE ELEMENTARY SCHOOL
PLAYGROUND EQUIPMENT**

Upon motion by Mr. Evans, seconded by Mrs. Myers, and passed unanimously, the Board adopted the following Resolution:

August 14, 2007

RESOLUTION OF GOVERNING BODY OF
CARROLL COUNTY

The governing body of CARROLL COUNTY, consisting of 6 members, in a duly called meeting held on the 14th day of August, 2007, at which a quorum was present, RESOLVED as follows:

BE IT HEREBY RESOLVED that, in order to facilitate obtaining financial assistance from the United States of America, acting by and through Rural Development, an agency of the United States Department of Agriculture, (the Government) in the development of Playground Equipment for Hillsville Elementary School to serve the community, the governing body does hereby adopt and abide by the covenants contained in the agreements, documents, and forms required by the Government to be executed.

BE IT FURTHER RESOLVED that the Administrator of Carroll County be authorized to execute on behalf of the Carroll County Board of Supervisors the above-referenced agreements and to execute such other documents including, but not limited to, debt instruments and security instruments as may be required in obtaining the said financial assistance.

This Resolution, along with a copy of the above-reference documents, is hereby entered into the permanent minutes of the meetings of this Board.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

Note: Mr. Martin stated that under an abundance of caution, he declared that he was an employee of the Carroll County School System but that this decision did not affect him any more than it did any other citizen and therefore he was able to vote fairly, objectively, and in the best interest of the County.

(Order)

APPROVE PLAYGROUND EQUIPMENT APPROPRIATION

Upon motion by Mr. Evans, seconded by Mrs. Myers, and passed unanimously, the Board approved establishing line item 011010-9030 School

August 14, 2007

Playground Equipment and did appropriate \$50,000, the amount of the Rural Development grant and local match, to this line item.

VOTES

Mr. Evans Yes
Mr. Jones Yes
Mr. Early Yes
Mr. Martin Yes
Mr. Hutchins Yes
Mrs. Myers Yes

Note: Mr. Martin stated that under an abundance of caution, he declared that he was an employee of the Carroll County School System but that this decision did not affect him any more than it did any other citizen and therefore he was able to vote fairly, objectively, and in the best interest of the County.

(Order)

APPROVE PLAYGROUND FENCING CONTRACT

Upon motion by Mr. Evans, seconded by Mrs. Myers, and passed unanimously, the Board approved the contract with Easter Fencing in the total amount of \$6709.26 to install fencing around the Hillsville Elementary Playground.

VOTES

Mr. Evans Yes
Mr. Jones Yes
Mr. Early Yes
Mr. Martin Yes
Mr. Hutchins Yes
Mrs. Myers Yes

Note: Mr. Martin stated that under an abundance of caution, he declared that he was an employee of the Carroll County School System but that this decision did not affect him any more than it did any other citizen and therefore he was able to vote fairly, objectively, and in the best interest of the County.

(Order)

TREASURER'S REPORT

August 14, 2007

Upon motion by Mr. Evans, seconded by Mr. Martin, and passed unanimously, the Board approved the Treasurer's Report for July 2007.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

CITIZEN'S TIME

No one was signed up to speak during citizen's time.

ASSESSOR'S OFFICE UPDATE

Ms. Janie Harrison told that the Board that they can petition the Circuit Court for up to three months additional time to complete the work for the reassessment. She told that this would be for the hearings. Ms. Harrison told that it sometimes causes confusion to the general public when they get reassessment notices at the same time as the tax tickets. She told that under this the notices would go out in January.

Mr. Dalton told that they are discussing the reassessment that goes into effect for the calendar year 2008.

(Order)

APPROVE REQUESTING EXTENSION FOR REASSESSMENT

Upon motion by Mr. Evans, seconded by Mrs. Myers, and passed unanimously, the Board approved to petition the Circuit Court requesting a three month extension to complete the work for the 2008 reassessment.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes

August 14, 2007

Mr. Martin Yes
Mr. Hutchins Yes
Mrs. Myers Yes

BOARD OF EQUALIZATION

Ms. Harrison then discussed adopting an ordinance that would set the deadline for the Board of Equalization to complete its work.

Mr. Dalton told that a Board of Equalization is appointed to hear citizen's comments concerning the reassessment and that adopting this ordinance would require a public hearing. He asked that the Board allow bringing a proposed ordinance to the September meeting and have order for public hearing in October.

HIRING AND FIRING POLICY

Mr. Dalton told that the Board had discussed and took action on a general policy of hiring and firing of personnel. He told that he has done some research and has a recommendation.

Mr. Dalton recommended adopting a hybrid method. He told that the Board would only take action when hiring the Attorney, County Administrator and may want to include the Assistant Administrator or Finance Director. He told that below that the Board would allow the County Administrator to make decisions with action being taken at the Department Head level after consulting with the Board and below that level the Board would be made aware of the action at the next meeting.

Mr. Dalton told that before any new job title or position is created the Board would take action to create and fund position and once it is approved the Administrator would hire the person. He told that if the Board funds the position in the budget then when needed the position can be filled and the Board can be made aware at the next meeting.

Mr. Martin asked if it needed to be included in the personnel policy.

Mr. Dalton told that it would be in the policy.

Mr. Martin told that this would handle his concerns.

Mr. Evans told that everything mentioned is how it had been handled. He told that he would like to see what is in place right now.

August 14, 2007

Mr. Dalton told that what is in place is now the action that the Board took a couple of meetings ago, which was that the Board will take action on every procedure. He told that he was not aware of anything in writing before.

Mr. Martin asked for Mr. Dalton to put this policy in writing so the Board could formally adopt it. He asked Mr. Larrowe if this would work for him.

Mr. Larrowe replied that it would work.

Mr. Dalton told that it would be the policy of the Board until changed. He told that in the past they have been very careful to make a prudent decision. He told that the policy would not necessarily shield the Board, but they would not have liability until a mistake was made. He told that the person filing the suit can always name anybody they want to, but the Court can be asked to remove improper parties.

PUBLIC HEARING – COURTROOM SECURITY ASSESSMENT

Mr. Hutchins declared the Public Hearing Open at 10:05 a.m.

Mr. Dalton told that the purpose of the Public Hearing was to hear public comment concerning the adoption of a proposed ordinance to increase the courtroom security assessment in all cases from \$5.00 per case to \$10.00 per case, pursuant to an amendment to Virginia Code Section 53.1-120, which became effective July 1, 2007.

With no one to speak, the Public Hearing was Closed at 10:07 a.m.

(Order)

AUTHORIZE COURTROOM SECURITY ASSESSMENT

Upon motion by Mr. Evans, seconded by Mr. Early, and passed unanimously, the Board approved increasing the Courtroom Security fee in all cases from \$5.00 per case to \$10.00, effective September 1, 2007.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes

August 14, 2007

Mrs. Myers Yes

CANA RESCUE 5

Mr. Larrowe told that he had found some information associated with Cana Rescue Squad and usage of the sale proceeds. He told that in October of 2006 the Board authorized a line item transfer to pay off the building and when the check came in for the sale of Cana Rescue 5 the proceeds would be used to pay back the IDA line item. He told that in December 2006 the Board authorized the disposition of Cana Rescue 5 for \$145,000. At that time there were discussions of using the remainder to complete the building.

(Order)

APPROVAL OF CANA RESCUE 5 FUNDS

Upon motion by Mr. Jones, seconded by Mr. Evans, and passed unanimously, the Board approved to use the funds from the sale of Cana Rescue 5 for the completion of the building and grounds.

VOTES

Mr. Evans Yes
Mr. Jones Yes
Mr. Early Yes
Mr. Martin Yes
Mr. Hutchins Yes
Mrs. Myers Yes

(Order)

APPROVE CANA RESCUE SQUAD APPROPRIATION

Upon motion by Mr. Martin, seconded by Mrs. Myers, and passed unanimously, the Board appropriated \$48,499.65, the amount still remaining from the sale of the Cana Rescue Squad Crash Truck, to Cana Rescue Squad, Crash Truck line item 032030-9000 with the funds to be used toward the Cana Rescue Squad building and grounds.

VOTES

Mr. Evans Yes
Mr. Jones Yes
Mr. Early Yes
Mr. Martin Yes
Mr. Hutchins Yes

August 14, 2007

Mrs. Myers Yes

DISCUSSION OF CLAIMS

Mr. Early asked about Blue Ridge Copier.

Mrs. Libby Lineberry replied that it is the State contract with the County receiving a substantial savings.

Mr. Early asked about the check to Bogeys.

Mrs. Lineberry said that the explanation on the bill was for 55 means. She told that it was turned in by the Tourism Office and at the top corner it said Music Center.

Mr. Early asked if there is no place in Carroll County that does catering.

Mrs. Lineberry told that at one time she took quotes from caterers and she had those on file for anyone needing them.

Mr. Early told that the policy has been to spend in Carroll County if we could. He then asked about Brenda Marrah's travel.

Mrs. Lineberry replied that it was legitimate and that Ms. Marrah keeps good records.

Mr. Early asked about the payment to Donnie Morgan.

Mrs. Lineberry replied that he is on the Social Services Board.

Mr. Early asked about the check to Galax Vet Clinic.

Mrs. Lineberry told that it was a mistake and it has been corrected.

Mr. Hutchins told that the check made to Danny Hill has been voided and made out to the proper person.

Mr. Martin asked if Mrs. Lineberry's computer and printer were up to date.

Mrs. Lineberry replied that she is getting quotes to replace them now.

Mr. Early asked about HAJOCA.

Mrs. Lineberry told that is a place where maintenance purchases come from.

August 14, 2007

Mr. Early asked where Holcomb Hardware is.

Mrs. Lineberry replied that it is in Mt. Airy and they use them for keys for the building.

Mr. Early told that he only sees parts coming from NAPA and wants to know if they are the lowest 100% of the time.

Mrs. Lineberry told that Tim Parnell does check and told that NAPA offers the state bid plus a discount.

(Order)

APPROVAL OF CLAIMS

Upon motion by Mr. Evans, seconded by Mr. Jones, and passed unanimously, the Board approved the County General Claims as presented this day and as evidenced by check numbers 86491-86673.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

ADMINISTRATOR'S TIME

Mr. Larrowe told about some activities that are going on at the Farmer's Market. He told that they are supplying Carroll County produce to Food City and subsidiaries and this is due to the hard work of Kevin Semones. He told that some of the produce they are working on includes collard greens, corn and broccoli.

Mr. Larrowe told that he attended the Enterprise Zone workshop in Roanoke and asked for authority to apply for enterprise zones at Exit 1, 8, and 19 and told he would also ask for MRPDC to assist.

Mr. Larrowe told that RIFA is working to move the Broadband project forward. He told that Phase I will give larger bandwidth to schools. He told that there was a glitch with DHCD that has slowed the project down.

August 14, 2007

Mr. Larrowe told that the Lamsburg Community Center has requested that the County release the funds to do the roof. He told that there is a contract, but after reviewing he is not sure that they met all aspects of the contract. He told that he would work with Lamsburg Community Center to get a proper contract in place.

Mr. Larrowe told that the Town of Hillsville is in the planning stages for a sidewalk on East Grayson Street and they have requested a temporary easement of 10 feet. Mr. Larrowe told that he does not see any problem with it.

Mr. Martin told that is the road by the old post office.

Mr. Larrowe told that the County just had an EMS inspection and passed with flying colors. He told that he really appreciates the work that they have done.

Mr. Larrowe told that background checks needs to be done for the volunteers. He told this would be criminal background checks and requested to move forward with this.

Mr. Joe Roma, Emergency Services Coordinator, told that everything is set up for these to be done free.

(Order)

ADOPT VOLUNTEER BACKGROUND CHECK POLICY

Upon motion by Mrs. Myers, seconded by Mr. Martin, and passed unanimously, the Board adopted a policy for a criminal background check to be done for all emergency services volunteers.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

Mr. Roma told that they would go back to 2003 and any volunteers who began after that time will have a background check.

Mr. Evans asked if the volunteer has to give consent to have a check.

August 14, 2007

Mr. Roma told that the law states that all volunteers are subject to a check.

Mr. Larrowe told of the following calendar items;

8-15	RIFA	2:00
8-16	RIFA interviews	
8-21	FEMA	
9-8	Laurel Fork Community Center	Open House
9-9, 10	VA Rural Summit	Charlottesville
9-10	IDA	4:00
9-11	Board Meeting	6:00
9-12-15	County Fair	

(Order)

AUTHORIZE ENTERPRISE ZONE APPLICATION

Upon motion of Mr. Evans, seconded by Mr. Martin, and passed unanimously, the Board authorized Mr. Larrowe to apply for enterprise zones at Exit 1, 8, and 19.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

PIPERS GAP RESCUE SQUAD REQUEST

Mr. Roma told that Pipers Gap Rescue Squad had requested placing a first response unit in the Iron Ridge area, replacing the current first response unit with a utility truck, and purchasing an ATV.

Mr. Hutchins told that he had talked with some members and they are not asking for funds.

August 14, 2007

Mr. Roma told that there is a concern with liability even though there is no cost. He told that the county currently has 2 ATV's.

Mr. Hutchins told that there is a lot of activity around the old mines.

Mr. Roma told that they have an ATV that either rescue or the fire department would take to the scene.

Mr. Martin asked who would be authorized to use the ATV and told that it should only be authorized volunteers.

Mr. Roma told that he thought the squad would buy this whatever the Board said. He told that they have trained some of the organizations to use the ATV.

Mr. Hutchins told that it would be a benefit to the area but it would be nice to have a training program.

Mr. Early questioned what Mr. Roma had stated about the squad purchasing this unit anyway.

Mr. Roma stated that he was told it was their money.

Mr. Early asked if there was anything wrong with a gas Excursion.

Mr. Roma replied that Pipers Gaps is saying that it cost more to run than a diesel would.

Mr. Martin told that he is not opposed to an ATV, but is concerned about safety.

Mr. Early told that if the other vehicle is paid for and is working properly that he did not see any reason to change. He told that the squad will need permission to put the ATV on county insurance and asked how much the current ATV used.

Mr. Roma told that it is used 2 – 3 times per year on rescue, but it is used more often for fires.

Mr. Early asked if Pipers Gap needed to use the ATV was it available and asked if there is a need for another one.

Mr. Roma told that it is available. He told that it is one of those things that is not needed until it is needed.

Mr. Martin told that he can see both sides. He asked what the cost of the insurance would be.

August 14, 2007

Mr. Roma replied that he did not know, but it would also depend on if someone got hurt.

Mrs. Myers asked if there could be training so only certain people could use the ATV.

Mr. Hutchins stated that this should be a condition of the County insuring the unit.

Mr. Early told that he did not think they needed it and it would just start a snowball effect where everyone wanted their own ATV. He told that until there was a need shown he could not see the County insuring the unit. He stated that if Pipers Gap wants to buy it they would have to insure it.

(Order)

APPROVE PURCHASE OF ATV FOR PIPERS GAP RESCUE

Upon motion by Mr. Martin, seconded by Mr. Evans, and passed, the Board approved for Pipers Gap Rescue to purchase an ATV, put it on County insurance, have special training and have a list of people who can use it.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	No
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

PIPERS GAP FIRST RESPONDER UNIT

Mr. Martin asked if the Board could table the decision on the truck until they can get some more information.

Mr. Roma told that he could get the year and make of the current unit.

Mr. Martin made a motion to Table the issue until the Board had more information.

Mr. Evans asked what year the Excursion that they have now is.

Mr. Roma told that he will find out.

August 14, 2007

Mr. Dalton told that a motion did not need to be made if the Board was not taking action today.

Mr. Martin withdrew his motion.

Mr. Hutchins told that he can see the value, but he agrees with Mr. Roma on security.

Mr. Roma told that he would like to investigate how many volunteers are out there.

Mr. Hutchins asked for Mr. Roma to bring back more information at the next meeting.

FULL TIME POSITIONS

Mr. Larrowe told that we have a building custodian/maintenance helper who is part-time and requested to make this a full time position. He told that this is in the current budget. He told that the IT Specialist position is currently held by Mr. Hines under VISTA and asked permission to make this a full time county position. He told that this is also in the budget. Mr. Larrowe then told that there is a vacant position at the Farmers Market since Mrs. Sharpe has moved to IT.

(Order)

APPROVE HIRING FULL TIME POSITIONS

Upon motion by Mr. Martin, seconded by Mr. Jones, and passed unanimously, the Board approved for the County Administrator to proceed with the hiring of the positions of full-time building custodian/maintenance helper, full-time IT Specialist, and full-time position at the Farmer's Market as soon as possible.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

(Order)

August 14, 2007

POINT PLEASANT SCHOOL

Upon motion by Mr. Early, seconded by Mr. Martin, and passed unanimously, the Board approved to a letter and resolution in support of Point Pleasant School being listed on the National Register of Historic Places and for inclusion in the Virginia Landmarks Register.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

(Order)

CLOSED SESSION – PURSUANT TO VIRGINIA CODE SECTION 2.2-3711(A1,A3,A5,A7, A29)

Upon motion by Mr. Martin, seconded by Mrs. Myers, and passed unanimously, the Board convened a Closed Session at 11:06 a.m. until 1:45 p.m. for the discussion of the performance of specific personnel, the discussion of the disposition of real estate where public discussion would be detrimental to the County's position, the discussion of a prospective business where no public announcement has been made of the business or industry's desire to locate or expand in the County, for the discussion of legal matters involving threatened litigation, and for the potential awarding of a contract of using public funds as authorized by Virginia Code Section 2.2-3711(A1,A3,A5,A7, A29).

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

(Order)

August 14, 2007

CERTIFICATION OF CLOSED SESSION

Upon motion by Mr. Martin, seconded by Mrs. Myers, and passed unanimously, the Board adopted the following Resolution:

WHEREAS, the Carroll County Board of Supervisors convened a Closed Session this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with the Virginia Freedom of Information Act;

WHEREAS, Section 2.2-3711(D) of the Code of Virginia requires a certification by the Board of Supervisors that such Closed Session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Carroll County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the Closed Session to which this certification applies, and (II) only such business matters as were identified in the motion by which this Closed Session was convened were heard, discussed, or considered in the meeting to which this certification applies.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

(Order)

APPROVE BROADBAND LETTER

Upon motion by Mr. Evans, seconded by Mrs. Myers, and passed unanimously, the Board approves the broadband letter below:

August 14, 2007

Mr. Mike Maynard
Chairman – RIFA

August 14, 2007

Dear Mike,

The Carroll County Board of Supervisors agrees that the Broadband project currently underway will assist in supporting the Economic Development activities of the region. We also realize that the project will assist in “future proofing” Carroll County.

With this in mind, Carroll County Board of Supervisors is pleased to provide limited use of County owned properties, free of charge, for the mounting of equipment and to provide power where accessible. The use of such sites will require approval of the Board following a properly advertised public hearing. We would ask that once a master plan is developed, you provide a list of all requested sites so that the Board may take action at once. Following such Board approval, we would ask that you contact and coordinate with the County Administrator’s Office prior to mounting of any equipment.

Carroll County reserves the right to have the equipment removed with a 90 day notice for any reason.

If you have any questions or concerns, please feel free to contact me directly.

Respectfully,



Gary Larrowe
Carroll County Administrator

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

(Order)

APPROVE BUSINESS RETENTION AND EXPANSION

August 14, 2007

Upon motion by Mr. Martin, seconded by Mr. Early, and passed unanimously, the Board approved using \$15,000 from the IDA Business Retention and Expansion line item toward expenses necessary to work with a business prospect.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

(Order)

APPROVE EROSION & SEDIMENT POSITION HIRING

Upon motion by Mr. Martin, seconded by Mrs. Myers, and passed unanimously, the Board approved to allow Mr. Larrowe to hire for the Erosion & Sediment position of his choice based on interviews and other criteria.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

(Order)

APPROVE SAS112 CONSULTANT CONTRACT

Upon motion by Mr. Evans, seconded by Mrs. Myers, and passed unanimously, the Board approved to award the contract for SAS112 Consulting work to the firm of Elliott Davis, with a not to exceed amount of \$18,480.00.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes

August 14, 2007

Mr. Hutchins Yes

Mrs. Myers Yes

SUPERVISOR'S TIME

Mrs. Myers told that she had a call about a Children At Play sign on Soap Ridge Road from the beginning and go out three houses.

Mr. Evans made a motion for personnel matters go back to the way it was before as far as the County Administrator doing the hiring and firing.

Mr. Dalton told that he is working on a policy that would be ready for the next meeting. He told that what Mr. Evans is saying is until the policy is done that the Administrator make the decisions.

Mr. Evans told that Mr. Larowe needs the steering wheel because he is the one in charge and if he can't run things he needs to go home and just come back at the next meeting.

Mr. Dalton suggested that the Administrator be able to fill approved positions and take any other personnel actions including disciplinary.

Mr. Evans told that is fair.

Mr. Martin asked if this was for things in the budget or a blank check.

Mr. Hutchins replied that it would only be for things in the budget.

Mr. Early asked if this would be in Mr. Dalton's policy.

Mr. Dalton stated that this would only be a stop-gap measure until the next meeting and proposed that the County Administrator fill approved positions as necessary and take disciplinary actions as needed.

Mr. Early stated that there was no discussion of advising the Board of disciplinary action and that the discussion was only concerning hiring and firing. He stated that at the last meeting Mr. Dalton included disciplinary action in his discussion. He told that he had not been informed of part-time hiring. He asked if there were any hiring coming up that this action needs to take place now.

Mr. Larowe replied no.

Mr. Hutchins asked for a second to the motion.

August 14, 2007

Mr. Jones stated that he would second the motion.

Mr. Early told that the Board did not need to be in a hurry and do this when the policy is going to be in black and white at the next meeting. He told that he is leery to do anything until he sees it in writing.

Mrs. Myers asked if the Board was going to have a policy at the next meeting.

Mr. Evans said right now the Board has the policy that was put in place at the last meeting.

Mr. Early asked if the motion could be stated again.

Mr. Hutchins told that as he understands it that the County Administrator will have permission to hire approved positions and to do any other type of action including disciplinary action until the policy is in writing next month.

Mr. Early asked if that included an extension given to someone who is not qualified in their job.

Mr. Evans told that it would be part of the motion. He told that Mr. Larowe works at the pleasure of the Board and if he doesn't do what they have asked then they deal with him.

Mr. Early told that he still does not see any need for this motion because all of the hiring has been done that needs to be before next month.

(Order)

AUTHORIZE COUNTY ADMINISTRATOR – PERSONNEL ISSUES

Upon motion by Mr. Evans, seconded by Mr. Jones, and passed, the Board authorized the County Administrator to hire any approved positions and authorized taking any disciplinary actions as needed, until the next meeting.

VOTES

Mrs. Myers	Abstain
Mr. Hutchins	Yes
Mr. Martin	No
Mr. Early	No
Mr. Jones	Yes
Mr. Evans	Yes

Mr. Early asked why Mrs. Myers was abstaining from this vote.

August 14, 2007

Mrs. Myers told that it was because she did not understand why they were voting on this when a policy would be in place next month.

Mr. Evans told that the reason he was making the motion now is because there is 30 days between now and then and anything can happen.

Mr. Early told that there was a man at the meeting a couple of months ago wanting a children at play sign and that VDOT has denied it because it is not in a residential area. He told that he would like to make a request through VDOT to have that sign done.

Mr. Early told that the Board has been waiting on a subdivision ordinance for review and perhaps approval and he asked where that stood.

Mr. Dalton replied that there is a draft, but he is not happy with it. He told that Mr. Newman worked on part of it with him. He told that it is the current ordinance with some changes. Mr. Dalton told that he feels like the County can not use the current ordinance and change it. He told that the current ordinance is not in good format. He told that his recommendation is to start over with a new format. He told that he is in the process of getting one from Scott County.

Mr. Early told that this is getting very stale. He asked if he could have something at the next meeting.

Mr. Early told that the Board had been waiting on Land Use Management trainings for a while and stated that if they are waiting on one specific person they needed to move ahead.

Mr. Larowe told that he has spoke with Dr. Chandler and he is behind. He asked if they wanted him to search someone else out to do it.

Mr. Martin told that on Sunday, Shorts Creek Church of God celebrated 95 years. He told that it is the first Church of God in the State of Virginia. He requested a proclamation or a certificate of recognition be done for this.

Mr. Martin told that he would like to meet with the School Board to hear plans for Woodlawn School. He told that as a citizen he is concerned because some of those floors are the original wood done in 1919. He told that he thinks this Board needs to know more about their plans. He told that it could be a dinner meeting and it does not have to be next week.

Mr. Martin told that he had gotten a letter from one of the Constitutional Offices concerning the condition of the phone system in the building. He told that they did not have to write the letter because he could have stood up and said Amen about it. He told that concerns were raised about confidentiality

August 14, 2007

and something that was suppose to be legally confidential and other people were hearing the phone conversation. He told that the whole system does not work, and stated it may have started out wonderful, but it's the pits. He told that he thinks it needs to go out to bid. He told that he has experienced the transferism. He told that phone system needed to be corrected because it has been a problem for a long time. Mr. Martin told that the citizens of the county need to be able to call into the building and speak to someone.

Mr. Hutchins told that in July he attend the NACO meeting and it was very enlightening and informative. He told that the Board missed a tremendous opportunity to market Carroll County. He told that Virginia was the host state this year and urges the Board to attend next year.

Mrs. Myers asked that the Board send a sympathy card to Avis Collier.

(Order)

ADJOURNMENT

Upon motion by Mr. Evans, seconded by Mrs. Myers, and passed unanimously, the Board adjourned the meeting at 2:10 p.m. until September 10, 2007 at 6:00 p.m.

VOTES

Mr. Evans	Yes
Mr. Jones	Yes
Mr. Early	Yes
Mr. Martin	Yes
Mr. Hutchins	Yes
Mrs. Myers	Yes

David V. Hutchins, Chairman

Ronald L. Newman, Assistant Clerk